

**CITY OF LOS ANGELES  
CALIFORNIA**

**BOARD OF NEIGHBORHOOD  
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MAYOR

**NEIGHBORHOOD COUNCILS  
EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

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**GRAYCE LIU**  
GENERAL MANAGER

[www.EmpowerLA.org](http://www.EmpowerLA.org)

August 2, 2017

Honorable Member of the  
Los Angeles City Council  
% Office of the City Clerk  
Room 395, City Hall  
Los Angeles, CA 90012

SUBJECT: REPORT ON COUNCIL FILE 15-1022-S2 REGARDING ONLINE VOTING AND  
NEIGHBORHOOD COUNCIL ELECTIONS TIMING

Honorable Members:

**SUMMARY**

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk have been funded to conduct the outreach and elections respectively for the 2018 Neighborhood Council elections without online voting. Because Neighborhood Council elections must be realigned to odd-numbered years and because the issue of online voting, stakeholder definition, voting age and board structures are still pending before City Council, EmpowerLA recommends that the 2018 Neighborhood Council elections be pushed to the spring of 2019 instead and that the affected board member terms be extended accordingly.

If Neighborhood Council elections are to be held as scheduled in 2018, then EmpowerLA requests additional funding in the amount of \$288,000 to conduct citywide Neighborhood Council election outreach. In addition, EmpowerLA requests that the option of online voting for the 2018 elections be offered to the 50 Neighborhood Councils, whose voting registration and online voting platforms have already been built, at the cost of \$3800 per Neighborhood Council plus \$58,950 for 24 Hour Helpdesk services. If the opt-in online voting option is provided to these Neighborhood Councils, then the Office of the City Clerk would require additional funding in the amount of \$200,000. The total requested is \$681,950. A potential source of funding

could be the approximately \$570,000 in unused Neighborhood Council funds from Fiscal Year 2016-2017.

## RECOMMENDATIONS

EmpowerLA recommends that the City Council adopt the following recommendation to move the 2018 Neighborhood Council elections to 2019 instead:

- Instruct the Office of the City Attorney to make the necessary ordinance changes to have EmpowerLA of Neighborhood Empowerment and the Office of the City Clerk conduct the Neighborhood Council elections in 2019 instead of 2018. Any Neighborhood Council election funding this fiscal year shall be directed towards building the remaining online voter registration and voting platform for the Neighborhood Councils and for an election outreach and voter registration campaign in 2018. Any affected Neighborhood Council board member term shall be extended until the certification of the Neighborhood Council elections in 2019.

If Neighborhood Council elections are administered in 2018 as scheduled, then EmpowerLA recommends that the City Council adopt the following recommendations:

1. Instruct the Department of Neighborhood Empowerment and Office of the City Clerk to make online voting an option available for the Neighborhood Councils whose online voting platforms are already built out at a cost of no more than \$3800 per Neighborhood Council to be paid by the City, or if funds are not available, by the Neighborhood Council.
2. Instruct the Office of the City Administrative Officer to identify \$681,950 in funding for the following outreach and inclusion of an opt-in online voting platform this current year to begin as soon as possible:
  - a. EmpowerLA Election Outreach - Total \$288,000
    - i. Printing and Binding - \$99,000
    - ii. As-Needed Staffing - \$139,000 (2 Project Coordinators and 1 Project Assistant)
    - iii. Office and Admin - \$50,000
  - b. City Clerk Online Voting Administration - Total \$200,000
    - i. As-Needed Staffing - \$132,562.00 (1 Principal Election Clerk and 3 Senior Election Clerks)
    - ii. At-Poll Voting and Registration Hardware - \$67,474.00
  - c. EmpowerLA Online Voting Opt-In Cost - Total \$248,950
    - i. Activate Existing Online Voting/Voter Registration - \$3800/Neighborhood Council x 50 = \$190,000
    - ii. Everyone Counts 24 Hour Helpdesk - \$58,950



3. Instruct the Office of the City Attorney to make the necessary ordinance changes to have the Department of Neighborhood Empowerment and the Office of the City Clerk conduct the Neighborhood Council elections currently scheduled for 2020 to be held in 2021. Any affected Neighborhood Council board member term set to end in 2020 shall be extended until the certification of the Neighborhood Council elections in 2021.

## **MOVING NEIGHBORHOOD COUNCIL ELECTIONS FROM EVEN TO ODD YEARS**

With municipal elections moving to even numbered years beginning in 2020, the Office of the City Clerk will have to also move the administration of Neighborhood Council elections from even to odd years. EmpowerLA sent out Neighborhood Council Resolution forms on the timing of the elections to Neighborhood Councils on March 1, 2017 requesting Neighborhood Councils to vote on 4 options. Of the 96 Neighborhood Councils that received the form, 25 took action with the following results:

1. Conduct 2018 Neighborhood Council elections as scheduled. Board members would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by one year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms per the Neighborhood Council's decision.

