

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Assistant General Manager and three Executive Assistants to the General Manager, Los Angeles Department of Water and Power (LADWP) for the LADWP, from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one Assistant General Manager (Class Code 0151) and three Executive Assistants to the General Manager, LADWP (Class Code 0360) for the LADWP, from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - APRIL 7, 2017

(LAST DAY FOR COUNCIL ACTION - APRIL 7, 2017)

Summary:

On April 5, 2017, your Committee considered a March 2, 2017 communication from the mayor relative to the exemption of one Assistant General Manager (Class Code 0151) and three Executive Assistants to the General Manager, LADWP (Class Code 0360) for the LADWP, from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, the Assistant General Manager position will serve as the Chief Customer Care Officer reporting to the General Manager and will manage the Customer Service, Communications, Economic Development/Small Business, and Low Income/Multiple Family Dwellings Divisions. The Assistant General Manager position will be responsible for managing staff; developing new strategies for improving LADWP's communication and marketing efforts; working with customers to better understand their expectations of the department and working across the department to ensure focus on exemplary customer service.

The first Executive Assistant to the General Manager (Assistant Chief Information Officer) position will assist the newly-appointed Chief Information Officer in transitioning staff from mainframe to server-based technologies, converting the current Customer Service meter reading process to an automated process, and replacing the current legacy system in Financial Services and Human Resources with a new and more functional system. The second Executive Assistant to the General Manager (Director of Economic Development and Small Business Services) position will report to the Chief Customer Care Officer and will develop an outreach program to new businesses as well as an economic development strategy that streamlines development through LADWP into a more user-friendly process for customers. Finally, the third Executive Assistant to the General Manager (Director of Low Income and Multiple Family Dwellings) position will report to the Chief Customer Care Officer and will develop strategies and programs that assist low income customers, bring the homeless to sustainable living arrangements, and provide access to renewable energy assistance for those on low or fixed income.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemptions as detailed in the March 2, 2017 communication. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

A handwritten signature in blue ink, appearing to be 'Paul King', written over the committee name.

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
RYU:	YES
HARRIS-DAWSON:	YES
ARL	

4/5/17

-NOT OFFICIAL UNTIL COUNCIL ACTS-