

ERIC GARCETTI  
MAYOR

January 29, 2015

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Ingrid Hutt to the Convention and Exhibition Center Authority for the term ending January 16, 2017. Ms. Hutt will fill the vacancy created by Susan Rodriguez, whom I removed effective February 28, 2015 or at the time Ms. Rodriguez's successor is confirmed by the City Council.

I certify that in my opinion Ms. Hutt is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'EGH', is written over a light blue horizontal line.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Ingrid Hutt  
**Commission:** Convention and Exhibition Center Authority  
**End of Term:** 1/16/2017

### Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 10 - South Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:**
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Bishop, Ray	South Valley	3	Caucasian	M	24-Sep-14	16-Jan-17
Cooper, Martin	South Valley	5	Caucasian	M	20-Jun-14	16-Jan-15
Hernandez, Dennis	West LA	11	Latino	M	13-Jun-14	16-Jan-15
Leyner, J. Richard	North Valley	12	Caucasian	M	26-Jun-14	16-Jan-17
Martin, Keith	West LA	11	Caucasian	M	04-Aug-14	16-Jan-15
Reum, Courtney	West LA	5	Caucasian	M	16-Apr-14	16-Jan-15
Rodriguez, Susan - REMOVED	East	13	Latina	F	28-Mar-08	16-Jan-13
Seward, Jason	Central	4	African American	M	20-Jun-14	16-Jan-17
Siddiquee, Majib	Central	5	API	M	23-May-14	16-Jan-17
Turner, Cheryl	South LA	10	African American	F	27-May-14	16-Jan-15

## **Ingrid Hutt:**

**Ingrid Hutt** has an extensive history in Marketing that ranges from her background in Real Estate where she was a Mortgage underwriter for 15 years and won Performance awards from Banks and Mortgage Companies in Southern California to her more recent endeavor, **The Hutt Group** a *Marketing, Branding, Community Outreach* Company with such prestigious clients as NAACP National Board, The Los Angeles Sentinel, GEM Communications, Brotherhood Crusade, New Connections, Assembly Member Mike Davis, Assembly Member Isadore Hall III, Councilman / Mayor Danny Tabor, The Gas Companies Advanced Meter Outreach project, Los Angeles County Democratic Party, US Senator Barbara Boxer, CA State Controller John Chung and the list goes on...

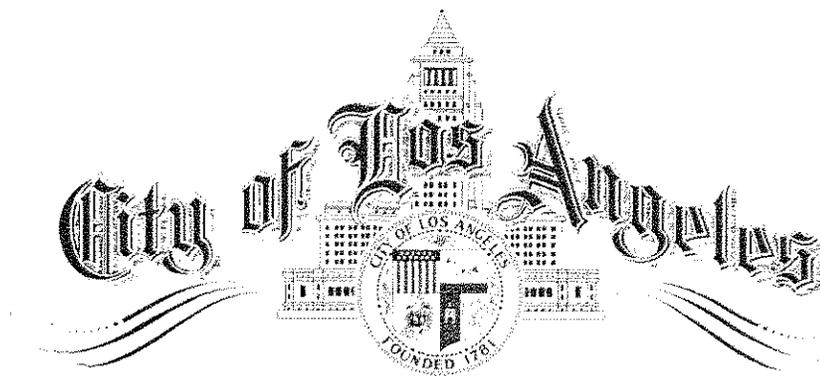
She has structured Branding Strategies for some of the Los Angeles' greatest events i.e.: NAACP National Board transition of Power Event, L.A. City opening Ceremonies for Black History Month, Los Angeles Kings Black History Month Celebration, Taste of Soul, Compton Summer Soul Jam, Brotherhood Crusade Annual Dinner, New Connections and CPUC Women in Diversity Awards Dinner, 48<sup>th</sup> Assembly District Living Legends Awards as well as building Marketing and Advertising Campaigns for the Los Angeles County Recorder's office "VOTE LA", L.A. Cities Clean Air- Clear Water, CFSA, California Redistricting, critical outreach to pass the "Durbin Bill" a federal bill that gives credit card fee reduction to businesses and the South Coast Air Quality Control District outreach campaign. Most recently she's worked on the Prince 2011 tour, 2011 NBA All-Star weekend bash for the NBA retired players association in Los Angeles. In 2012 she worked on the DL Hughley comedy during the 2012 DNC, a night with Grammy Award winner KEM during DNC and she co-produced Balboa Music Festival. During the 2012 reelection Campaign for President Obama, She received the highest honor of being chosen as a Political Leader Delegate for the state of California as did not hold an elected office. In 2013 she worked on the Eric Garcetti for Los Angeles Mayor Campaign and won by a landslide. In January 2013 she was named President of the Watch Me Win Foundation.

Ingrid was born in Los Angeles and educated at UCLA where she studied Political Science. While attending college she interned for Councilman David Cunningham, where she was exposed to the nuts and bolts of City Hall. After completing her education she worked for Ford USA where she was the liaison for California's Black Dealership Owners and is proud to say that she convinced Mandela's Delegation to allow FORD's Black owned Dealerships in Southern California (a company that didn't divest in South Africa) to provide the cars for the Motorcade for Nelson Mandela's first visit to Southern California shortly after the end of Apartheid.

She works tirelessly by giving back to her community by feeding the homeless, feeding the shut in on Thanksgiving morning, serving the children on Easter Saturday and hosting a Toy drive for the past 20 years where she's collected over 20,000 books and toys for the underserved children in foster care and her community.

In 2002 she was the Political Advisor for the California Realist where she and a team of African American Real Estate Brokers championed the Predatory Lending Law protecting the minority community from outrageous fees and rates.

She soon became a member of New Frontier Democratic Club. She served two terms as the President of New Frontier Democratic Club the oldest and largest African American Democratic Club in the state. She guided the organization's 50<sup>th</sup> Anniversary celebration. She is a member of Brookin's AME Church. She lives, works and plays in Los Angeles, California.



ERIC GARCETTI  
MAYOR

January 29, 2015

Ms. Ingrid Hutt

Dear Ms. Hutt:

I am pleased to inform you that I hereby appoint you to the Convention and Exhibition Center Authority for the term ending January 16, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

As part of the City Council confirmation process, you will need to meet with Herb J. Wesson, Jr., your Councilmember, and Councilmember Curren Price, the Chair of the Economic Development Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Economic Development Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation.

Ms. Ingrid Hutt  
January 29, 2015  
Page 2

Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti". The signature is stylized and cursive.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Ingrid Hutt  
January 29, 2015

### Nominee Check List

I. **Within three days:**

- Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

II. **Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Commissioner Information Sheet/Voluntary Statistics**

III. **As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- Your City Councilmember Herb J. Wesson, Jr.** (contact at (213) 473-7010).
- Councilmember Curren Price, Chair of the Council Committee considering your nomination** (contact at (213) 473-7009).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.