

COMMUNICATION FROM VICE-CHAIR, HOUSING COMMITTEE relative to proposed First Amendment to a Cooperation Agreement with the Community Development Commission of the County of Los Angeles and Emphasys Computer Solutions, Inc. (Emphasys) for a regional affordable housing listing service.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Housing and Community Investment Department (HCID), or designee to:

a. Negotiate and execute the First Amendment to a Cooperation Agreement (Contract No. C-125926) with the Community Development Commission of the County of Los Angeles and Emphasys to increase compensation by \$129,890 for Year 2 funds for a total amount of \$167,345, for a retroactive term for 12 months from July 14, 2016 through July 13, 2017, in substantial conformance with the draft Amendment attached to the August 12, 2016 City Administrative Officer (CAO) report, attached to the Council file, and subject to the following:

- i. Funding availability
- ii. Satisfactory contractor performance
- iii. HCID work requirements
- iv. Compliance with all City contracting requirements
- v. Approval by the City Attorney as to form and legality

b. Prepare Controller's instructions for any necessary technical adjustments consistent with the Mayor and Council action on this matter, subject to the approval of the CAO; and authorize the Controller to implement these instructions.

2. AUTHORIZE the Controller to:

a. Establish a new account, 43N701 Housing Listing Service, within Fund No. 240, Housing Production Revolving Fund, Department 43 and transfer appropriation as follows:

Account: Title:	Amount:
From: 43K299 Reimbursement of General Fund Costs	\$9,165
To: 43N701 Housing Listing Service	\$9,165

b. Establish a new account, 43N701 Housing Listing Service, within Fund No. 815, Municipal Housing Finance Fund, Department 43 and transfer appropriation as follows:

Account:	Title:	Amount:
From: 43K299	Reimbursement of General Fund Costs	\$61,150
To: 43N701	Housing Listing Service	\$61,150

- c. Establish a new account, 43N701 Housing Listing Service, within Fund No. 55J, Low and Moderate Income Housing Fund, Department 43 and appropriate \$59,575 from the available cash balance.
- d. Expend funds upon proper demand of the General Manager, HCID, or designee.

Fiscal Impact Statement Submitted: The CAO reports that there is no impact to the General Fund. The proposed First Amendment to a Cooperation Agreement (Contract No. C-125926) with the Community Development Commission of the County of Los Angeles and Emphasys will be paid for by the Housing Production Revolving Fund No. 240, Municipal Housing Finance Fund No. 815, and Low and Moderate Income Housing Fund No. 55J. The recommendations contained in the August 12, 2016 CAO report, attached to the Council file, are in compliance with the City's Financial Policies in that the costs for the Cooperation Agreement will be paid by special funds.

Community Impact Statement: None submitted.

Summary:

On August 17, 2016, the Vice-Chair and one member of the Housing Committee considered July 20, 2016 HCID and August 12, 2016 CAO reports relative to proposed First Amendment to a Cooperation Agreement (Contract No. C-126926) with the Community Development Commission of the County of Los Angeles (County) and Emphasys for a regional affordable housing listing service. According to the CAO, the HCID is requesting authority to execute a proposed First Amendment a Cooperation Agreement (Contract No. C-125926) with the County and Emphasys for the continued provision of an affordable housing listing service where HCID developments are posted for the public, and which includes online and toll-free call center support.

The Cooperation Agreement term is for three years from July 14, 2015 through July 13, 2018. The initial compensation amount was \$37,455 for a period of performance for 12 months from July 14, 2015 through July 13, 2016. The proposed Amendment would allow the City to increase compensation by \$129,890 for a retroactive period of performance for 12 months from July 14, 2016 through July 13, 2017, and a revised total compensation of \$167,345. The \$129,890, which will be paid from HCID's Housing Production Revolving Fund No. 240, Municipal Housing Finance Fund No. 815, and Low and Moderate Income Housing Fund No. 55J, represents a partial match to the \$3.2 million commitment made by the County for this regional data sharing effort.

The proposed Amendment had been amended at the request of HCID, to reflect a reduction of \$2,300 for printing of marketing materials, and its subsequent impact on the County's ten percent administrative cost. The CAO concurs with HCID's request and as such, the Controller instructions in the August 12, 2016 CAO report have been amended to reflect the estimated reduction in the transfer of funds within Fund No. 815, Municipal Housing Finance Fund, from

\$63,450 to \$61,150.

After consideration and having provided an opportunity for public comment, the Committee Vice-Chair moved to recommend approval of the First Amendment to Contract No. 125926 with the County and Emphasys. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'Felipe Fuentes', written in a cursive style.

COUNCILMEMBER FELIPE FUENTES, VICE-CHAIR  
HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	ABSENT
FUENTES:	YES
HUIZAR:	ABSENT
PRICE:	YES
HARRIS-DAWSON:	ABSENT

ARL  
8/17/16

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**