

HOUSING COMMITTEE REPORT relative to a Request for Proposal (RFP) for tenant outreach and educational services for the City's Rent Escrow Account Program (REAP) and Utility Maintenance Program (UMP).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to issue and release an RFP for new contract(s) for tenant outreach and educational services for REAP and UMP, subject to the approval of the City Attorney as to form, to commence on or about October 1, 2015 for a nine-month period with an option to extend for two additional periods of up to one year each, subject to contractor performance and availability of funds.
2. AUTHORIZE the General Manager, HCIDLA, or designee, to assess the responses to the subject RFP and submit the results with recommendations to the Mayor and Council, including funding levels and Controller instructions.
3. AUTHORIZE the General Manager, HCIDLA, or designee, to execute third amendments to the contracts with the Coalition for Economic Survival, Inner City Law Center, and Inquilinos Unidos, extending the term of the contracts by three months, ending on September 30, 2015, and increasing each contract amount by \$50,000, in substantial conformance with the draft agreements attached to the HCIDLA report dated April 10, 2015 (attached to Council file No. 15-0471), subject to funding availability and the approval of the City Attorney as to form.

<u>Contract No.</u>	<u>Agency</u>	<u>3rd Amendments FY 14-15</u>	<u>Total</u>
C120739	Coalition for Economic Survival	\$50,000	\$365,000
C120741	Inner City Law Center	50,000	365,000
C120738	Inquilinos Unidos	50,000	365,000
C120736	Los Angeles Center for Law and Justice	<u>0</u>	<u>315,000</u>
		\$150,000	\$1,410,000

4. AUTHORIZE the Controller to:

- a. Allocate and expend funds upon proper written demand of the General Manager, HCIDLA, or designee, on an as needed basis not to exceed \$142,500.00 from Fund No. 41M/43, Systematic Code Enforcement Trust Fund, as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
43K228	Rent & Code Outreach Program	\$142,500

- b. Allocate and expend funds upon proper written demand of the General Manager, HCIDLA, or designee, on an as needed basis not to exceed \$7,500.00 from Fund No. 440/43, Rent Stabilization Trust Fund, as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
43K228	Rent & Code Outreach Program	\$7,500

5. AUTHORIZE the General Manager, HCIDLA, or designee, to prepare Controller instructions for any necessary technical adjustments consistent with the Mayor and Council actions in this matter, subject to the approval of the City Administrative Officer; and, AUTHORIZE the Controller to implement these instructions.

Fiscal Impact Statement: The HCIDLA reports that there is no impact to the General Fund. All contracts will be supported using the Code Enforcement and Rent Stabilization Trust Funds.

Community Impact Statement: None submitted.

SUMMARY

At a special meeting held on May 6, 2015, the Housing Committee considered an HCIDLA report dated April 10, 2015 relative to authorization for the HCIDLA to release an RFP for tenant outreach and educational services for REAP and UMP, and to extend the terms of three existing REAP and UMP tenant outreach services contracts. A representative of the HCIDLA addressed the Committee and provided an overview of the matter.

After providing an opportunity for public comment, the Committee approved the recommendations in the HCIDLA report. Additionally, the Committee Chair requested that the City Administrative Officer prepare and submit a report on this matter at the time it is scheduled for Council. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



MEMBER VOTE

CEDILLO: YES

FUENTES: YES

PRICE: YES

REW
5/13/15
FILE NO. 15-0471

-NOT OFFICIAL UNTIL COUNCIL ACTS-