

INTRADEPARTMENTAL CORRESPONDENCE

BPC #15-0143 20

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MAY 19 2015

POLICE COMMISSION

RECEIVED

May 19, 2015  
1.11

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

*Memorandum* 5/21/15  
POLICE COMMISSION

**SUBJECT:** AGREEMENT BETWEEN THE CITY OF LOS ANGELES  
AND THE SPECIAL OLYMPICS INTERNATIONAL, INC.  
FOR UNIFIED RELAY ACROSS AMERICA

**RECOMMENDED ACTIONS**

1. That the Board REVIEW and APPROVE this report.
2. That the Board request the Mayor and Council to:
  - A. APPROVE the attached Public Safety Equipment Use Agreement (Agreement) with Special Olympics International, Inc. (SOI), whereby the Department will provide five Department vehicles (Vehicles), 18 reserve officers and 18 sworn supervisors to SOI to be utilized as a ceremonial escort of the Flame of Hope during the Unified Relay Across America (URAA) which takes place May 26, 2015 through July 10, 2015. This Agreement will have no negative impact upon law enforcement services in the City of Los Angeles (City).
  - B. AUTHORIZE the Chief of Police to execute the attached Agreement, on behalf of the City with SOI.
3. That the Board TRANSMIT the report concurrently to the Mayor and the City Council for their approval.

**DISCUSSION**

The Los Angeles Police Department (Department) seeks approval of a Public Safety Equipment Use Agreement (Agreement) with SOI, whereby the Department will provide five Vehicles, 18 reserve officers and 18 sworn supervisors to SOI to be utilized as a ceremonial escort of the Flame of Hope during the Unified Relay Across America (URAA) which takes place May 26, 2015 through July 10, 2015. This Agreement will have no negative impact upon law enforcement services in the City.

**FISCAL IMPACT/FINANCING/LEGAL REQUIREMENTS**

Special Olympics International Inc. will be paying for the cost of transporting the vehicles and the employees' travel expenses as well as the employees' vehicle rentals, room and board and meals during the escort. The City will be absorbing the cost of the reserve officers and the on-duty supervisors. During the term of the Agreement, SOI shall reimburse the City for all costs associated with any accident repairs. If a Department supervisor(s) is required to respond to an incident during the term of the Agreement, SOI will reimburse the Department at the hourly billing rates established by the City Administrative Officer.

Should you require further information, please contact Commander Dennis Kato, Commanding Officer, Special Olympics Planning Group, at (213) 216-3836.

Respectfully,



CHARLIE BECK  
Chief of Police

**BOARD OF  
POLICE COMMISSIONERS**

Approved *June 2, 2015*  
Secretary *Karla A. Loh*

Attachment

**PUBLIC SAFETY EQUIPMENT USE AGREEMENT  
BY AND BETWEEN  
CITY OF LOS ANGELES  
AND SPECIAL OLYMPICS INTERNATIONAL, INC.  
FOR UNIFIED RELAY ACROSS AMERICA**

This Public Safety Equipment Use Agreement ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between the City of Los Angeles ("City") and the Special Olympics International, Inc. ("SOI"), effective upon execution by both parties.

1. **Loan of Public Safety Equipment**

The City, through the Los Angeles Police Department ("LAPD"), hereby loans the following public safety equipment ("Vehicles") for the exclusive use of the SOI during the term of this Agreement for purposes of providing a ceremonial escort of the Flame of Hope during the Unified Relay Across America ("URAA") which takes place between May 26, 2015 and July 10, 2015:

Vehicle Description 1 of 5:

VIN: 1FM5K8AR9FGB03375  
City Vehicle Number: 80675  
Make: FORD  
Model: UTILITY POLICE INTERCEPTOR  
Year: 2015

Vehicle Description 2 of 5:

VIN: 1FM5K8AR0FGB03376  
City Vehicle Number: 80676  
Make: FORD  
Model: UTILITY POLICE INTERCEPTOR  
Year: 2015

Vehicle Description 3 of 5:

VIN: 1FM5K8AR2FGA46209  
City Vehicle Number: 80639  
Make: FORD  
Model: UTILITY POLICE INTERCEPTOR  
Year: 2015

Vehicle Description 4 of 5:

VIN: 1FM5K8AR7FGA57285  
City Vehicle Number: 80661  
Make: FORD  
Model: UTILITY POLICE INTERCEPTOR  
Year: 2015

Vehicle Description 5 of 5:

