

**TRANSMITTAL**

To:

**THE COUNCIL**

Date: **OCT 05 2015**

From:

**THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**



Ana Guerrero

**ERIC GARCETTI**  
Mayor

# LOS ANGELES POLICE COMMISSION

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POLICE COMMISSIONERS

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POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

September 29, 2015

BPC #15-0299

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, California 90012

Attention Mandy Morales

Dear Honorable Mayor:

RE: MONETARY DONATION IN THE AMOUNT OF \$30,000.00, FROM THE LOS ANGELES POLICE FOUNDATION, TO BE USED TO REIMBURSE THE LOS ANGELES POLICE DEPARTMENT FOR FOOD AND BEVERAGES PURCHASED FOR THE DAYS OF DIALOGUE FORUMS HOSTED BY THE DEPARTMENT ON AUGUST 11, 2015, FOR THE BENEFIT OF THE LOS ANGELES POLICE DEPARTMENT

At the regular meeting of the Board of Police Commissioners held Tuesday, September 29, 2015, the Board APPROVED the Department's report relative to the above matter.

The Board requests, subject to your approval, that this matter be forwarded to City Council for their approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive script.

MARIA SILVA  
Commission Executive Assistant II

Attachment

c: Chief of Police  
ASB

INTRADEPARTMENTAL CORRESPONDENCE

15-0299  
RECEIVED 30

SEP 23 2015

POLICE COMMISSION

September 24, 2015  
1.10

TO: The Honorable Board of Police Commissioners

REVIEWED

FROM: Chief of Police

*M. J. [Signature]* 9/23/15  
POLICE COMMISSION

SUBJECT: APPROVAL OF MONETARY DONATION

**RECOMMENDED ACTION**

1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE the donation of reimbursement for food and beverages for the Days of Dialogue Forums hosted by the Los Angeles Police Department (Department).

**DONOR INFORMATION:**

**ITEMS/AMOUNT:**

**VALUE:**

Los Angeles Police Foundation (#138-15)  
Ms. Cecilia Glassman, Executive Director  
515 South Flower Street, Suite 1680  
Los Angeles, California 90071  
(213) 489-4636

Reimbursement

\$30,000.00

**DISCUSSION**

The Department will host 15 separate Days of Dialogue community forums citywide where food and beverages will be served. The Los Angeles Police Foundation will reimburse the host divisions directly for the food and beverages provided for these forums. The basis for the program is to coordinate facilitated dialogues on often sensitive but important topics of interest to organizations and the community. The topics will be a collaboration of ideas that will translate to mutual understanding and respect with a focus on the state of policing and the future of policing in the City of Los Angeles. The endeavor is also to continue collective problem solving efforts with an appreciation for the various points of view and assumptions expressed in the dialogue.

No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Department patents. Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

The Honorable Board of Police Commissioners

Page 2

1.10

If you have any questions, please contact Sergeant Alora Perna, Commander's Aide,  
Administrative Services Bureau, at (213) 486-7060.

Respectfully,

A handwritten signature in black ink, appearing to read 'Charlie Beck', with a stylized flourish at the end.

CHARLIE BECK  
Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

August 31, 2015  
1.11

**TO:** Commanding Officer, Administrative Services Bureau  
**FROM:** Commanding Officer, Community Relationship Division

RECEIVED  
AUG 31 2015 #138-15  
ASB - Operations

**SUBJECT:** APPROVAL OF DAYS OF DIALOGUE DONATION

It is requested that the donation for \$30,000 be approved and made available to be utilized in conjunction with the partnership for Days of Dialogue. The background for the Days of Dialogue workshops are to recognize our history and how we have grown as a law enforcement entity and as a community since 1965, when the Watts riots took place. With this backdrop and the need for this national discussion at the local levels, the Los Angeles Police Department, (LAPD) has committed to hosting workshops to encourage open communications in efforts to gain mutual understanding of one another. Clearly there is a disconnect whether real or perceived between the police and the community, so in an effort to connect with communities we serve while gaining trust by building relationships, the LAPD will host these workshops for the next twelve months.

