

COMMUNICATION FROM CHAIR, PERSONNEL AND ANIMAL WELFARE COMMITTEE relative to the exemption of one Revenue Manager (Class Code 1620) position for the Office of Finance from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one Revenue Manager (Class Code 1620) position for the Office of Finance from the provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - AUGUST 3, 2018

(LAST DAY FOR COUNCIL ACTION - AUGUST 3, 2018)

Summary:

On August 1, 2018, the Chair of the Personnel and Animal Welfare Committee considered a June 14, 2018 communication from the Mayor relative to the exemption of one Revenue Manager (Class Code 1620) position for the Office of Finance from the provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, the Revenue Manager position was previously approved for exemption under 1001(b) by the City Council on December 16, 2014 and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The previous Revenue Manager position was recently vacated on May 26, 2018.

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 156 approved exemptions, with seven pending requests. Approval of this request will not increase the count. The Revenue Manager position is a highly specialized, management position that will oversee and direct a staff of four professional employees in the Citywide Revenue Management Division, which is responsible for leading progressive citywide accounts receivable management transformation, overseeing citywide collections contracts, improving revenue forecasting methodologies and accuracy of the department, and addressing various internal operational gaps for more efficient, reliable, and effective operations. The position will be closely involved in Finance's initiatives and goals set forth in the 2018 Annual Plan, including establishment of citywide best practices for receivables.

After consideration and having provided an opportunity for public comment, the Committee Chair moved to recommend approval of the exemption as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,



COUNCILMEMBER PAUL KORETZ, CHAIR
PERSONNEL AND ANIMAL WELFARE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
PRICE:	ABSENT
ENGLANDER:	ABSENT

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8/1/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-