### Votes Received: 6 Neighborhood Councils

- Mid City West Community Council
- Northridge West Neighborhood Council
- Palms Neighborhood Council
- Sunland Tujunga Neighborhood Council
- Valley Village Neighborhood Council
- Sylmar Neighborhood Council

2. Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be extended by 2020 by 1 year for 2021 elections or shortened by 1 year to 2019 per the Neighborhood Council's decision.

### Votes Received: 5 Neighborhood Councils

- Arleta Neighborhood Council
- Echo Park Neighborhood Council
- Mar Vista Community Council
- Pacoima Neighborhood Council
- Venice Neighborhood Council

3. Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For board with staggered terms, this would also require their terms to be either extended in 2020 by one year for the 2021 elections or shortened by one year to 2019 at which time the entire board would be up and would have to restagger with 2 or 4 year terms per the Neighborhood Council's decision.

Votes Received: 13 Neighborhood Councils

- Bel Air-Beverly Crest Neighborhood Council
- Encino Neighborhood Council
- Foothill Trails District Neighborhood Council
- Greater Wilshire Neighborhood Council
- Hollywood United Neighborhood Council
- Lake Balboa Neighborhood Council
- Northridge East Neighborhood Council
- South Robertson Neighborhood Council
- Sun Valley Area Neighborhood Council
- Sunland Tujunga Neighborhood Council
- Valley Village Neighborhood Council
- West Hills Neighborhood Council
- Woodland Hills-Warner Center Neighborhood Council

4. Neighborhood Council could propose another option.

Votes Received: 1 Neighborhood Council

- Los Feliz Neighborhood Council proposed Neighborhood Council elections for 2018 and 2019 with more specifics on funding and which seats were up for each year.

See Attachment A for Neighborhood Council Resolutions on Timing of the Neighborhood Council 2020 Elections and a UCLA stakeholder feedback on election timing.

EmpowerLA is in favor of extending current terms of all board members by 1 year and moving the 2018 elections to 2019 for the following reasons:

1. EmpowerLA was funded \$106,200 of the originally requested \$394,200 to conduct a citywide Neighborhood Council outreach campaign elections this fiscal year. During post 2016 Neighborhood Council election townhalls, a significant amount of the feedback from Neighborhood Councils was for EmpowerLA to take on a more robust outreach campaign, particularly for candidates. Without the additional funding, EmpowerLA will not be able to provide much assistance for election outreach citywide. Further, because EmpowerLA did not receive the requested funds for election outreach from the January

17, 2017 report for this Council File to start election outreach preparations in March 2017 for the Valley election regions, EmpowerLA is already behind in preparing an election outreach campaign that will benefit the Valley Neighborhood Councils because their candidate filing opens in December 2017. The additional funding requested if elections are held in 2018 is to hire more staff to assist in executing a print, social media and radio campaign for election outreach and to assist existing EmpowerLA staff to coordinate Neighborhood Councils with their election efforts. As needed staffing for 2 Project Coordinators and a Project Assistant would be \$139,000 with an additional \$99,000 for printing and binding and \$50,000 in Office and Administrative for banners, print materials, bus benches/shelters, social media/radio campaigns and other outreach efforts as suggested by Neighborhood Councils for their region, which must begin as soon as possible for the Valley Neighborhood Councils to benefit from the campaign.

2. Discussion and action on EmpowerLA recommendations for Neighborhood Council elections and online voting from the January 17, 2017 report is also pending, which would affect major elements of Neighborhood Council elections: availability of online voting, suggested voter age of 16 years old citywide, number of ballot types, stakeholder determination via self-affirmation or documentation and mandatory amounts for election funding from Neighborhood Councils. In addition, discussion and action on EmpowerLA's February 28, 2017 report for Council File 04-1935-S1 on improving the voting environment is still pending, which would require an ordinance change for the Office of the City Clerk to take over election challenges as planned. The Board of Neighborhood Commissioners is also waiting for the authority to further define the terms "substantial and ongoing" for Community Interest Stakeholders. Because all of the aforementioned issues have a significant impact on Neighborhood Council elections and have been issues in past Neighborhood Council elections, they should be resolved before conducting Neighborhood Council elections again. Since preparations for the elections have already started, meaningful discussions on these matters would likely be rushed in order to meet the election deadlines for this year.

If elections are pushed to 2019, EmpowerLA will utilize the funds provided this year to begin creating an election outreach campaign starting in March of 2018 in order to be ready for the Valley election regions in 2019 and to begin registering voters for online voting if the City Council continues to provide this option for Neighborhood Council elections.

