

ERIC GARCETTI
MAYOR

April 22, 2015

Honorable Members of the City Council c/o City Clerk City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Samantha Millman to the Affordable Housing Commission for the term ending June 30, 2019. Ms. Millman will fill the vacancy created by Bryan Sullivan, who has resigned.

I certify that in my opinion Ms. Millman is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI

Mayor

EG:dlg

Attachment



COMMISSION APPOINTMENT FORM

Name: Samantha Millman

Commission: Affordable Housing Commission

End of Term: 6/30/2019

Appointee Information

1. Race/ethnicity: Caucasian

2. Gender: Female

3. Council district and neighborhood of residence: 4 - Central

4. Are you a registered voter? Yes

5. Prior commission experience: Central Area Planning Commission

6. Highest level of education completed: University of California, Berkeley

7. Occupation/profession: Vice President, Millco Investments

8. Experience(s) that qualifies person for appointment: See attached resume

9. Purpose of this appointment: Replacement

10. Current composition of the commission (excluding appointee):

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Abe, Melanie	South Valley	3	Asian Pacific Islander	F	27-Oct-14	30-Jun-18
Epps, William Saxe	Central	9	African American	М	15-Aug-02	30-Jun-19
Jacinto, Joel	West LA	11	Asian Pacific Islander	М	28-Feb-14	30-Jun-19
Navarro, Pete	East	14	Latino	М	02-Dec-05	30-Jun-16
Pak, Ben	North Valley	12	Asian Pacific Islander	M	18-Apr-14	30-Jun-20
Sotelo, Dalila	Central	14	Latina	F	16-May-14	30-Jun-17
Sullivan, Bryan	South Valley	4	Caucasian	М	28-Feb-14	30-Jun-19

Samantha Millman

Overview

Samantha Millman is Vice President at Millco Investments, a privately held real estate investment firm in Los Angeles. An asset manager with broad real estate experience, Samantha manages a portfolio consisting of over a million square feet of commercial and industrial real estate holdings in Southern California and works with a diverse roster of tenants. Samantha's community involvement includes serving on the Board of Directors of Bet Tzedek Legal Services. She is also the Founding Co-Chair of the Bet Tzedek New Leadership Council.

Experience

2004 - present Millco Investments Los Angeles, CA

Vice President (2010 to present); Associate (2004 - 2010)

- Manage a portfolio of seventeen commercial and industrial investment properties located throughout Southern California
- Responsible for over a million square feet of rentable space.
- Asset management experience includes asset level strategic planning, management of acquisitions and dispositions, asset analysis and Argus valuations, and lease administration.
- Property management experience includes oversight of building operations, site inspections, system maintenance coordination, control of operating and capital budget activities, expense management, presentation of cost improvement solutions, and oversight of building improvement, tenant improvement, and building infrastructure projects.

2002 - 2004

Law Office of Leonard B. Levine

Los Angeles, CA

Legal Assistant

 Performed legal research, prepared discovery, conducted deposition analysis and provided pretrial support.

Education

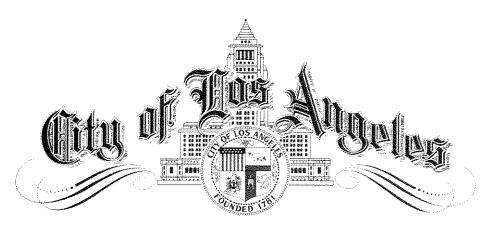
1999 - 2002

University of California, Berkeley

Berkeley, CA

Organizations

- Board of Directors, Bet Tzedek Legal Services
- Founding Co-Chair, Bet Tzedek New Leadership Council



ERIC GARCETTI
MAYOR

April 22, 2015

Ms. Samantha Millman

Dear Ms. Millman:

I am pleased to inform you that I hereby appoint you to the Affordable Housing Commission for the term ending June 30, 2019. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet within one week of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken within three working days from the receipt of this letter.

As part of the City Council confirmation process, you will need to meet with Tom LaBonge, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in



Ms. Samantha Millman April 22, 2015 Page 2

the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions Commissioners must be residents of the City of Los Angeles.

If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

ERIC GARCETTI

Mayor

EG:dlg

Attachment I Ms. Samantha Millman April 22, 2015

Nominee Check List

l.	Within three days:			
	Get fingerprinted to complete a background check. No appointment is necessary. Bring the Mayor's letter to: Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. Phone: (213) 473-9343.			
II.	Vithin seven days:			
	Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.			
	Remuneration Form			
	Undated Separation Forms			
	Background Check Release			
	Commissioner Information Sheet/Voluntary Statistics			
III.	's Office will schedule a meeting with you and:			
	Your City Councilmember Tom LaBonge (contact at (213) 473-7004).			
	Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination (contact at (213) 473-7001).			
	Staff in the Mayor's Office of External Affairs will assist you with these arrangements.			