We hope to strengthen the relationship so we build and create new ones as well. With consistent open dialogue it is our desire that we create a sense of accountability from the community and the LAPD in an effort to work together to build lasting relationships.

LAPD hosted four workshops throughout the month of August and will now be followed by one workshop each subsequent month for a total of 15 ending in August 2016. The \$30,000 donation will be split evenly between each host division. Participants will include Los Angeles Police Senior Lead Officers, Command Staff and Community Relationship Division officers and supervisors. This program also will allow the Department to collaborate and invite partner agencies including Los Angeles Fire Department, California Highway Patrol and The City Attorney's Office.

The workshops can be as large as 150 people but on the average the groups are expected to be about 100 attendees. The funds requested are to provide light refreshments and beverages for each workshop held. The Los Angeles Police Foundation has agreed to reimburse host divisions directly.

Should you have any questions regarding this request, please contact myself or Lieutenant Gisselle Espinoza, Community Relationship Division, at (213) 486-6027.



RUBY F. MALACHI, Captain  
Commanding Officer  
Community Relationship Division

INTRADEPARTMENTAL CORRESPONDENCE

July 7, 2015  
1.11

RECEIVED

AUG 13 2015 #138-15

ASB - Operations

TO: Chief of Police

FROM: Commanding Officer, Community Relationship Division

SUBJECT: LOS ANGELES POLICE FOUNDATION GRANT REQUEST  
DAYS OF DIALOGUE

It is requested that Community Relationship Division be approved for the Days of Dialogue (DOD) grant. Approval of this grant will allow the Department and the community to continue to forge and foster relationships, understanding and the exchange of ideas leading to solutions better than previous ones.

The Department will host DOD community forums citywide, starting August 11, 2015, where food and beverages will be served. The basis for the program is to coordinate facilitated dialogues on often sensitive but important topics of interest to organizations and the community. The topics will be a collaboration of ideas that will translate to mutual understanding and respect with a focus on the state of policing and the future of policing in the City of Los Angeles. The endeavor is also to continue collective problem solving efforts with an appreciation for the various points of view and assumptions expressed in the dialogue. The grant is requested solely for food and beverages for all the participants.

If you have any questions, please contact Lieutenant Gisselle Espinoza, Community Relationship Division, at (213) 486-6000.

*Gisselle Espinoza*  
For

RUBY F. MALACHI, Captain  
Commanding Officer  
Community Relationship Division

APPROVED:

*Jorge A. Villegas*  
JORGE A. VILLEGAS, Assistant Chief  
Director of Operations

Attachment

APPROVED:

*Charlie Beck*  
CHARLIE BECK  
Chief of Police

515 S. Flower St., Ste. 1680, Los Angeles, CA 90071  
Phone: (213) 489-4636  
Fax: (213) 489-4697  
tracy@lapolicefoundation.org

**Los Angeles Police  
Foundation**

# Fax

<b>To:</b> ASB	<b>From:</b> Tracy Szpeinski
<b>Fax:</b> 213-485-8125	<b>Pages:</b> 8 (includes Cover)
<b>Phone:</b> 213-485-3277	<b>Date:</b> August 12, 2015
<b>Re:</b> Grant Request #2015-055	<b>CC:</b>

Attached is the latest grant request.

**RECEIVED**

AUG 13 2015 #138-15

ADMINISTRATIVE  
SERVICES BUREAU

<b>Grant Application received:</b>	August 4, 2015
<b>Grant Received from:</b>	Community Relationship Division
<b>Contact</b>	Lieutenant Gisselle Espinoza
<b>Phone #:</b>	(213) 486-6000
<b>Grant Name</b>	Days of Dialogue
<b>Grant Amount:</b>	\$30,000

Please e-mail this information to Administrative Services Bureau  
or if you have any questions, please contact us at 213-486-7060.  
Thank you.



