

ENTERTAINMENT AND FACILITIES COMMITTEE REPORT relative to an implementation plan and resource requirements for an Office of Labor Standards to enforce the minimum wage and address wage theft.

Recommendations for Council action:

1. APPROVE, in concept, the implementation plan for the Minimum Wage and Wage Enforcement Division Ordinance as outlined in the Bureau of Contract Administration (BCA) reports dated June 19, 2015 and October 13, 2015, attached to the Council file.
2. AUTHORIZE position authority and funding for the following positions (to supplement the five position authorities and funding already authorized in the Fiscal Year (FY) 2015-16 budget:

July 1, 2015 through June 30, 2016

<u>Department</u>	<u>No.</u>	<u>Classification</u>	<u>Code</u>
Office of City Attorney	1	Deputy City Attorney III	0535
Office of City Attorney	1	Paralegal II	0577

3. AUTHORIZE the BCA to substitute the authorized Contract Compliance Program Manager I position with a Senior Management Analyst II position, and utilize two vacant authorized Management Analyst II positions as exempt Project Coordinator positions to obtain specialized services from subject matter experts in the area of labor law.
4. AUTHORIZE, in concept, employment authority for 32 positions (in addition to the five positions already authorized for FY 2015-16 and the two positions discussed in Recommendation 2) to be phased in over three fiscal years, as outlined below:

July 1, 2016 through June 30, 2017

<u>Department</u>	<u>No.</u>	<u>Classification</u>	<u>Code</u>
PW-Contract Administration	1	Senior Management Analyst II	9171-2
PW-Contract Administration	2	Senior Management Analyst I	9171-1
PW-Contract Administration	1	Senior Systems Analyst I	1597-1
PW-Contract Administration	8	Management Analyst II	9184-2
PW-Contract Administration	3	Management Analyst I	9184-1
PW-Contract Administration	2	Senior Clerk Typist	1368
Office of City Attorney	2	Deputy City Attorney III	0535
Office of City Attorney	1	Legal Secretary I	0580

July 1, 2017 through June 30, 2018

<u>Department</u>	<u>No.</u>	<u>Classification</u>	<u>Code</u>
PW-Contract Administration	4	Management Analyst II	9184-2

PW-Contract Administration	2	Management Analyst I	9184-1
PW-Contract Administration	1	Senior Clerk Typist	1368
Office of City Attorney	2	Deputy City Attorney III	0535
Office of City Attorney	1	Paralegal II	0577
Office of City Attorney	1	Legal Secretary II	0581

July 1, 2018 through June 30, 2019

<u>Department</u>	<u>No.</u>	<u>Classification</u>	<u>Code</u>
Office of City Attorney	1	Deputy City Attorney III	0535

5. AUTHORIZE, in concept, a Community Outreach budget of \$1,000,000 each year for a total of \$3 million for the period of July 1, 2016 through June 30, 2019. Also requested is an additional \$250,000 that would enable an early start to the contract and cover April - June 2016.
6. AUTHORIZE, in concept, an advertisement, public relations, and technology budget of \$200,000 each year for a total of \$600,000 for the period of July 1, 2016 through June 30, 2019. This appropriation will maintain the funding of \$200,000 provided in the FY 15-16 budget.
7. INSTRUCT the Department of General Services to work with the BCA to identify space needs at the Public Works Building for the BCA staff increase.
8. AUTHORIZE the BCA to change the name of the Wage Enforcement Division to the Office of Wage Standards.
9. INSTRUCT the Office of Wage Standards to create an advisory council including representatives from business, labor, the Chief Legislative Analyst (CLA), the City Administrative Officer (CAO), and Council District Six that will meet quarterly to discuss matters related to wage theft enforcement and implementation.
10. INSTRUCT the CLA and the CAO to submit, before January 2016, the pending report that was requested in June 2015 when Council adopted the Minimum Wage Ordinance.

Fiscal Impact Statement: None submitted by the BCA. Neither the CAO nor the CLA has completed a financial analysis of this report.

Community Impact Statement: None submitted.

Summary:

At a meeting held on October 13, 2015, the Entertainment and Facilities Committee considered BCA reports dated June 19, 2015 and October 13, 2015 relative to an implementation plan and resource requirements for an Office of Labor Standards to enforce the minimum wage and address wage theft. During the discussion of this item, the BCA representative provided an overview of the reports and responded to related questions from the Committee members.

After providing an opportunity for public comment, the Committee recommended that Council approve the recommendations contained in the BCA reports, as detailed in Recommendations 1-8 above. The Committee also recommended that Council approve two additional recommendations, as detailed in Recommendations 9 and 10 above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

ENTERTAINMENT AND FACILITIES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
MARTINEZ:	YES
KREKORIAN:	YES
BUSCAINO:	YES
O'FARRELL:	YES
RYU:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**