

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

---

Date: February 24, 2015

CAO File No. 0220-03790-0044

Council File No. 15-0016

Council District: --

To: The City Council

From: Miguel A. Santana, City Administrative Officer *MAS*

Reference: Board of Police Commissioners Transmittal Dated January 6, 2015

Subject: **DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM**

---

### SUMMARY

The Los Angeles Police Department (LAPD) seeks retroactive authority to apply for and accept a \$1,143,819 grant award from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the 2014 DNA Capacity Enhancement and DNA Backlog Reduction Program (CEBR). The grant award has a performance period of October 1, 2014, through September 30, 2016. No matching funds are required. The Department also requests authority to amend related contracts with The Bode Technology Group, Inc. (C-121595) and Cellmark Forensics, Inc. (C-122276) to extend the payment term of the agreements from March 31, 2015 to September 30, 2016. This Office recommends approval of the Department's request.

### BACKGROUND

The 2014 CEBR Program provides funding to state and local units of government with existing crime laboratories to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples and thereby reduce the number of forensic DNA and DNA database samples awaiting analysis. Funding from this grant will allow the LAPD to analyze at least 266 additional cases during the grant period and increase laboratory capacity to meet existing and future demand for DNA screening and testing. The program budget approved by the NIJ is as follows:

<b>Expense</b>	<b>Amount</b>
Overtime General	\$381,412
Outside Lab Fees	75,000
Equipment	380,612
Laboratory Software	272,500
Travel	23,050
Workshop Registration Fees	11,245
<b>TOTAL</b>	<b>\$1,143,819</b>

This budget provides funding for civilian Criminalists and support staff to process backlogged DNA cases on an overtime basis; the purchase and deployment of GeneMapper ID-X, STRmix, and TempGenius software used in the analysis of DNA; the purchase and installation of two ABI 3130 genetic analyzers; four high-performance desktop computers to run the STRmix software; a high density filing system for five file storage rooms; forty 27-inch monitors and graphics cards for DNA analysis data processing; and, expenses for travel and registration for continuing education of DNA analysts.

In addition, the Department requests authority to extend the payment term of two agreements with forensic laboratories to ensure their services are available throughout the grant period. The new term end date will be September 30, 2016 for both contracts, including The Bode Technology Group, Inc. (C-121595) and Cellmark Forensics, Inc. (C-122276). Further details on the grant are provided in the departmental report to the Board of Police Commissioners dated December 23, 2014.

## **RECOMMENDATIONS**

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or designee, to:
  - a. Retroactively apply for and accept the 2014 DNA Capacity Enhancement and DNA Backlog Reduction Program Grant (CEBR) in the amount of \$1,143,819 from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the period of October 1, 2014, through September 30, 2016;
  - b. Negotiate and execute the CEBR Grant Award Agreement on behalf of the City and submit all necessary documents relative to the grant award, subject to City Attorney approval as to form;
  - c. Negotiate and execute an amendment to Contract No. C-121595, between the City of Los Angeles and The Bode Technology Group, Inc., extending the payment term of the grant under the agreement to September 30, 2016, subject to City Attorney approval as to form;
  - d. Execute an amendment to Contract No. C-122276, between the City of Los Angeles and Cellmark Forensics, Inc., extending the payment term of the grant under the agreement to September 30, 2016, subject to City Attorney approval as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
  - a. Spend up to \$1,143,819 in accordance with the grant award agreement;

b. Submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70.

3. Authorize the Controller to:

a. Increase the grant receivable in Fund No. 339 in the amount of \$1,143,819 and establish an appropriations account, number to be determined, within Fund No. 339, Department No. 70, for disbursement of NIJ's FY 2014 CEBR grant award;

b. Increase appropriations for NIJ's FY 2014 CEBR program as needed from appropriations account, number to be determined, in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090, Civilian Overtime: \$381,412

4. Authorize the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

#### **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will have no additional impact on the General Fund. Acceptance of the grant is in compliance with the City's Financial Policies in that one-time revenue is used for one-time expenses. Not matching funds are required for the grant.

*MAS:TJM:04150062c*