

INTRADEPARTMENTAL CORRESPONDENCE

BPC #15-0180

RECEIVED 818

JUN 15 2015

POLICE COMMISSION

REVIEWED

June 12, 2015  
12.1.1

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

 6/5/15

**SUBJECT:** REVOLVING TRAINING FUND BUDGET FOR FISCAL YEAR 2015-2016

**RECOMMENDED ACTIONS:**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the report concurrently to the Mayor and City Council.
3. That the Board REQUEST the Mayor and City Council to:

A. APPROVE the distribution of funds for the Los Angeles Police Department's Revolving Training Fund (RTF) for Fiscal Year 2015-2016 in the amount of \$1.5 million dollars.

B. AUTHORIZE the distribution of the funds as follows:

Executive Development:	\$228,000.00
Professional Development:	\$1,022,000.00
Tuition Reimbursement:	\$250,000.00
Total:	\$1,500,000.00

- Executive Development – This category of disbursements includes courses and programs geared for executive or upper-management personnel. Generally used for employees at the rank of Captain and above and their civilian equivalents.
- Professional Development – This category of disbursements includes courses that enhance, develop, and update the expertise of all Department employees and includes discretionary executive development courses, equipment, and facility rentals.
- Tuition Reimbursement – This category is for the reimbursement of tuition expenditures for Department personnel who attend certificate and degree programs presented by various accredited colleges. The program is open to all full-time Department personnel.

## DISCUSSION

On October 16, 1996, the Los Angeles City Council passed Ordinance No. 171378 to establish the Los Angeles Police Department's RTF. The purpose of the RTF is to oversee the receipt, retention, and disbursement of monies received from the State of California Commission on Peace Officer Standards and Training (POST), outside agencies, and the college affiliation program.

The RTF is funded by:

- POST reimbursements for Department-incurred expenses when presenting POST-certified courses;
- POST reimbursements for per diem, tuition, and travel expenses incurred by Department personnel while attending POST-reimbursable courses;
- Tuition fees paid by outside agencies whose employees attended training provided by the Department; and
- College affiliation programs

The use of RTF monies is restricted to the following purposes:

- The payment of travel, per diem, and tuition related to training;
- Expense and equipment directly related to the delivery of training by Department personnel; and
- Short term rental of training facilities (no more than five days).

The RTF is divided into a Reimbursable and Non-Reimbursable account. The Reimbursable Account is allotted for expenditures that will be reimbursed by POST or by other agencies and the Non-Reimbursable Account is allotted for expenditures that will not be reimbursed.

If you have any questions or concerns, please contact Senior Management Analyst Laura Rangel, Officer in Charge, Support Section, Training Division, at (310) 342-3099.

Respectfully,



CHARLIE BECK  
Chief of Police

**BOARD OF  
POLICE COMMISSIONERS**  
Approved *June 16, 2015*  
Secretary *Maria Saha*

**INTRADEPARTMENTAL CORRESPONDENCE**

June 8, 2015  
12.1.1

**TO:** Chief of Police

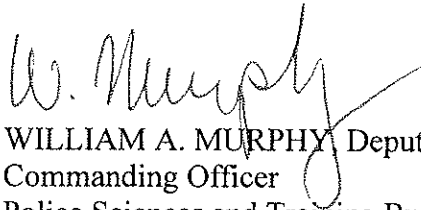
**FROM:** Commanding Officer, Police Sciences and Training Bureau

**SUBJECT:** REVOLVING TRAINING FUND BUDGET FOR FISCAL YEAR 2015-2016

It is requested that the attached report be forwarded to the Honorable Board of Police Commissioners for approval. The attached report is the Revolving Training Fund Budget for Fiscal Year 2015-2016. The anticipated budget is \$1.5 million to be distributed as follows:

Executive Development:	\$228,000.00
Professional Development:	\$1,022,000.00
Tuition Reimbursement:	\$250,000.00
Total:	\$1,500,000.00

Should you have any questions or concerns please contact me at (213) 486-7090.



WILLIAM A. MURPHY, Deputy Chief  
Commanding Officer  
Police Sciences and Training Bureau

Attachments