

INTRADEPARTMENTAL CORRESPONDENCE

BPC 15-0174
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JUN 18 2015

POLICE COMMISSION

June 17, 2015
1.17

TO: The Honorable Board of Police Commissioners

REVIEWED

FROM: Chief of Police


RICHARD M. TEFANK
EXECUTIVE DIRECTOR
6/27/15
DATE

SUBJECT: TRANSMITTAL OF THE BUDGET MODIFICATION FOR THE COMMUNITY ORIENTED POLICING SERVICES (COPS) 2014 COMMUNITY POLICING DEVELOPMENT GRANT - LISTEN PROGRAM TO ADDRESS POLICE BIAS THROUGH COMMUNITY MEDIATION

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the report concurrently to the Mayor and City Council.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or designee to ACCEPT the United States, Department of Justice (USDOJ), COPS Office's approval of a budget modification to the COPS 2014 Community Policing Development Grant; and
 - B. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

The USDOJ, COPS Office, awarded the City of Los Angeles (City) \$99,962 for the COPS 2014 Community Policing Development Grant. With this funding, LAPD, in partnership with the Los Angeles City Attorney's Office and the University of Southern California, will pilot a "Smart" mediation approach to LAPD's police bias complaints involving communities of color known as the LISTEN Program (Leveraging Innovative Solutions to Enhance Neighborhoods). The grant is for \$99,962.

The grant award funds \$93,340 for an Administrative Coordinator II who will dedicate 50% of his/her time for two years, to intake biased policing mediation referrals by the LAPD, scheduling dates and locations for community mediations, and scheduling of volunteers for training and participation in LISTEN. The budget modification will allow the City of Los Angeles to leverage this amount to that of a full-time LISTEN Program Facilitator contracted by the City Attorney's Office for two years. The Program Facilitator's duties will include the intake of biased policing mediation referrals by the LAPD, scheduling dates/locations for community mediations, scheduling

The Honorable Board of Police Commissioners

Page 2

1.17

of volunteers for training and participation in LISTEN, data collection/input, scheduling of quarterly roundtables with stakeholders to assess LISTEN's implementation, case success, and community outreach regarding the LISTEN program.

If you have any questions regarding this matter, please contact Police Administrator Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**

Approved *June 30 2015*
Secretary *Maria Edwa*

Attachments



COPS

COMMUNITY ORIENTED POLICING SERVICES

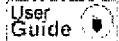
BUILDING Relationships, SOLVING Problems

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Agency: Los Angeles Department of Police

GRANT: 2014CKWX0004

Modification complete



Agency	Agency Type	FFY Award Date	FFY Modification Date	Grant End Date	Status
2014CKWX0004	CPD	11/3/2014	5/21/2015	9/30/2016	<input checked="" type="checkbox"/>

FUNDING TABLE

Award Amount:	\$99,962.00
Remaining Balance:	\$0.00
As Of Date:	05/26/2015

EXPENSE TABLE

Expense Category	Amount by Fund
B. Civilian/Non-Sworn Officer Positions:	\$0.00
Civilian/Non-Sworn Officer Fringe Benefits:	\$0.00
C. Equipment/Technology:	\$0.00
D. Supplies:	\$2,000.00
E. Travel Training:	\$0.00
F. Contracts Consultants:	\$97,040.22
G. Other Costs:	\$922.00
H. Indirect Costs:	\$0.00
Total Project Amount:	\$99,962.22
Total Federal Share Amount: <small>(Total Projected Amount X Federal Share Percentage Allowance)</small>	\$99,962.22
Total Local Share Amount: <small>(Total Projected Amount - Federal Share Amount)</small>	\$0.00

ACTION

Modify	Extend	Withdraw	Duplicate	Cancel	Sign	Documents
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- ABOUT**
[Director's Biography](#)
[Principal Deputy Director's Biography](#)
- NEWS & EVENTS**
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[The Beat Podcasts](#)
[Grant Announcements](#)
[Community Policing Dispatch Newsletter](#)
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- GRANTS & FUNDING**
- FOR APPLICANTS**
[Funding Opportunities](#)
[Community Policing Development](#)
[COPS Hiring Program](#)
[Coordinated Tribal Assistance Solicitation \(CTAS\)](#)
- FOR GRANTEES**
[Supporting Safe Schools Grant Award Packages](#)
[CHRP & CHP Reporting](#)
[Financial Management](#)
[COPS Monitoring](#)
[Grant Closeout](#)

- RESOURCES**
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[Community Policing Topics](#)
[Congressional Resources](#)
[FOIA](#)
[Vets to COPS Resources](#)
[Campbell Collaboration Crime and Justice Group](#)
[Not In Our Town National Officer Safety and Wellness Group](#)
- TRAINING**
[Community Policing Training](#)
[COPS Grantee Training and Technical Assistance](#)
[Combating Dog Fighting Training](#)
[Ethics and Integrity Training](#)
[Homicide Prevention Training](#)
[Police Training Officer \(PTO\) Training](#)
[Youth Safety Training](#)
[Tribal Training](#)
[Upcoming Training Initiatives](#)