VIN: 1FM5K8AR4EGC08453

City Vehicle Number: 80533

Make: FORD

Model: UTILITY POLICE INTERCEPTOR

Year: 2014

2. **Use of Vehicles**

- 2.1 The SOI may use the Vehicles only as a ceremonial escort of the Flame of Hope during the URAA from three starting points on the East Coast to the City of Los Angeles where the 2015 Special Olympics World Summer Games will be held. A mutually agreed-upon operations plan, which shall be incorporated herein by this reference, shall be developed by SOI and the LAPD. The operations plan shall set forth, among other things, the Vehicle delivery schedule and the URAA timeline and routes.
- 2.2 The Vehicles shall only be operated by SOI volunteers that are on-duty LAPD Reserve Officers and on-duty supervisors, which have been pre-approved by the LAPD. The LAPD will provide SOI with a list of the approved Reserve Officers and supervisors. In the event that the required number of Reserve Officers and supervisors is not secured by SOI sufficient to staff the mutually agreed-upon operations plan, this Agreement shall terminate immediately upon the determination of the lack of required Reserve Officers and/or supervisors.
- 2.3 The SOI shall not use or operate the Vehicles in violation of any federal, state, local or provincial law, rule, regulation, or ordinance including those pertaining to the age and licensing of drivers.
- 2.4 Under no circumstances shall the SOI disconnect a Vehicle odometer or other mileage or use recording device.
- 2.5 The Vehicles shall not be used or operated as follows:
  - 2.5.1 In a manner subjecting the Vehicles to depreciation above the normal depreciation associated with public safety use; and/or
  - 2.5.2 For an illegal purpose or by a person under the influence of alcohol or narcotics.

3. **Safekeeping and Maintenance of Vehicles**

- 3.1 The SOI shall exercise due care for the safekeeping of the Vehicles during the term of this Agreement.
- 3.2 The SOI shall ensure that the Vehicles are kept in good working order and condition and shall comply in every respect with the Vehicles' manufacturer's/owner's manuals.
- 3.3 The Vehicles are provided to SOI "as-is." To the best of the City's knowledge, the Vehicles are in good working order and have been properly maintained by the LAPD.
- 3.4 The SOI shall inspect the Vehicles upon initial delivery to SOI and, by acceptance thereof, finds the Vehicles in good working order and condition.
- 3.5 With regard to accident repairs, the LAPD shall perform all accident repairs on the Vehicles and shall bill the SOI for the actual costs of such accident repairs. The SOI and City will consult on what accident repairs are necessary. After consultation with the SOI, the City shall make a final determination on what accident repairs are necessary. The SOI shall pay the City for Vehicle accident repair costs as the costs are incurred.
- 3.6 The Vehicles shall be repaired solely by the City, unless otherwise authorized by the City. The SOI and any of its third party vendors are prohibited from performing any maintenance and repairs on the Vehicles.
- 3.7 The SOI shall provide fuel for the Vehicles during the ceremonial escort.
- 3.8 The SOI shall be solely responsible for payment for all washing, parking, garage, highway/road service tolls, and fines incurred in connection with the use of the Vehicles during the term of this Agreement.

4. **Inspection by City**

The LAPD shall have the right to inspect the Vehicles immediately upon request by the LAPD, at any time during the term of this Agreement. The SOI shall provide the LAPD with such mileage, safety, operating, and other information, or copies of any such records maintained by the SOI with respect to the Vehicles, as the LAPD or any government agency may require from time to time.

5. **Titles**

The LAPD shall retain ownership of the Vehicles used for the benefit of the SOI during the term of this Agreement. Legal and registered title to the Vehicles is, and shall remain, at all times, in the name of the City.

6. **Term of Agreement**

The term of this Agreement shall commence upon execution by both parties and shall terminate on August 31, 2015, unless sooner terminated or extended, in whole or in part, as set forth herein.

7. **Termination**

7.1 Either party may terminate this Agreement by giving fifteen (15) calendar days advance written notice to the other party.

7.2 Upon termination of this Agreement, the SOI shall immediately return the Vehicles to the City.

8. **Indemnification and Insurance**

8.1 The SOI shall indemnify, defend, and hold harmless the City, its elected and appointed officers, employees, agents, and volunteers from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Agreement, including but not limited to any and all damages to Vehicles and any and all injuries to SOI volunteers, City employees/volunteers, and/or third parties.

8.2 General Provision for All Insurance Coverage

Without limiting SOI's indemnification of the City, and in the performance of this Agreement and until all of its obligations pursuant to this Agreement have been met, SOI shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in Sections 8.2 and 8.3 of this Agreement. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon SOI pursuant to this Agreement. The City in no way warrants that the Required Insurance is sufficient to protect the SOI for liabilities which may arise from or relate to this Agreement.

