

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the re-exemption of one Financial Manager, Office of Finance from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the re-exemption of one Financial Manager for the Office of Finance from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

**TIME LIMIT FILE - AUGUST 21, 2019**

**(LAST DAY FOR COUNCIL ACTION - AUGUST 21, 2019)**

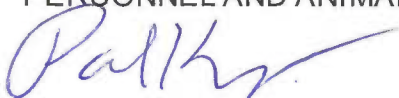
Summary:

On August 7, 2019, your Committee considered a July 30, 2019 communication from the Mayor relative to the re-exemption of one Financial Manager for the Office of Finance from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, the Financial Manager position was previously approved for exemption under 1001(b) by Council and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The position was vacated on March 14, 2019 and deleted from the count. Charter Section 1001(b) allows up to 150 persons to be exempt, of which 145 are approved. Approval of this request will increase the count. As of the date of this letter, this request will be in the 147th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 12 are filled.

The Financial Manager position supports the Director of Treasury Services in the Treasury Services Division (TSD) in developing, recommending and implementing policies, programs, and procedures to streamline Treasury operations, mitigate financial risk, and support citywide fiscal objectives. The Financial Manager position involves the analysis of citywide bank deposit and disbursement activity, review of departmental banking services and operations, development of financial reports, preparation of continuity plans and cash flow forecasting. This position will provide direct supervision to staff performing day-to-day assignments in the TSD to ensure Treasury principles and best practices are followed. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption as detailed in the July 30, 2019 communication and the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



**MEMBER VOTE**

KORETZ: YES

SMITH: YES

PRICE: YES

ARL

8/7/19

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**