- CAREERS**
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**LISTEN BUDGET MODIFICATION
MARCH 2015**

	Approved Budget	Modification Request
Salaries	\$ 68,278.00	\$ 0.00
Fringe	\$ 25,062.22	\$ 0.00
Supplies	\$ 2,000.00	\$ 2,000.00
Travel	\$ 0.00	\$ 0.00
Contract/Consultants	\$ 3,700.00	\$ 97,040.22
Other Costs	\$ 922.00	\$ 922.00
	\$99,962.22	\$ 99,962.22

Salaries: \$ 68,278.00 - Moved to Contracts

Fringe: \$ 25,062.22 - Moved to Contracts

Supplies: \$ 2,000.00 - No change.

Travel: \$ 0 - No change.

Contract/Consultants:

1. Contract: Listen Program Facilitator: \$93,340.22

This budget modification seeks to leverage the COPS grant award for 50% of the salary of an Administrative Coordinator to that of a Full-Time LISTEN Program Facilitator contracted by the City Attorney's Office for two years. This is based upon high profile national events involving police shootings and use of force, as well as the recent shooting of an unarmed individual in Los Angeles by a police officer that occurred after the original grant application was submitted by LAPD, in partnership with the City Attorney's Office. Because these polarizing events have further strained relations between disadvantaged communities and law enforcement, ample work exists to address police bias issues through the LISTEN program.

The original grant award provides \$68,278 for salary and \$25,062 for related costs. By converting funds from part-time personnel to a full-time contractor, the LISTEN Program Facilitator can build up a robust program and become a recognized presence in neighborhoods. The program will be enhanced overall.

This is a full time position contracted by the City Attorney's Office for two years. The Program Facilitator's duties will include the intake of biased policing mediation referrals by the Los Angeles Police Department, scheduling dates/locations for community mediations, scheduling of

volunteers for training and participation in LISTEN, data collection/input, scheduling of quarterly roundtables with stakeholders to assess LISTEN's implementation, case success, and community outreach regarding the LISTEN program. Additional duties will include developing LISTEN program materials incorporating procedural justice principles for use by other jurisdictions and identifying or developing a responsibility tool for use in matching parties with mediators. The Facilitator will also be responsible for the preparation of quarterly grant reports under the COPS grant.

Further, the LISTEN Program Facilitator will interact with USC Professor Dr. Howard Greenwald, who will conduct an evaluation on the effectiveness of the program. His criterion for analysis will include program satisfaction, program evaluation, and cost benefit evaluation when compared to fiscal strain of court proceedings. This data analysis will occur quarterly and will inform the LISTEN Program Facilitator regarding any course correction in accordance with LISTEN goals and objectives.

LISTEN will strive to improve community relations and build a better understanding between the police department and local neighborhoods, all of which can best be served through the full-time attention of the LISTEN Program Facilitator.

2. Consultant Fee: Dr. Howard Greenwald, USC \$ 2x\$1,250 **No Change**

3. Consultant Travel: \$1,200 – **No Change**

4. Consultant Expense:\$0.00

Other Costs: \$922.00 – No Change

INTRADEPARTMENTAL CORRESPONDENCE

June 1, 2015

1.17

TO: Chief of Police

FROM: Commanding Officer, Information Technology Bureau

SUBJECT: TRANSMITTAL OF THE BUDGET MODIFICATION FOR THE COMMUNITY ORIENTED POLICING SERVICES (COPS) 2014 COMMUNITY POLICING DEVELOPMENT GRANT - LISTEN PROGRAM TO ADDRESS POLICE BIAS THROUGH COMMUNITY MEDIATION

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners, seeking approval to accept and approve a budget modification from the United States Department of Justice, COPS Office, for the COPS 2014 Community Policing Development Grant. With this funding, LAPD, in partnership with the Los Angeles City Attorney's Office and the University of Southern California, will pilot a "Smart" mediation approach to LAPD's police bias complaints involving communities of color known as the LISTEN Program (Leveraging Innovative Solutions to Enhance Neighborhoods). The grant is for \$99,962.

The grant award funds \$93,340 for an Administrative Coordinator II who will dedicate 50% of his/her time for two years, to intake biased policing mediation referrals by the LAPD, scheduling dates and locations for community mediations, and scheduling of volunteers for training and participation in LISTEN. The budget modification will allow the City of Los Angeles to leverage this amount to that of a full-time LISTEN Program Facilitator contracted by the City Attorney's Office for two years. The Program Facilitator's duties will include the intake of biased policing mediation referrals by the LAPD, scheduling dates/locations for community mediations, scheduling of volunteers for training and participation in LISTEN, data collection/input, scheduling of quarterly roundtables with stakeholders to assess LISTEN's implementation, case success, and community outreach regarding the LISTEN program.