8.2.1 Evidence of Coverage and Notice to City

- Certificate(s) of insurance coverage (Certificate) satisfactory to the City, and a copy of an Additional Insured endorsement confirming the City and its Agents (defined below) has been given Insured status under the SOI's General Liability policy, shall be delivered to the City at the address shown below and provided upon commencement of the term of this Agreement.
- Renewal Certificates shall be provided to the City not less than ten (10) calendar days prior to SOI's policy expiration dates.

The City reserves the right to obtain complete, certified copies of any required SOI and/or sub-contractor insurance policies at any time.

- Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Agreement by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of SOI, identified as the contracting party in this Agreement. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand (\$50,000.00) dollars, and list any City required endorsement forms.
  
- Neither the City's failure to obtain, nor the City's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by SOI, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.

Certificates and copies of any required endorsements shall be sent to:

Los Angeles Police Department  
Department Risk Manager  
Attn: Michael Hyams  
100 West 1<sup>st</sup> Street  
Los Angeles, CA 90012

The SOI also shall promptly report to the LAPD any injury or property damage accident or incident, including any injury to a SOI employee or volunteer occurring on or in City property, and any loss, disappearance, destruction, misuse, or theft of City property, monies or securities entrusted to SOI. The SOI also shall promptly notify the LAPD of any third party claim or suit filed against the SOI or any of its sub-contractors which arises from or relates to this Agreement, and could result in the filing of a claim or lawsuit against the SOI and/or the City.

### 8.2.2 Additional Insured Status and Scope of Coverage

The City, elected officials, officers, agents, employees and volunteers (collectively City and its Agents) shall be provided additional insured status under the SOI's General Liability policy with respect to liability arising out of the SOI's use of the Vehicles. The City and its Agents additional insured status shall apply with respect to liability and defense of suits arising out of the SOI's acts or omissions, whether such liability is attributable to the SOI or to the City. The full policy limits and scope of protection also shall apply to the City and its Agents as an additional insured, even if they exceed the City's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

### 8.2.3 Cancellation of or Changes in Insurance

The SOI shall provide the City with, or the SOI's insurance policies shall contain a provision that the City shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to the City at least ten (10) calendar days in advance of cancellation for non-payment of premium and thirty (30) calendar days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Agreement, in the sole discretion of the City, upon which the City may suspend or terminate this Agreement.

### 8.2.4 Failure to Maintain Insurance

The SOI's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the Agreement, upon which the City immediately may withhold payments due to the SOI, and/or suspend or terminate this Agreement. The City, at its sole discretion, may obtain damages from the SOI resulting from said breach. Alternatively, the City may purchase the Required Insurance, and without further notice to the SOI, deduct the premium cost from sums due to the SOI or pursue SOI reimbursement.



#### 8.2.5 Insurer Financial Ratings

Coverage shall be placed with insurers acceptable to the City with A.M. Best ratings of not less than A:VII unless otherwise approved by City.

#### 8.2.6 SOI's Insurance Shall Be Primary

The SOI's insurance policies, with respect to any claims related to this Agreement, shall be primary with respect to all other sources of coverage available to the SOI. Any City maintained insurance or self-insurance coverage shall be in excess of and not contribute to any SOI coverage.

#### 8.2.7 Waivers of Subrogation

To the fullest extent permitted by law, the SOI hereby waives its rights and its insurer(s)' rights of recovery against City under all the Required Insurance for any loss arising from or relating to this Agreement. The SOI shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

#### 8.2.8 Sub-Contractor Insurance Coverage Requirements

The SOI shall include all sub-contractors as insureds under the SOI's own policies, or shall provide the City with each sub-contractor's separate evidence of insurance coverage. The SOI shall be responsible for verifying each sub-contractor complies with the Required Insurance provisions herein, and shall require that each sub-contractor name the City and SOI as additional insureds on the sub-contractor's General Liability policy. The SOI shall obtain the City's prior review and approval of any sub-contractor request for modification of the Required Insurance.

#### 8.2.9 Deductibles and Self-Insured Retentions (SIRs)

The SOI's policies shall not obligate the City to pay any portion of any SOI deductible or SIR. The City retains the right to require SOI to reduce or eliminate policy deductibles and SIRs as respects the City, or to provide a bond guaranteeing SOI's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

#### 8.2.10 Claims Made Coverage

If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Agreement. The SOI understands and agrees it shall maintain such coverage for a period of not less than three (3) years following Agreement expiration, termination or cancellation.

