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INTRADEPARTMENTAL CORRESPONDENCE

May 18, 2018

TO: Honorable Board of Police Commissioners

FROM: Executive Director, Board of Police Commissioners

SUBJECT: RENEWAL OF TOWING AND STORAGE AGREEMENT, CONTRACT NO. C-121705, WITH ABSOLUTE TOWING - HOLLENBECK DIVISION, INC. FOR OFFICIAL POLICE GARAGE SERVICE AREA 4

RECOMMENDATION

1. That the Board of Police Commissioners APPROVE and TRANSMIT to the City Council the Executive Director's report recommending renewal of the Towing and Storage Agreement, Contract No. C-121705, with Absolute Towing – Hollenbeck Division, Inc. ("Absolute Towing") for Official Police Garage (OPG) Service Area 4. The contract expired on January 25, 2018.
2. That the Board request authorization from the City Council for the President of the Board of Police Commissioners to negotiate and execute a renewal of the Towing and Storage Agreement, Contract No. C-121705 with Absolute Towing.

BACKGROUND

Los Angeles Municipal Code Section 80.77.4(b)(5) states that each OPG contract shall provide an option to renew the contract for an additional five-year period, subject to the approval of the City Council, upon the expiration of the contract's initial term. Historically, the President of the Board of Police Commissioners, or his designee, has negotiated and executed the contract on behalf of the City. It should be noted that the City Council has approved a template contract agreement.

Commission Investigation Division is the regulatory arm of the Board of Police Commissioners with respect to the oversight and regulation of the OPGs. The Commanding Officer of Commission Investigation Division has conducted a review of Absolute Towing and determined that it has performed satisfactorily with respect to the following:

- a. Scope of work
- b. Compliance with applicable federal, state and local laws
- c. Compliance with local regulations
- d. Responsiveness to city staff

Commission Investigation Division reviewed the complaint history of Absolute Towing - no discernible patterns of misconduct were detected. In addition, the Commanding Officer of

Honorable Board of Police Commissioners

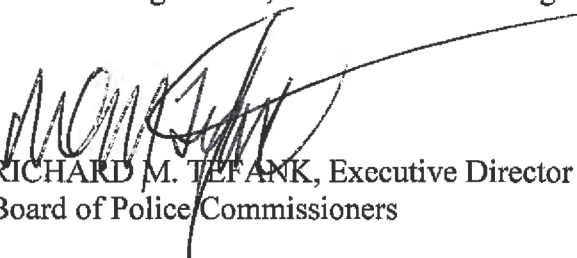
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Commission Investigation Division sought feedback from contract stakeholders regarding the quality of service provided by Absolute Towing. Those contacted included area commanding officers, traffic commanding officers, and the Department of Transportation. Commission Investigation Division has also conducted an inspection of Absolute Towing's facilities and operating equipment, which were satisfactory. According to the Office of Finance, Absolute Towing is current in its City financial responsibilities and has no history of being in arrears for payments.

Based on the foregoing, I recommend that the Towing and Storage Agreement for Absolute Towing be renewed for one additional five years.

Should you have any questions, please feel free to contact me or Lieutenant Ernest D. Caldera, Commanding Officer, Commission Investigation Division, at (213) 996-1230.


RICHARD M. TEFANK, Executive Director
Board of Police Commissioners

BOARD OF
POLICE COMMISSIONERS
Approved *May 22, 2018*
Secretary *Maria Silva*