



ERIC GARCETTI
MAYOR

August 11, 2015

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Dr. Erica L. Jacquez to the Housing Authority of the City of Los Angeles Board of Commissioners for the term ending June 6, 2017. Dr. Jacquez will fill the vacancy created by Shane Goldsmith, who has resigned.

I certify that in my opinion Dr. Jacquez is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Erica L. Jacquez
Commission: Housing Authority of the City of Los Angeles Board of Commissioners
End of Term: 6/6/2017

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 14 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Ph.D., University of California, Los Angeles
7. **Occupation/profession:** Associate Vice President, AltaMed Services
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt Date	Term End
Besley, Ben	Central	4	Caucasian	M	27-May-14	06-Jun-18
Calanche, Maria Lou	East LA	1	Latina	F	09-Dec-13	06-Jun-19
Freeman, Kimberly	West LA	8	African American	F	10-Jun-11	06-Jun-17
Hooper, Lucelia K.	Harbor	15	African American	F	15-Aug-08	06-Jun-16
Hudson, Paul	Central	4	African American	M	14-Mar-13	06-Jun-16
Nunez, Daria	East LA	14	Latina	F	09-Dec-13	06-Jun-17

Erica L. Jacquez Bio

Dr. Erica L. Jacquez DPPD Bio

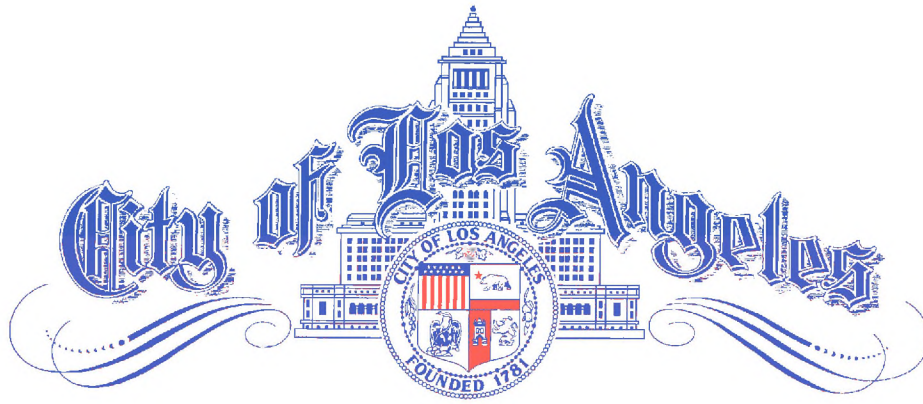
Erica L. Jacquez has been dedicated to public service for more than 15 years. Currently, she works as the Associate Vice President of Government Relations for AltaMed Health Services. In November 2011, she was appointed by President Barack Obama to serve as the Intergovernmental Affairs and Public Engagement Liaison at the U.S. Department of Housing and Urban Development (HUD) under the leadership of Secretary Donovan. In this capacity, she served as the liaison for public engagement organizations and local elected officials. She later served as a Congressional Relations Officer at HUD for the West Region, where she worked with Congressional and Senate members on HUD related issues and policies. After this role, she served as a legislative analyst at the Office of Management and Budget's Legislative Affairs. In this capacity, she served as the lead coordinator for the President's Statement of Administration Policy. Prior to her work in the Obama administration, Erica served Los Angeles County Supervisor Gloria Molina as the First District Field and Unincorporated Services Director. In this role, she functioned as Molina's main community liaison and oversaw the Supervisor's satellite offices in East Los Angeles and the San Gabriel Valley. In addition, Erica held several leadership positions including Public Affairs Manager for the Southern California Gas Company, a Sempra Energy Utility and as the District Director for State Senator Martha Escutia serving the constituents of the 30th Senate District.

Ms. Jacquez recently received her Doctorate in Policy, Planning and Development from the University of Southern California (USC). She successfully defended her doctoral dissertation, "Latina elected officials in California. A call to action to prepare and pipeline Latinas into the political process." She is an expert in the field of Latinas in politics, Latina/o elected officials in California and Latinos in politics. She earned a Master Degree in Public Administration from USC in addition to receiving a certificate in Political Management. She also earned her undergraduate degree in Criminal Justice with a minor in Chicano Studies from California State University, Fullerton. She is a graduate of Harvard University's John F. Kennedy School of Government's Executive Leadership Program and the Center for Creative Leadership.

Ms. Jacquez served in various leadership roles including, the founding Co-Chair for the Latino Appointee Kitchen Cabinet and founding Co-Chair for the California Latino Caucus Institute's Madrinas Padrinos program. She also served as the inaugural chair for the University of Southern California Mexican American Alumni Association's Young Leaders Council. In 2014, Erica was selected **Huffington Post's** 40 under 40: Latinos in American Politics. Erica was awarded with the Mujereras Destacadas Award by **La Opinión**, the largest Spanish-language newspaper in the United States and second most read newspaper in Los Angeles, 2009. In 2004, she was appointed and served on the State of California's Domestic Violence Advisory Council

In 2013, Ms. Jacquez was selected to participant in President Obama's Inaugural Leadership Program. She was also selected to participate in the U.S. Spain Young Leaders Council, a graduate of the Hispanas Organized for Political Equality (HOPE) Leadership Institute and USC's Ross Program in Real Estate. She received political training from Emily's List, the National Women's Political Caucus and Rutgers State University of New Jersey. Ms. Jacquez is also a graduate of the National Hispana Leadership Institute and a graduate of the Valley Leadership Institute.

She previously served as a board member for the Economic Alliance and Planned Parenthood. She is very active in her community working as a volunteer on federal, state, and local campaigns. A native of Montebello, CA she resides in Los Angeles, CA.



ERIC GARCETTI
MAYOR

August 11, 2015

Dr. Erica L. Jacquez



Dear Dr. Jacquez:

I am pleased to inform you that I hereby appoint you to the Housing Authority of the City of Los Angeles Board of Commissioners for the term ending June 6, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Dr. Erica L. Jacquez
August 11, 2015
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As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in blue ink, appearing to read "E. Garcetti".

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Dr. Erica L. Jacquez
August 11, 2015

Nominee Check List

I. Within three days:

- Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Legislative Coordinator, Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- Your City Councilmember Jose Huizar** (contact at (213) 473-7014).
- Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination** (contact at (213) 473-7001).

Staff in the Mayor's Office of Intergovernmental Relations will assist you with these arrangements.