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November 5, 2018

Los Angeles City Council  
c/o Office of the City Clerk  
City Hall, Room 395  
Los Angeles, California, 90012

Attention: PLUM Committee

Dear Honorable Members:

**PROPOSED HOME SHARING ORDINANCE; CF 14-1635-S2**

The Department of City Planning is hereby transmitting a proposed revision to the Home-Sharing Ordinance that is minor in nature and intended to improve clarity in enforcing the ordinance.

The proposed revision to LAMC 12.22 A.31(g)(3) would clarify that the enforcement of violations of the ordinance addressed through the Administrative Citation Enforcement (ACE) program may be served to the host and/or property owner through personal service or by mail. The proposed language is below:

(3) The Administrative Citation Enforcement (ACE) program in Article 1.2 of this Chapter may be utilized to issue administrative citations and fines pursuant to this Section. The citation shall be served by personal service or by depositing in the mail for delivery by the United States Postal Service, in a sealed envelope, postage prepaid, addressed to the Host and/or property owner shown on the County's last equalized property tax assessment roll.

Very truly yours,

VINCENT P. BERTONI, AICP  
Director of Planning

ARTHI VARMA, AICP  
Principal City Planner