

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

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| Recipient City Department: Office of the City Attorney | | Award Notification Date: September 23, 2014 | |
| Grant Award Title: Smart Prosecution Initiative | | Grant Amount: \$435,253 Prior Grant Award(s): \$0 | |
| Awarding Agency: Bureau of Justice Assistance | | | |
| Grant Agreement Number/Reference: | Performance Start Date: October 1, 2014 | Performance End Date: September 30, 2016 | |
| Purpose: The City Attorney's Office requests authority to accept grant funding in the amount of \$435,253 to establish Project INTERCEPT (Introducing New Tools based on Evidence and Risk-assessment to Confirm Eligibility for Prosecution Treatment) for a grant performance period of October 1, 2014 to September 30, 2016. | | | |

| Checklist for Grant Acceptance: | Yes | No | N/A | Comments |
|--|-----|----|-----|---|
| 1. Authority for Grant Acceptance | | | | |
| <ul style="list-style-type: none"> Department requests acceptance of the Grant | X | | | () Terms/Conditions outlined in Award Notice/Grantor Agreement |
| 2. Match Requirement Review | | | | |
| <ul style="list-style-type: none"> Match Sources Identification completed | | | X | () Obtain match requirements from Award Notice/Grantor Agreement |
| <ul style="list-style-type: none"> Additional Funds requested | | | X | () Submit to CAO for review |
| 3. Charter Section 1022 Determination | | | | |
| <ul style="list-style-type: none"> Charter Section 1022 findings completed | | | X | () Submit to CAO for review and determination |
| 4. Provisions for Grant-Funded Contracts | | | | |
| <ul style="list-style-type: none"> Standard and Grantor Provisions or equivalent language is included | | | X | () Incorporate Provisions or Language into proposed agreement |
| <ul style="list-style-type: none"> Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/> | | | X | () Submit to City Attorney for review and approval; copy to CAO |
| 5. Personnel Authorities | | | | |
| <ul style="list-style-type: none"> Department has submitted a request for position(s) | X | | | () Review documents and make determination |
| 6. Grant Implementation Recommendations | | | | |
| <ul style="list-style-type: none"> Department has submitted grant implementation instructions | X | | | () Submit to CAO for review |
| 7. Controller Instructions for Fund/Accounts Set-Up | | | | |
| <ul style="list-style-type: none"> Department has requested Funds/Accounts Set-up | X | | | |
| 8. Governing Body Resolution/Certification | | | | |
| <ul style="list-style-type: none"> Department has submitted Resolution/Certification | | | X | () Submit to CAO and City Attorney for review |
| 9. Fiscal Impact Analysis | | | | |
| <ul style="list-style-type: none"> Department has submitted Fiscal Impact Statement | X | | | () Submit to CAO for review and determination |

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10. Grant Award Summary

The City Attorney's Office requests authority to accept \$435,253 in grant funding for Project INTERCEPT (Introducing New Tools based on Evidence and Risk-assessment to Confirm Eligibility for Prosecution Treatment). The grant funds are from the Smart Prosecution Initiative, which originate from the Bureau of Justice Assistance and pass through the Office of Justice Programs. The City Attorney's Office will partner with Justice Security and Strategies, Inc. (JSS) and the Center for Court Innovation (CCI) to utilize evidence-based risk assessment to evaluate prosecutorial diversion approaches for misdemeanor offenders. In addition, INTERCEPT will implement restorative justice strategies in the form of Community Justice Panels (CJPs) for qualified offenders.

The total cost of the program is \$536,138, of which \$435,253 will be reimbursed to the City as follows: \$240,260 in salaries and \$79,142 in fringe benefits for two Administrative Coordinators to facilitate the program, \$1,860 for travel to conferences, \$104,900 to fund contracts with JSS and CCI, \$3,200 for office supplies, and \$5,891 for the risk assessment tool (trainings). There is no match requirement for this grant, however the City will have to bear overhead costs, which includes \$44,160 in central services and \$56,725 for department administration, totaling \$100,885 not reimbursed by the grant.

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

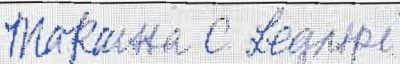

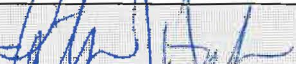
1. Approve and authorize the City Attorney, or designee, to execute the grant award between the City of Los Angeles and the Office of Justice Programs for the period of October 1, 2014 to September 30, 2016, subject to the approval of the City Attorney as to form and legality;
2. Authorize the City Attorney or designee to accept the grant award in the amount of \$435,253 for the period of October 1, 2014 to September 30, 2016;
3. Add two Administrative Coordinator II resolution authorities for the period of January 1, 2015 to June 30, 2015;
4. Authorize the Controller to:
 - a. Establish a receivable in the amount of \$435,253 within Fund 368, Department 12;
 - b. Establish a new appropriation within Fund 368, Department 12, as follows:
Account 12L231 - FY 14-15 Smart Prosecution - \$435,253
 - c. Transfer \$60,060 from Fund 368, Department 12, Account 12L231 - FY14-15 Smart Prosecution to Fund 100, Department 12, Account 001020 Salaries Grant Reimbursed;
 - d. Upon receipt of grant funds, transfer up to \$79,142 from Fund 368, Department 12, Account 12L231 to Fund 100, Department 12, Revenue Source 5301, Reimbursement from Other Funds/Dept;
5. Authorize the City Clerk to place on the Council calendar for July 1, 2015, the following action relative to the Smart Prosecution Initiative:
 - a. "That the Council, subject to the approval of the Mayor, authorize the Controller to transfer \$144,144 from Fund 368, Department 12, Account 12L231, FY14-15 Smart Prosecution, to Fund 100, Department 12, Account 001020 Salaries Grant Reimbursed."
6. Authorize the City Clerk to place on the Council calendar for July 1, 2016, the following action relative to the Smart Prosecution Initiative:
 - a. "That the Council, subject to the approval of the Mayor, authorize the Controller to transfer \$36,056 from Fund 368, Department 12, Account 12L231, FY14-15 Smart Prosecution, to Fund 100, Department 12, Account 001020 Salaries Grant Reimbursed."
7. Authorize the City Attorney to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

12. Fiscal Impact Statement

Yes This Office finds that the Grant complies with City financial policies as follows (see below):

No This Office finds that the Grant does not comply with City financial policies as follows (see below):

The total cost of Project INTERCEPT (Introducing New Tools based on Evidence and Risk-assessment to Confirm Eligibility for Prosecution Treatment) is \$536,138, of which \$435,253 will be reimbursed by the Bureau of Justice Assistance. The General Fund impact will be \$100,885 for overhead costs (central services and department administration). No additional appropriation is needed. The recommendations in this report are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from this grant.

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|  |  |  | 11/21/15 |
| CAO Analyst | Chief | CAO/Assistant CAO | Date |