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**DEPARTMENT OF
ANIMAL SERVICES**
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ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

October 25, 2018

The Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

The Honorable City Council
c/o Office of the City Clerk
City Hall, Room 395
Los Angeles, CA 90012

Attention: Ms. Mandy Morales, Office of the Mayor

**RE: AUTHORIZE SPAY4LA CONTRACT AMENDMENT NO. 5 – EXPANSION OF SERVICES,
EXTENSION OF TERM AND REVISION OF SCOPE OF WORK**

Recommendation for Council Action, subject to the approval of the Mayor:

1. APPROVE expansion of mobile spay/neuter program services to include all zip codes within the City of Los Angeles;
2. APPROVE extension of the contract term to December 31, 2019; and
3. APPROVE other changes including revisions to the scope of work as detailed in the Department Board report.

SUMMARY:

On October 23, 2018, the Board of Animal Services Commissioners approved the amendment of the contract between the Department of Los Angeles Animal Services and SPAY4LA. This fifth amendment would expand the mobile spay/neuter program services to include all zip codes within the City of Los Angeles, extend the contract term for one year, to December 31, 2019 and revise the scope of work and other conditions of the contract as follows:

- Include language to allow participation in the client's Self Verification of Income and Residency via a Department approved affidavit;

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SUBJECT: AUTHORIZE SPAY4LA CONTRACT AMENDMENT NO. 5 – EXPANSION OF SERVICES, EXTENSION OF TERM AND REVISION OF SCOPE OF WORK

- Include language pertaining to Injunction Action No. BS115483 excluding services to “unowned or community” cats including feral cats and trap-neuter-return (TNR)
- Allow pre-release and voucher program participation inclusion;
- Update the fee rates;
- Update the procedures for reporting animal deaths; and
- Update the LA Animal Services mailing addresses.

BACKGROUND:

In 2014, the Department released a Request for Proposals (“RFP”) for the operation of a mobile spay/neuter program based on zip codes. As a result, SPAY4LA was awarded a one year agreement with five one year options to renew. Since SPAY4LA began its program in 2015, it has performed over 8,000 surgeries and would like to expand services so that it can operate at maximum efficiency to cover costs.

FISCAL IMPACT:

There will be no financial impact on the General Fund. All spay and neuter costs are paid through the Animal Sterilization Fund.

Respectfully submitted,



Brenda F. Barnette
General Manager

Attachment:

Board Report – Authorize SPAY4LA Contract Amendment to Expand Services, Extend the Term of the Contract and Revise the Scope of Work

cc: Megan Cottier, City Administrative Officer

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Report to the Board of Animal Services Commissioners

MEETING DATE: October 23, 2018

PREPARED BY: Catherine Garcia

REPORT DATE: October 19, 2018

TITLE: Sr. Management Analyst II

**SUBJECT: AUTHORIZE SPAY4LA CONTRACT AMENDMENT TO EXPAND SERVICES,
EXTEND THE TERM OF THE CONTRACT AND REVISE THE SCOPE OF WORK**

BOARD ACTION RECOMMENDED:

1. **APPROVE** expansion of mobile spay/neuter program services to include all zip codes within the City of Los Angeles; and
2. **APPROVE** extension of the contract term to December 31, 2019;
3. **APPROVE** other changes as reflected herein; and
4. **AUTHORIZE** the Department to seek Council approval to amend the terms of the current agreement with SPAY4LA

SUMMARY

Under the current agreement as amended, SPAY4LA provides free spay/neuter surgeries of dogs and cats owned by residents living in the City of Los Angeles within fourteen Zip Codes: 90001, 90002, 90003, 90007, 90011, 90018, 90037, 90044, 90047, 90058, 90059, 90061, 90062, and 90089. (Contract number C-125233 was approved by the Board of Animal Services Commissioners and executed on January 28, 2015; Council File: 14-1459). This pilot program was established to determine the viability of using zip codes as the basis for delivering low-cost veterinary services and free spay/neuter surgeries to all residents in these high-need neighborhoods. The Department requests Commission approval to allow SPAY4LA to expand its service area to the entire City of Los Angeles and authorize the Department to seek Council approval to amend the current SPAY4LA agreement to add the remaining City of Los Angeles areas and zip codes.