2015 GRANT APPLICATION

Grant Number 2015-055 (office use only)

Date: July 7, 2015 Amount Requested: \$30,000.00

Contact Name(s): Lieutenant Gisselle Espinoza

Department/Unit: Community Relationship Division

Mailing Address: 100 W. First Street, Los Angeles, CA

Phone Number: 213-486-6000 Fax Number:

E-mail Address: 31041@lapd.facty.org

Name of Program/Equipment requesting funding for: Days of Dialogue - Food and Beverage for participants at 15 forums Department wide (\$2,000.00/forum).

Provide a brief description and the need for the program/equipment (use additional paper if needed)

The Los Angeles Police Department is seeking to host community forums throughout the City in conjunction with a program entitled Days of Dialogue (DOD). The Days of Dialogue is a discussion that aims to go beyond any one individual's understanding. In dialogue, participants speak their own minds, while implicitly acknowledging that their assumptions could be wrong and that other people may legitimately hold differing opinions. This will be geared towards police and community interaction, problem solving and developing meaningful relationships with community members. The focus of the effort will center in the future of policing.

Has this program/equipment previously been requested through the city budget?  YES  NO

If yes please list the most recent date of submission and the result N/A

If no please explain the reason why it was not submitted..

This request does not meet the criteria for city budget funding.



What objectives will be accomplished if the funding is granted?

The (DOD) will work with LAPD to design and conduct facilitated dialogues on often-sensitive or contentious topics of interest to the organization or community relative to the state of policing and problem solving. Central, South, West, and Valley Bureau will each host a DOD to be determined by Community Relationship Division. The grant would fund each bureau to host DOD and provide food and beverages to community participants with an emphasis on matters that impact the state of policing.

How many officers will be impacted with this grant?

Department Wide

How will the community be impacted by this grant?

Seeks to enhance community and police relations. Hundreds of community members are expected to participate as DOD will be hosted in each Geographic bureau. Community Relationship Division will be the coordinator of this effort.

Describe the short term outcome and long term impact you anticipate within the Department and in the community it serves as result of this grant.

The Department has identified this program as a way to enhance and improve as well as establish new relationships between the Department and the community. The short term goal is to conduct aggressive outreach for participation in DOD. The long term goal is to establish relationships that yield mutual respect and understanding between the community and the Department with a focused effort on strategies to solve problems.

How can the Foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc.)

The success will be evaluated on attendance, outreach, and improvements in relationships resulting from the forums.

Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

Itemized list of items will to be provided in the future.

Has your commanding officer approved this request?  YES  NO

Name of commanding officer: Ruby F. Malachi, Commanding Officer, Community Relationship Division

Signature of commanding officer: Captain Ruby F. Malachi LT. Chua. R FOR:

For questions, comments, or concerns, contact Tracy Szpeinski at (213) 489-4636 or email [tracy@lapolicefoundation.org](mailto:tracy@lapolicefoundation.org).

The \$30,000.00 grant will be disbursed among the following 15 geographic Areas (\$2,000.00 each) via the appropriate Bureau:

**Operations-Central Bureau**

Central  
Rampart  
Hollenbeck

**Operations-South Bureau**

Southwest  
77<sup>th</sup>  
Southeast

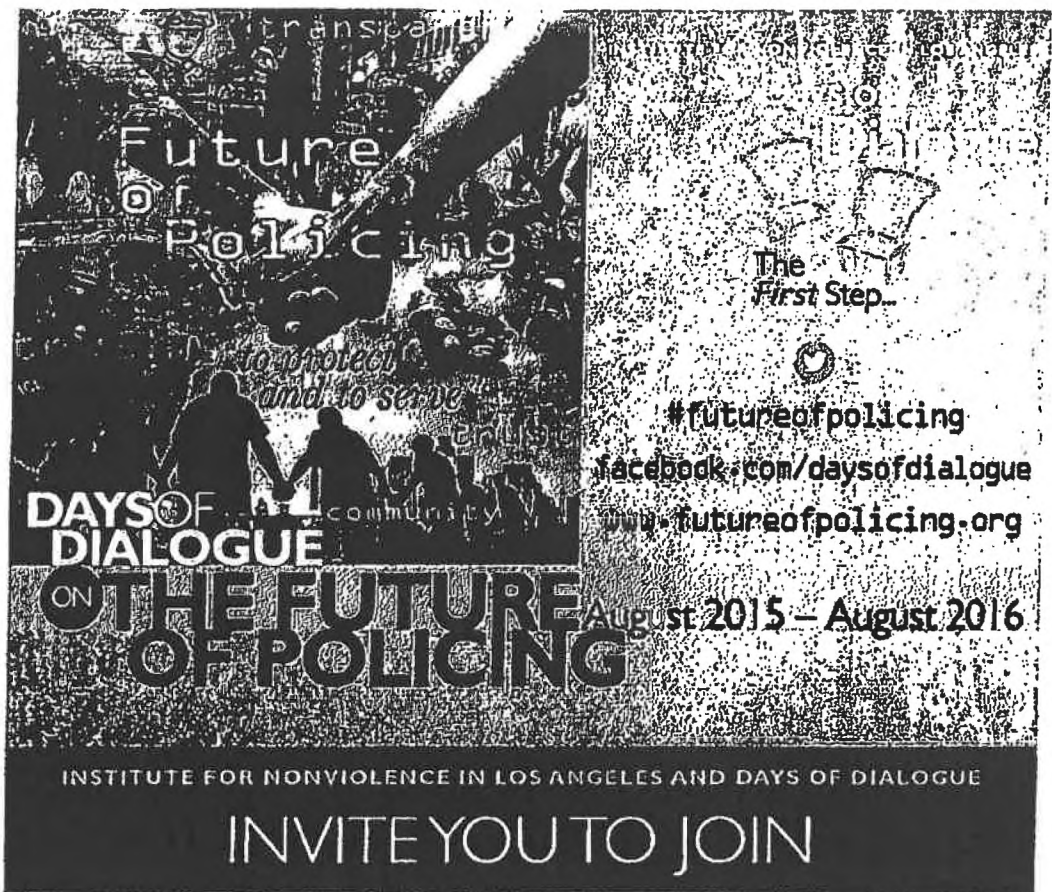
**Operations-Valley Bureau**

Van Nuys  
North Hollywood  
West Valley  
Foothill  
Topanga

**Operations-West Bureau**

Hollywood  
Pacific  
Wilshire  
Olympic

Each geographic Bureau will determine the involvement of its traffic divisions in the Days of Dialogue forums as will OSB with the involvement of the Criminal Gang and Homicide Division.



**HOST:** Los Angeles Police Department  
Operations-Central Bureau  
Los Angeles Fire Department  
Operations-Central Bureau

**DATE:** Tuesday, August 11, 2015

**TIME:** 6:00PM - 8:00PM

**LOCATION:** Glassell Senior Citizen Center  
3750 Verdugo Road  
Los Angeles, CA 90065

**CONTACT:** LAPD Sgt II Ruben Arellano: 32338@lapd.lacity.org  
LAFD Central Bureau: LAFD.CentralBureau@lacity.org



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# DAYS OF DIALOGUE



- What the Days of Dialogue event looks like:
    - Host introduces self and hosting organization (i.e., LAPD and LAFD co-hosting, LAPD OWB)
    - Host then hands it off to the lead facilitator
    - Lead facilitator speaks and introduces Days of Dialogue Organization, program and instructions for both whole group and smaller group interactions
    - Each smaller group is provided questions and research/data to facilitate educated conversations founded on personal belief, and data provided
      - Smaller groups consist of individuals seated at tables
      - There should be at minimum one officer seated at each table
      - There will be a minimum of one facilitator at each table
    - The idea is to ensure everyone's concerns/ideas are brought up
    - Smaller group dialogue is then brought together, by the lead facilitator, as a whole group where small group conversations are shared with the room
  