If you have any questions regarding this matter, please contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.



MAGGIE GOODRICH, Chief Information Officer
Commanding Officer
Information Technology Bureau

Attachments

**BARBRA BOLLOZOS MONTESQUIEU - Fwd: Modification Approval - COPS Grant
2014CKWX0004**

From: GRANTS
To: BOLLOZOS MONTESQUIEU, BARBRA
Date: 5/21/2015 1:32 PM
Subject: Fwd: Modification Approval - COPS Grant 2014CKWX0004

>>> <COPS_Portal@usdoj.gov> 5/21/2015 12:57 PM >>>

Your proposal to amend your award has been approved and is detailed in the Modified Financial Clearance Memorandum. To access your approval documents, please log into your COPS Agency Portal account.

Please note that modification approvals for active grants may be accompanied by a Modified Award Document reflecting the approved changes when the award amount has been reduced. If applicable, your agency is required to sign the Modified Award Document to officially accept the grant modification. Your agency has 90 days from the date listed on the notification of approval to sign and submit the award document. Failure to sign the award document within the 90-day time frame will result in your inability to access grant funds.

If you have any questions regarding this approval, please contact your COPS Grant Program Specialist / Program Manager at 1.800.421.6770.

BARBRA BOLLOZOS MONTESQUIEU - Re: Draft of Position Description for LISTEN

From: Janette Flintoft <janette.flintoft@lacity.org>
To: BARBRA BOLLOZOS MONTESQUIEU <N3202@lapd.lacity.org>
Date: 3/13/2015 4:16 PM
Subject: Re: Draft of Position Description for LISTEN
CC: STELLA LARRACAS <stella.larracas@lapd.lacity.org>, MC Molitor <mc.molido...

Hi there,

Here is my draft for the justification of the budget modification:

The budget modification seeks to leverage the COPS grant award for 50% of the salary of an Administrative Coordinator to that of Full-Time LISTEN Program Facilitator contracted by the City Attorney's Office for two years. This is based upon high profile national events involving police shootings and use of force, as well as the recent shooting of an unarmed individual in Los Angeles by a police officer that occurred after the original grant application was submitted by LAPD, in partnership with the City Attorney's Office. Because these polarizing events have further strained relations between disadvantaged communities and law enforcement, now more than ever ample work exists to address police bias issues through the LISTEN program.

The original grant award provides \$68,278 for salary and \$25,062 for related costs. By converting funds from part-time personnel to a full-time contractor, the LISTEN Program Facilitator can build up a robust program and become a recognized presence in neighborhoods. The program will be enhanced overall.

The Program Facilitator's duties will include intaking of biased policing mediation referrals by the Los Angeles Police Department, scheduling dates/locations for community mediations, scheduling of volunteers for training and participation in LISTEN, data collection/input, scheduling of quarterly roundtables with stakeholders to assess LISTEN's implementation, case success, and community outreach regarding the LISTEN program. Additional duties will include developing LISTEN program materials incorporating procedural justice principles for use by other jurisdictions and identifying or developing a responsiveness tool for use in matching parties with mediators. The Facilitator will also be responsible for the preparation of quarterly grant reports under the COPS grant.

Further, the LISTEN Program Facilitator will interact with USC Professor Dr. Howard Greenwald, who will conduct an evaluation on the effectiveness of the program. His criterion for analysis will include program satisfaction, program evaluation, and cost benefit evaluation when compared to fiscal strain of court proceedings. This data analysis will occur quarterly and will inform the LISTEN Program Facilitator regarding any course correction in accordance with LISTEN goals and objectives.

LISTEN will strive to improve community relations and build a better understanding between the police department and local neighborhoods, all of which can best be served through the full-time attention of the LISTEN Program Facilitator.

On Fri, Mar 13, 2015 at 3:13 PM, BARBRA BOLLOZOS MONTESQUIEU <N3202@lapd.lacity.org> wrote:

Hi Janette,

Thanks for the draft of the positions description. Please provide a reason/explanation as to why we want/request the modification.

When I get that then I will submit the request to the COPS office.

No need to CC Vonda from the COPS office. I will put the modification package together that way she gets everything she needs in one document - no confusion.

Thank you,
 ~Barbra

>>> Janette Flintoft <janette.flintoft@lacity.org> 3/13/2015 2:59 PM >>>
 Greetings Vonda and Barbara,

As requested, attached please find the draft of the position description for the contract program facilitator to administer the LISTEN program.

Thank you for your review and I look forward to hearing from you should you have any comments of feedback.

Kind regards,
 Janette

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 Janette Flintoft, J.D.
 Director, Criminal Grants Operations
 Office of Los Angeles City Attorney
 200 N. Spring Street, 14th Floor

Los Angeles, CA 90012
Mail Stop #1410
janette.flintoft@lacity.org
Cell: (310) 570-0686

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