

TRANSPORTATION COMMITTEE REPORT and COMMUNICATION FROM THE CHAIR, PERSONNEL AND ANIMAL WELFARE COMMITTEE relative to various new appropriations within the Transportation Grant Fund, and resolution authority for one Senior Management Analyst II position for the Bureau of Street Services.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Controller to establish new appropriations in the amount of \$38,141,871 within the Transportation Grant Fund No. 655 for the projects and the amounts listed in Attachment 1 of the City Administrative Officer (CAO) report dated November 20, 2018.
2. AUTHORIZE the Los Angeles Department of Transportation (LADOT) to:
 - a. Receive grant funds to reimburse the Transportation Grant Fund No. 655 for expenditures made directly from the Transportation Grant Fund.
 - b. Annually reimburse the General Fund for its costs associated with Fringe Benefits, Central Services, and Department Administration using proceeds that the LADOT has collected from grantors.
 - c. Annually reimburse the Proposition C Anti-Gridlock Transit Fund No. 540 for its cost associated with the City staff salaries, overtime, compensated time off, and any other expenditures directly incurred by the Proposition C Anti-Gridlock Transit Fund No. 540 and associated with grant projects.
 - d. Increase appropriations within the Transportation Grant Fund No. 655 by up to 25 percent of any project budget listed in the attachments of the CAO report dated November 20, 2018, or any other project accounts, not to exceed \$100,000, subject to the approval of the CAO.
3. INSTRUCT all Departments and/or Bureaus to closely monitor their projects and schedules to ensure that the expenditures of funds are for the purposes of each of the projects and that the expenditures of funds are correctly recorded and reported as such, and that the expenditure of funds do not exceed the cost of the project authorized by Council.
4. AUTHORIZE an increase of \$149,457 from \$1,667,721 to \$1,817,178 within the Transportation Grant Fund No. 655 in appropriations for two on-going projects with the amounts listed in Attachment 2 of the CAO report dated November 20, 2018.
5. AUTHORIZE the LADOT to transfer \$350,000 in local match funds provided by USC's Community Benefits Agreement from Fund No. 55C, Account No. 94NN11 to the Transportation Grant Fund No. 655 for the Jefferson Blvd Complete Streets Project (Project No. 16 in Attachment 1 of the CAO report dated November 20, 2018).
6. AUTHORIZE an increase in the Victory Blvd Widening from Topanga Canyon Boulevard to De Soto Avenue project budget of \$4,475,000, from \$11,655,000 to \$16,130,000.

7. AUTHORIZE the LADOT to transfer and appropriate \$4,475,000 from the Warner Center Trust Fund No. 573 to the Transportation Grant Fund No. 655, Victory Boulevard Widening from Topanga Canyon Boulevard to De Soto Avenue project, Account No. 94G900.
8. RESOLVE that resolution authority for one Senior Management Analyst II position in the Bureau of Street Services, is APPROVED and CONFIRMED for the period December 1, 2018 through June 30, 2019, subject to review and approval by the Personnel Department as to Civil Service classification, allocation by the Civil Service Commission, and pay grade determination by the CAO's Employee Relations Division.
9. DIRECT the LADOT to decrease and/or close out project appropriations for completed projects that have been accepted by the Board of Public Works, projects that Council has made a determination to cancel the project, and/or projects wherein the grant funding has lapsed or has been de-obligated.
10. AUTHORIZE the LADOT to make any technical adjustments as necessary and consistent with this action on administrative and technical matters, subject to the approval of the CAO; and, REQUEST that the Controller implement these instructions.

Fiscal Impact Statement: The CAO reports that this action will not impact the General Fund. The Transportation Grant Fund is a revolving account established to receive grant reimbursements for transportation grant funded programs. A total of \$41.1 million in new grants were awarded to the City, of which \$38.1 million require the establishment of new appropriations in the Transportation Grant Fund. In addition, the LADOT is requesting to increase existing appropriations by \$100,000 for current projects that remain within their Council authorized project budgets. The above recommendations comply with City financial policies in that one-time revenue is used for one-time expenditures.

Community Impact Statement: None submitted.

SUMMARY

In a report to the Mayor dated November 20, 2018, the CAO recommends approval of various new appropriations within the Transportation Grant Fund requested by LADOT. The CAO reports that a total of \$41.1 million in new transportation grants were awarded to the City. LADOT initially requested appropriations for 17 new projects totaling \$36.6 million within the Transportation Grant Fund and authority to increase existing appropriations for two projects by a total of \$100,000. LADOT also requested authority to transfer and appropriate funds from various sources into the Transportation Grant Fund for two existing projects. Subsequently, LADOT requested an increase \$1.5 million for one additional project, for a grand total of 18 new projects with \$38.1 million in new appropriations.

According to the CAO, the cash balance in the Transportation Grant Fund was \$63.4 million as of October 2018, with \$393.8 million in anticipated receivables. This Fund is a revolving account and the balance changes daily based on grant reimbursements received and/or expenditures made. The CAO believes that the cash balance and expected receivables will be sufficient to cover total existing appropriations (\$273.7 million unencumbered plus \$28.4 million encumbered) and proposed new appropriations in the fund.

Attachment 1 of the CAO report identifies the new 2018-19 Transportation Grant Fund projects awarded from various grantors and identifies the \$38.1 million in new appropriations needed for design and construction contracting needs over the next few years. Match requirements will be satisfied by direct labor costs funded in the Proposition C Anti-Gridlock Fund and the Measure R Local Return Fund through the annual budget process. Attachment identifies the two pedestrian safety improvement projects for which LADOT requests the \$100,000 increase: Olympic Boulevard between Lorena and Soto Streets pedestrian crossing, and the Western Avenue Bus Stop.

The CAO goes on to report that LADOT also requests authority to increase appropriations by up to 25 percent of a project's appropriation within the Council authorized budget, not to exceed \$100,000, on as-needed basis, and for which there are no budget increases. The CAO concurs with this request and recommends these transactions be subject to the review and approval of the CAO.

Finally, the CAO recommends approval of one new Senior Management Analyst II position for the Bureau of Street Services. In addition to providing administrative oversight and supervision, the Senior Management Analyst II would manage the administrative work (invoicing, progress reporting, personnel hiring) related to the Transportation Grant Fund portfolio for the Bureau and coordinate with City staff, Council offices, and community groups in the development of new potential projects.

At its special meeting held November 28, 2018, the Transportation Committee discussed this matter with a representative of the CAO and the Director, Bureau of Street Services. The CAO representative reviewed the CAO's report recommendations. The Director, Bureau of Street Services stated that in addition to the duties described in the CAO report, the new Senior Management Analyst II will also seek out new grant opportunities. Committee recommended that Council approve the CAO's recommendations.

At the Personnel and Animal Welfare Committee meeting held December 5, 2018, the Committee Chair concurred with the action taken by the Transportation Committee.

Respectfully Submitted,

TRANSPORTATION COMMITTEE



MEMBER VOTE

BONIN: YES

MARTINEZ: YES

KORETZ: YES

jaw

PERSONNEL AND ANIMAL WELFARE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
PRICE:	ABSENT
ENGLANDER:	ABSENT

-NOT OFFICIAL UNTIL COUNCIL ACTS-