

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: July 31, 2015

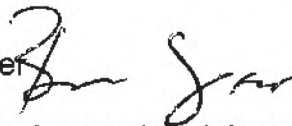
CAO File No. 0220-03231-0053

Council File No. 14-1730

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Board of Police Commissioners dated June 30, 2015

Subject: **2014 COMMUNITY POLICING DEVELOPMENT GRANT – LISTEN PROGRAM  
BUDGET MODIFICATION**

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### SUMMARY

The Los Angeles Police Department (LAPD) requests approval to modify funding amounts within the 2014 Community Policing Development Grant (CPDG) Leveraging Innovative Solutions to Enhance Neighborhoods (LISTEN) Program provided by the United States Department of Justice (USDOJ), Office of Community Oriented Policing Services (COPS). The LAPD also requests contracting authority as part of the 2014 CPDG LISTEN Program. The total approved grant funding amount of \$99,962 and the term of the grant period, October 1, 2014 through September 30, 2016, will remain the same. The modification has been approved by the USDOJ.

### BACKGROUND

The City Council approved the LAPD's acceptance of the 2014 CPDG LISTEN Program from the USDOJ on February 12, 2015 (C.F. 14-1730). The grant amount was \$99,962 for a period from October 1, 2014 through September 30, 2016.

The major objective of the 2014 LISTEN Program grant is for the LAPD to partner with the City Attorney and the University of Southern California (USC) to develop a mediation approach to LAPD bias complaints involving communities of color. Approved funding included \$93,340.22 to provide 50 percent of the salary and fringe benefit costs for one Administrative Coordinator II in the Office of the City Attorney to process the intake of biased policing mediation referrals from the LAPD and schedule community meetings and perform related administrative tasks.

A program modification is now requested to leverage the grant funding by authorizing contract authority to fund a full-time LISTEN Program Facilitator contracted through the City Attorney for two years at the same cost as a part-time Administrative Coordinator II. In addition to the duties originally to be performed by the Administrative Coordinator II, the full-time Program Facilitator will also coordinate volunteers for training and participation in LISTEN, perform data collection and input, provide extensive community outreach and provide for a more overall robust LISTEN program.

The requested budget changes are as follows:

Category	Current	Change	New
Personnel/ Salaries General	\$ 68,278.00	\$ (68,278.00)	\$ 0.00
Personnel/ Fringe Benefits	25,062.22	(25,062.22)	0.00
Supplies	2,000.00	0.00	2,000.00
Contract/Consultants	3,700.00	93,340.22	97,040.22
Other Costs	922.00	0.00	922.00
<b>Total</b>	<b>\$ 99,962.22</b>	<b>--</b>	<b>\$ 99,962.22</b>

The USDOJ approved these budget and program changes on May 21, 2015.

Due to the timing needed to process the change and to select the Program Facilitator, it is anticipated that a program extension request will be made to the USDOJ prior to the conclusion of the grant term in order to have the LISTEN Program Facilitator complete the full two-year program. It is also recommended that any no-cost extensions granted by the USDOJ be approved.

The proposed contract portion of the program is in compliance with City Charter Section 1022 whereas while there are City employees in classifications who can perform the work, the work is of limited duration and funding, and the personnel performing the work cannot be absorbed after completion of the program.

## RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Los Angeles Police Department (LAPD) to reprogram funds totaling \$93,340.22 within the 2014 Community Policing Development Grant (CPDG) Leveraging Innovative Solutions to Enhance Neighborhoods (LISTEN) Program from the United States Department of Justice (USDOJ), Office of Community Oriented Policing Services (COPS);
2. Authorize the City Attorney, or designee, to negotiate and execute a contract with a vendor to provide a LISTEN Program Facilitator for a term of up to two years within the grant performance period, and for an amount not to exceed \$93,340.22;
3. Authorize the Chief of Police, or designee, to accept a no-cost extension for the 2014 CPDG LISTEN Program, subject to the approval of the USDOJ;
4. Authorize the Controller to transfer appropriations up to \$93,340.22, as needed, from Fund 339/70 Police Department Grants, Account No. 70L586 2014 COPS-LISTEN Grant to the City Attorney Fund 100/12, Account No. 003040 Contractual Services, to fund the LISTEN Program Facilitator; and,

5. Authorize the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

#### **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will allow for modifications within the 2014 CPDG LISTEN Program. There is no impact to the General Fund. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities, and that one-time revenue is used for one-time expenses.

*MAS:JCY:14160008*