Report to the Board of Animal Services Commissioners
SUBJECT: AUTHORIZE SPAY4LA CONTRACT AMENDMENT TO EXPAND SERVICES,
EXTEND THE TERM OF THE CONTRACT AND REVISE THE SCOPE OF WORK

Targeting all neighborhoods reduces intake at all shelters and provides better long-term reductions in our operating costs. Additionally, SPAY4LA indicates its operating costs are exceeding client intake numbers. Expanding their service area to the rest of the City of Los Angeles, like the other mobile spay/neuter clinics currently contracted with LA Animal Services, will enable SPAY4LA to continue to provide low-cost spay/neuter services to all City of Los Angeles low-income residents.

The services provided by SPAY4LA have proven to be a necessary option to low-income City of Los Angeles residents. Since their mobile spay/neuter clinic began in February 2015 through June 2018, SPAY4LA has performed a total of 8,121 surgeries (4,749 dogs, and 3,372 cats). Raising these numbers higher is possible. SPAY4LA requests approval to expand services to the rest of the City of Los Angeles so they can allocate additional resources to provide more surgeries and better utilize funds authorized in their current agreement. Limiting their mobile spay/neuter clinic to specific zip codes does not allow them to operate at maximum efficiency to cover their costs. Expansion is necessary to operate at capacity so that their reimbursement rates cover their operation costs.

Additional changes to the contract include:

- contract extension to December 31, 2019
- inclusion of language to allow participation in the client's Self Verification of Income and Residency via a Department approved affidavit
- inclusion of language pertaining to Injunction Action No. BS115483 excluding services to "unowned or community" cats including feral cats and trap-neuter-return (TNR)
- allowance of Pre-Release and Voucher Program Participation Inclusion
- update to Fee Rates
- update to procedures for Reporting Animal Deaths
- updates to LA Animal Services' mailing addresses

BACKGROUND

A portion of dog licensing fees is transferred to The Animal Sterilization Fund (ASF) to support targeted low-income spay/neuter surgeries. An appropriation of funds was established to the ASF and authorization for the creation of a mobile spay/neuter clinic that would make free or low-cost sterilization surgeries available in low-income communities throughout the City. In October 2009, the Council-created Spay/Neuter Advisory Committee's final report set forth a number of potentially useful strategies for enhancing the City's spay/neuter activities including "increasing emphasis on targeting subsidies to low-income pet owners."

On September 13, 2011, the Board of Animal Services Commissioners authorized the General Manager to amend the methodology for determining and verifying qualified very low income companion animal owners for the purpose of providing subsidized spay/neuter surgeries and to vigorously pursue this more-efficient and more-effective usage of available spay/neuter funding. The methodology simplified qualification procedures by basing eligibility on residence in zip code areas that meet income and unemployment criteria established by the City for its job training and placement programs based on US Department of Housing and Urban Development (HUD) low income guidelines.

The Department released a Request for Proposals ("RFP") in 2014 for operating a mobile spay/neuter program based on zip codes. SPAY4LA's proposal met the requirements, and SPAY4LA was awarded the agreement for one year with five one-year renewal options for a total period of up to six years, and began operations on January 28, 2015.

Report to the Board of Animal Services Commissioners
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EXTEND THE TERM OF THE CONTRACT AND REVISE THE SCOPE OF WORK

FISCAL IMPACT:

There is no fiscal impact to the General Fund because all spay neuter costs are paid through the Animal Sterilization Fund.

Approved:



Brenda F. Barnette, General Manager

Attachment – Amendment No. 5 to Contract No. C-125233

BOARD ACTION:

| | | | |
|-------------------------------------|---------------------------------|-------------|--------------------------|
| <input checked="" type="checkbox"/> | Passed | Disapproved | <input type="checkbox"/> |
| <input type="checkbox"/> | Passed with noted modifications | Continued | <input type="checkbox"/> |
| <input type="checkbox"/> | Tabled | New Date | <input type="checkbox"/> |