#### 8.2.11 Application of Excess Liability Coverage

The SOI may use a combination of primary, and excess insurance policies which provide coverage as broad as the underlying primary policies, to satisfy the Required Insurance provisions.

#### 8.2.12 Separation of Insured's

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insured's provision with no insured versus insured exclusions or limitations.

#### 8.2.13 Alternative Risk Financing Programs

The City reserves the right to review, and then approve, SOI use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. The City and its Agents shall be designated as an Additional Covered Party under any approved program.

#### 8.2.14 City Review and Approval of Insurance Requirements

The City reserves the right to review and adjust the Required Insurance provisions, conditioned upon the City's determination of changes in risk exposures.

### 8.3 Insurance Coverage

8.25.1 Commercial General Liability insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming City and its Agents as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

- 8.3.2 Automobile Liability insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of SOI's use of autos pursuant to this Agreement, including owned, leased, hired, and/or non-owned autos, as each may be applicable.
- 8.3.3 Workers Compensation and Employers' Liability insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If SOI will provide leased employees, or, is an employee leasing or temporary staffing firm or a professional employer organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the City as the Alternate Employer, and the endorsement form shall be modified to provide that City will receive not less than thirty (30) days advance written notice of cancellation of this coverage provision. If applicable to SOI's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.
- 8.3.4 Property Coverage insurance at least as broad as that provided by the ISO special causes of loss (ISO policy form CP 10 30) form. The City and its Agents shall be named as an Additional Insured and Loss Payee on SOI's insurance as its interests may appear. Automobiles and mobile equipment shall be insured for their actual cash value. Real property and all other personal property shall be insured for their full replacement value.

9. **Risk of Loss**

- 9.1 The SOI shall assume all risk of loss to the Vehicles from the time the Vehicles are delivered by the LAPD to the SOI, and inspected and accepted by the SOI, until the Vehicles are returned to the LAPD upon expiration or termination of this Agreement.
- 9.2 Upon inspection/acceptance of the Vehicles, the SOI shall be responsible for any and all damages to the Vehicles.
- 9.3 In the event of damages to a Vehicle or a Vehicle is in need of repair, the SOI shall notify the LAPD to that effect and follow such instructions that the LAPD may provide with respect to towing, repair, or disposal of the Vehicle. If a Vehicle is lost, stolen, destroyed, or declared to be a total constructive loss (subject to the City's agreement as to such condition),

the SOI shall properly notify the City thereof and hold any wreckage for disposal by the City. With respect to any loss, theft, or destruction of a Vehicle, the LAPD and the SOI shall negotiate the value for a comparably equipped vehicle in a condition similar to the lost, stolen, or destroyed Vehicle immediately prior to any such loss, theft, or destruction. The SOI shall reimburse the City for the value of the lost, stolen, or destroyed Vehicle.

10. **Investigations of Incidents Involving Vehicles**

- 10.1 The SOI shall notify the LAPD of any incidents involving the Vehicles. An "incident" includes but is not limited to traffic collision, vandalism, and theft.
- 10.2 As directed by the LAPD, the SOI shall make available the Vehicle for any LAPD mandated investigations related to use of the Vehicles.
- 10.2 The SOI shall reimburse the City for all costs associated with an LAPD supervisor(s)' required response to an incident arising during the term of this Agreement. The SOI shall pay the LAPD at the hourly rate for the cost of the investigative team, ~~as set forth on Attachment B, Rate Sheet, of this Agreement.~~ The SOI shall also reimburse LAPD for travel expenses (flights, vehicle rentals, lodging, and meals) at the standard per diem costs established by the City of Los Angeles.

11. **Payment Procedures**

- 11.1 Except as otherwise set forth herein, the City, through the LAPD, shall render to the SOI, within ~~ten (10)~~ <sup>60</sup> calendar days after the termination of this Agreement, an invoice which details the costs associated the use of the Vehicles and any LAPD personnel provided by the City pursuant to Section 10.2 of this Agreement, and the SOI shall pay the City for all undisputed amounts within sixty (60) calendar days after date of said invoice.
- 11.2 If such payment is not delivered to the City office which is described on said invoice within sixty (60) calendar days after the date of the invoice, the City is entitled to recover interest thereon. For all disputed amounts, the SOI shall provide the City with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.
- 11.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the date of the undisputed invoice, or in the case of disputed amounts, calculated from the date the resolution is memorialized.

