

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 19, 2017

CAO File No. 0220-03695-0221

Council File No. 15-0749-S1

Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: Transmittal from the Mayor dated July 20, 2017; referred for report July 24, 2017;
Supplemental materials received on September 19, 2017

Subject: **FISCAL YEAR 2016 STATE HOMELAND SECURITY PROGRAM
ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or his designee, to:
 - a. Accept the Fiscal Year 2016 State Homeland Security Program (FY16 SHSP) in the amount of \$528,199 for a grant performance period of September 1, 2016 to March 31, 2019 to fund approved Emergency Management, Fire, and Police Departments' projects as outlined in Attachment 3 of the Mayor's transmittal dated July 20, 2017;
 - b. Negotiate and execute an agreement with the County of Los Angeles from September 1, 2016 through March 31, 2019 for receipt of FY16 SHSP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 2 of the Mayor's transmittal dated July 20, 2017, subject to the approval of the City Attorney as to form;
 - c. Negotiate and execute a contract with a vendor to develop a professionally designed branding and marketing campaign to promote the Active Shooter Training Program for Los Angeles Regional Area participants for a term of up to 18 months within the grant performance period, and for an amount not to exceed \$138,199, subject to approval of the City Attorney as to form; and,
 - d. Submit to the grantor requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes.

2. Authorize the Controller to:

- a. Create a receivable in Fund 58X in the amount of \$528,199 for the FY16 SHSP grant;
- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments;
- c. Appropriate funds within the new Fund 58X, Department 46 as follows:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
58X/46	46P392	EMD	\$138,199
58X/46	46P138	LAFD	190,000
58X/46	46P170	Police	<u>200,000</u>
Total:			\$528,199

- d. Transfer appropriations in the amount of \$528,199 within the FY16 SHSP Grant Fund 58X on an as-needed basis to reimburse for grant-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
58X/46	46P392	EMD	\$138,199
58X/46	46P138	LAFD	190,000
58X/46	46P170	Police	<u>200,000</u>
Total:			\$528,199

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
392/34	343040	Contractual Services	\$138,199
100/38	001098	Salaries, Variable Staffing	190,000
100/70	001092	Overtime, Sworn	<u>200,000</u>
Total:			\$528,199

- 3. Authorize the Controller to transfer cash from Fund 58X, Department 46, to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Emergency Management, Fire, and Police Departments; and,
- 4. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2016 State Homeland Security Program (FY16 SHSP) award in the amount of \$528,199

from the United States Department of Homeland Security. The grant performance period is from September 1, 2016 through March 31, 2019. There is no matching requirement for this grant.

The FY16 SHSP provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness, and response. The grant is allocated to the states and distributed to Operational Areas based on population to support first responders. The grant is provided by the United States Department of Homeland Security to the California Governor's Office of Emergency Services (Cal OES), who in turn allocates the funds to the County of Los Angeles as a sub-grantee. The County of Los Angeles administers the grant for the area and the City of Los Angeles is a sub-recipient. The Mayor's Office requests authority to negotiate and execute the sub-recipient agreement between the City and the County of Los Angeles for the FY16 SHSP allocation, which is provided as Attachment 2 to the Mayor's transmittal dated July 20, 2017.

The City's FY16 SHSP allocation will fund training projects within the Los Angeles Emergency Management Department (EMD), Los Angeles Fire Department (LAFD), and Los Angeles Police Department (LAPD).

Los Angeles Emergency Management Department

Funding in the amount of \$138,199 is provided to the EMD to hire a contractor to develop a professionally designed branding and marketing campaign to promote the Active Shooter Training Program for Los Angeles Regional Area participants. In addition, the City would like to further develop its ability to provide training and focus on creating support material to reinforce the program message by designing and assembling Ready-to-Go Run Hide Fight training equipment kits and development of exercise material which can be used for practical applications for Regional Area participants.

Los Angeles Fire Department

Funding in the amount of \$190,000 is provided to the LAFD for Incident Command System (ICS) Training. The ICS is a standardized management tool designed to enable effective and efficient incident management. The courses provided by LAFD will provide training in response, communication and coordination during a disaster to the region. The training will also include a train-the-trainer course so that training can be delivered to more responders in the future. Funding is provided for overtime and backfill salary costs for LAFD instructors and students. Courses will be open to first responders throughout the region, accepting about 80 students per course, subsequently training approximately 1,360 students.

Los Angeles Police Department

The FY16 SHSP provides funding in the amount of \$200,000 to the LAPD for the Weapons of Mass Destruction (WMD) and Multi-Assault Counter Terrorism Action Capabilities (MACTAC) trainings. The WMD courses train first responders to respond to incidents such as chemical, biological, radiological, nuclear, and explosive incidents, suspicious events, responder self-

protection, site security, crime scene consideration, and specialized incident command issues. The MACTAC courses will train first responders to respond to active shooter, terrorist attacks, and hostage siege incidents and include a train-the-trainer course so that training can be delivered to more responders in the future. The Mayor's Office reports that funding will provide training for approximately 650 WMD trainees and approximately 500 MACTAC trainees. Funding is provided for overtime salary costs for staff to conduct the trainings.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Acceptance of the Fiscal Year 2016 State Homeland Security Program (FY16 SHSP) award in the amount of \$528,199 will provide funding for the Los Angeles Emergency Management, Los Angeles Fire Department, and Los Angeles Police Department. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.

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