

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to negotiating and executing a new lease with Congressman Ted Lieu for office space at the West Los Angeles (WLA) Municipal Building, located at 1645 Corinth Avenue.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Department of General Services (GSD) to negotiate and execute a lease with Congressman Ted Lieu of the California 33rd Congressional District, for office space available at the WLA Municipal Building located at 1645 Corinth Avenue for a term of two years with one two-year option to renew with the amended clause to allow the City to terminate at its discretion due to future plans to redevelop the facility.
2. AUTHORIZE the transfer of \$170,000 from the West Los Angeles Tenant Improvement CIEP Fund No. 100/54/00P316 to GSD's Leasing Account Fund No. 100/40/6030.

Fiscal Impact Statement: The Municipal Facilities Committee (MFC) reports that there is no net impact on the General Fund. The City will front fund tenant improvements totaling \$190,000 which will be fully reimbursed by monthly lease payments of \$7,916 over a two-year term.

Community Impact Statement: None submitted.

SUMMARY:

At its regular meeting held on November 13, 2018, the Information, Technology and General Services Committee considered a MFC report relative to authorizing the GSD to negotiate and execute a new lease with Congressman Ted Lieu of the California 33rd Congressional District for office space at the WLA Municipal Building, located at 1645 Corinth Avenue.

The MFC report states that WLA Municipal Building is a critical City asset that is currently underutilized even with County Supervisor Sheila Kuehl's lease. The proposed central location of elected officials at the City, County, State and Federal level will enable constituents from various WLA communities to access representation at all levels of government at the same facility. Benefits to constituents would include the convenience of reduced travel and wait time to access the elected offices and the receipt of coordinated services that are responsive to the needs of local constituents. The proposed lease with Congressman Ted Lieu continues the effort to activate the building with elected officials to provide local services to the WLA community.

After providing an opportunity for public comment, the Committee moved to approve the recommendations contained in the MFC report dated November 5, 2018, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,



INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
RODRIGUEZ:	YES
BLUMENFIELD:	YES
O'FARRELL:	YES

LC 11/13/18

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**