

# LOS ANGELES POLICE COMMISSION

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December 16, 2014

BPC #14-0449

The Honorable City Council  
City of Los Angeles  
c/o City Clerk's Office

Dear Honorable Members:

RE: REQUEST FOR APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT  
WITH VCA ANIMAL HOSPITALS INC., dba VCA WEST LOS ANGELES ANIMAL  
HOSPITAL FOR CANINE VETERINARY SERVICES.

At the regular meeting of the Board of Police Commissioners held Tuesday, December 16, 2014, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant II

Attachment

c: Chief of Police

14-0447  
86

**INTRADEPARTMENTAL CORRESPONDENCE**

December 12, 2014  
1.17

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** REQUEST FOR APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH VCA ANIMAL HOSPITALS INC., dba VCA WEST LOS ANGELES ANIMAL HOSPITAL FOR CANINE VETERINARY SERVICES

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE the Professional Services Agreement with VCA Animal Hospitals Inc., dba VCA West Los Angeles Animal Hospital (Contractor).
2. That the Board TRANSMIT the Professional Services Agreement to the Mayor's Office and City Council for review and approval.
3. That the Board AUTHORIZE the Chief of Police to execute the Professional Services Agreement upon Mayoral review and approval.

**DISCUSSION**

On June 25, 2013, the Board approved the release of the Professional Canine Veterinary Services Request for Proposals (RFP) No. 12-870-003 seeking the services of qualified Contractors. The RFP was released to the public on June 28, 2013. A mandatory pre-proposal conference was held on July 10, 2013, however no Proposers attended. The lack of responses to the RFP, and the continuous need for such specialized services requires the City to enter into a sole source Agreement with the Contractor, as the reissuance of an RFP would be impractical.

The Office of the City Attorney has reviewed and approved the attached Agreement. Fiscal Operations Division has verified that funding is available for this Agreement.

The term of the Agreement will commence upon execution by all parties. For satisfactory performance of their services, the City will compensate the Contractor an amount not to exceed \$60,000 per fiscal year, in accordance with the Fee Schedules referred to and incorporated in the attached Agreement as Attachment B.

The Contractor will provide the Department with canine veterinary services upon execution. The users of the service are the LAPD K-9 Platoons: Gang and Narcotics Division, Metropolitan

The Honorable Board of Police Commissioners

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Division, and Emergency Services Division's Bomb Squad and Bomb Detection Canine Unit with professional services in the field of veterinary medicine.

If you have any questions regarding this matter, please contact Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,

  
CHARLIE BECK  
Chief of Police

BOARD OF  
POLICE COMMISSIONERS  
Approved *December 16, 2014*  
Secretary *Maria Suh*

Attachment