12. **Amendments**

No variation, modification, change, or amendment to this Agreement shall be binding upon any party unless such change is in the form of a written Amendment duly authorized and executed by all parties. This Agreement shall not be amended or modified by oral agreements or understandings among the parties or by any acts or conduct of the parties.

13. **Notices**

13.1 All notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first-class registered or certified mail, postage prepaid, addressed to the parties as identified below. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

13.2 Notices to the City shall be provided to the following:

Los Angeles Police Department  
Department Risk Manager  
Attn: Michael Hyams  
100 West 1<sup>st</sup> Street  
Los Angeles, CA 90012

13.3 Notices to the SOI shall be provided to the following:

Special Olympics International, Inc.  
Attn: Peter Wheeler  
1133 14<sup>th</sup> St NW  
Washington, DC 20036

14. **Independent Contractor**

This Agreement is by and between the City and the SOI and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between the City and the SOI. The employees and agents of one party shall not be construed to be employees and agents of the other party.

15. **Governing Law, Jurisdiction, and Venue**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. The SOI agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees and consents that venue of any action brought hereunder shall be exclusively in the City of Los Angeles.

16. **Validity and Waiver**

If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby. No waiver by the City of any breach of any provision of this Agreement shall constitute a waiver of any other breach or of such provision. Failure of the City to enforce at any time, or from time to time, any provision of this Agreement shall not be construed as a waiver thereof. The rights and remedies set forth in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

17. **Assignment**

A party shall not assign its rights or delegate its duties under this Agreement, in whole or in part, without the prior written consent of the other party, and any attempted assignment or delegation without such consent shall be null and void.

18. **Authorization Warranty**

The SOI represents and warrants that the person executing this Agreement for the SOI is an authorized agent who has actual authority to bind the SOI to each and every term, condition, and obligation of this Agreement and that all requirements of the SOI have been fulfilled to provide such actual authority.

19. **Integrated Agreement**

This Agreement constitutes the entire understanding of the parties, and no representations or promises have been made that are not fully set forth herein. The parties understand and agree that no modifications to this Agreement will be binding unless such modification is in writing, duly accepted, and executed by both parties pursuant to Section 12, Amendments, of this Agreement.

[Continued on following page for signatures]

**PUBLIC SAFETY EQUIPMENT USE AGREEMENT  
BY AND BETWEEN  
CITY OF LOS ANGELES  
AND SPECIAL OLYMPICS INTERNATIONAL, INC.  
FOR UNITED RELAY ACROSS AMERICA**

IN WITNESS WHEREOF, the Los Angeles City Council has caused this Agreement to be executed on its behalf by the Chief of Police for the City of Los Angeles, and the Special Olympics International, Inc. has caused this Agreement to be executed on its behalf by its authorized officer, on the dates indicated below.

CITY OF LOS ANGELES

By \_\_\_\_\_  
Charlie Beck, Chief of Police

Date \_\_\_\_\_

SPECIAL OLYMPICS INTERNATIONAL, INC.

By *[Signature]*

Date 4/29/15

~~APPROVED AS TO FORM:  
MICHAEL HYAMS  
Risk Manager~~

By \_\_\_\_\_

**INTRADEPARTMENTAL CORRESPONDENCE**

May 19, 2015  
14.5

**TO:** Chief of Police

**FROM:** Director, Office of Constitutional Policing and Policy

**SUBJECT:** AGREEMENT BETWEEN THE CITY OF LOS ANGELES  
AND THE SPECIAL OLYMPICS INTERNATIONAL, INC.  
FOR UNIFIED RELAY ACROSS AMERICA

Attached for your review and signature is one original of the Public Safety Equipment Use Agreement (Agreement) between the City of Los Angeles and the Special Olympics International, Inc. (SOI). The purpose of the Agreement is to provide the SOI with a ceremonial escort of the Flame of Hope during the Unified Relay Across America which takes place between May 26, 2015 and July 10, 2015.

The Agreement has been reviewed and approved by Assistant City Attorney Debra Gonzales, Office of the City Attorney, Commander Dennis Kato, Commanding Officer, Special Olympics Planning Group and Management Analyst II Sonia Solis, Fiscal Operations Division.

Should you have any questions or require further information, please have a member of your staff contact Captain II Duane T. Hayakawa, Commanding Officer, Policies and Procedures Division, at (213) 486-0400.

A handwritten signature in black ink, appearing to read 'Arif Ali Khan', with a horizontal line extending to the right.

ARIF ALIKHAN, Director  
Office of Constitutional Policing and Policy

Attachment