  - What do we need to do as the Host?
    - Captains and Senior Lead Officers should attend
    - Provide light refreshments (not formal meals)
    - Secure a venue
      - Ensure venue can accommodate 'round table' style setup for small work groups
    - Ensure community members are invited
    - Communicate # of invitees to Days of Dialogue (Jill Frank) to ensure sufficient facilitators are assigned
    - Attempt to invite neighboring agencies (i.e., LASD, LAFD, CHP, School PD)
    - Consider inviting other important officials/departments (i.e., Councilmembers, DCFS)
    - Consider posting signage that states you may be recorded during this event
    - Ensure accommodations are made for Audio/Visual (A/V tech will be provided by Days of Dialogue for workshops of 100+ attendees)
    - Identify individuals during event who can be pulled aside for media comment (Command Staff, officers, community members)
  
  - Funding
    - Captain Ruby Malachi has acquired a grant through the Police Foundation which will provide approximately \$1200 per workshop
      - Capt Malachi will follow up with each Area specifically to discuss acquiring the funding
  
  - What do we do with the information gathered throughout the Dialogue?
    - Pre/Post surveys will be conducted by Days of Dialogue – subsequent data will be provided to the host
    - Be prepared to host a follow up event
      - Any actionable items or topics that should be followed up on
      - Consider hosting a follow up townhall to address concerns
      - Follow up can be provided through connection of resources, CPAB meetings, Neighborhood Meetings, Community Forums
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# DAYS OF DIALOGUE



- **Misc. Days of Dialogue Information**
    - LAPD has made a commitment of hosting one event monthly throughout 2015 and into 2016
      - Future scheduling will be discussed at a later date
    - All events are organized to engage community stakeholders and members of law enforcement in safe settings that are conducive to honest dialogue between the parties
    - Days of Dialogue will bring their 'program' (trained facilitators and dialogue guides, with 1-2 facilitators per table of 8-10 participants)
    - Dialogues typically range in size from 20-200
      - This includes all attendees (community members, officers, facilitators)
    - Hosts have an opportunity to submit questions (data, graphs, images, quotes) before event
      - A tentative list has been provided from Days of Dialogue
      - Please send any info ASAP to Jill Frank
    - All Bureaus are scheduled to host the initial 'kickoff' event on August 11<sup>th</sup> at varying times and locations
    - The 'kickoff' events are scheduled on Aug 11 to recognize the 50<sup>th</sup> anniversary of the Watts riots (8/11/65)
      - Nothing will be done to commemorate riots, just a way of recognizing the history
    - Manifest Justice Slideshow of artwork will be shown at the event ([manifestjustice.org](http://manifestjustice.org))
  - **Media**
    - Time Warner Cable will be doing a national webcast of a leadership panel dialogue which will take place on August 10<sup>th</sup>
      - Don't have to be a TWC subscriber
      - Must pre-register online
      - A link will be forwarded for registering to view the webcast
    - LA Times will be covering the entire Days of Dialogue 'movement'
    - There is a Save the Date graphic available
    - A graphic in which the host can input detailed information / or with information of specific event time and locations will be provided by Days of Dialogue (to ensure uniformity)
    - Please push out through social media
      - [Daysofdialogue.org](http://Daysofdialogue.org)
      - [@daysofdialogue](https://twitter.com/daysofdialogue)
      - [#futureofpolicing](https://twitter.com/futureofpolicing)
  - **Contacts**
    - Captain Ruby Malachi 213-486-4006 [ruby.malachi@lapd.lacity.org](mailto:ruby.malachi@lapd.lacity.org)
    - Police Officer II Camille Sosa 818-644-8070 [40403@lapd.lacity.org](mailto:40403@lapd.lacity.org)  
Jill Frank, Program Manager 310-980-4410 [jfrank@daysofdialogue.org](mailto:jfrank@daysofdialogue.org)
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