The Office of the City Clerk has been funded to conduct the 2018 Neighborhood Council elections and preparations have begun this fiscal year. Likewise, if elections are postponed until 2019, the Office of the City Clerk will work with EmpowerLA, the Board of Neighborhood Commissions, Neighborhood Councils, and the City Attorney's Office to resolve the aforementioned issues. The funding provided to the Office of the City Clerk to conduct the elections for this year could either be held for the 2019 elections, or, ideally, be used to continue the build out of the remaining Neighborhood Councils' online voting and voter registration



platforms this fiscal year. In addition, directing some of the funding to Neighborhood Council voter registration is particularly important to build the voter database for 2019.

Please note that the Office of the City Clerk does not support conducting back-to-back elections in 2018 and 2019 as there will be little to no time between elections for the Office of the City Clerk, Neighborhood Councils, and possibly the online voting vendor to effectively gather Neighborhood Council and stakeholder feedback to make the necessary adjustments that normally take place in non-election years. These adjustments can include individual Neighborhood Council bylaw amendments affecting board structure and other election-related provisions, revisions to citywide election policies, which should be based on Neighborhood Council and stakeholder input, and any necessary changes to the online voting platforms, including the addition of new Neighborhood Councils to the online voting roster.

### **ONLINE VOTING FOR 2018 NEIGHBORHOOD COUNCIL ELECTIONS**

If the Neighborhood Council elections are held in 2018, EmpowerLA recommends that the option of online voting be offered to the 50 Neighborhood Councils that have their voter registration and online voting platforms built out already. See Attachment B for the 50 Neighborhood Councils with Online Voting. Because of the shortened time frame for election preparation this fiscal year and because of the time it takes to build out each Neighborhood Council's online voting and voter registration platform, EmpowerLA and the Office of the City Clerk would not have the ability to offer online voting to additional Neighborhood Councils not in the original 50.

The potential of online voting and voter registration to engage more stakeholders in Neighborhood Council elections was clear in the 2016 pilot as noted in the January 17, 2017 report and confirmed in the subdivision election for Skid Row Neighborhood Council this year where 1,388 votes were cast online out of a total of 1,592. The Neighborhood Councils from the original pilot and the subsequent 15 that were built out, should be able to offer online voting for their stakeholders, especially if the stakeholders are already in the database from 2016. Absent any changes to board structures and voting procedures, Neighborhood Councils from the pilot will be able to send emails to their voters from 2016 to offer them the opportunity to vote online without further documentation of their stakeholder status if they confirm no changes.

The cost to provide this ability to opt-in for online voting will be \$3,800 per Neighborhood Council and \$58,950 to activate Everyone Counts' 24 Hour Helpdesk, which was invaluable during the 2016 online voting pilot to address voter questions. The Helpdesk cost is the same whether one or 50 Neighborhood Councils opt-in for online voting in 2018. EmpowerLA recommends that the City set aside funds to pay for the Helpdesk and the \$3,800 online voting/voter registration for any of the 50 Neighborhood Councils that opt-in for online voting. If funding must be prioritized, then the City should cover the cost of the Helpdesk and then ask Neighborhood Councils to pay for \$3,800 online voting/voter registration activation as part of their election outreach budget.

In addition, the Office of the City Clerk requires additional funding to implement opt-in online voting for Neighborhood Councils in 2018. While the online voting and voter registration platforms have been created for Neighborhood Councils, the process of activation still takes staff investment to review and conduct logic and accuracy testing with the vendor for each of the Neighborhood Council elections.

To effectively administer an online election, the Office of the City Clerk will require 4 additional as-needed staff members to assist with the development and implementation of the stakeholder registration process with existing staff. Four of these staff members (1 Principal Election Clerk and 2 Senior Election Clerks) will be responsible for processing all stakeholder registrations, which will include, but not be limited to, reviewing and approving online stakeholder registration applications and resolving registration issues with voters. Staff will also contact stakeholders who previously registered to vote online for the 2016 Neighborhood Council Elections and verify that they are still eligible to vote. An additional staff member (1 Senior Election Clerk) will be required to help validate that each online election is set-up correctly. This includes assisting with online ballot development and conducting Logic and Accuracy tests prior to online voting periods. This staff member will also be needed to set-up, test, monitor the required hardware necessary to conduct an online election at a polling place. The Office of the City Clerk would require additional funding in the amount of \$132,526.00 to secure these staff members.

Further, the Office of the City Clerk will require updated hardware (tablets, laptops, and identification scanners) for at-poll registration and voting. These devices will allow stakeholders, both registered and non-registered, who have voted online prior to Election Day, to check-in at the polls, receive a PIN number and cast a digital ballot. The identification scanners, a feature not available in the 2016 online Neighborhood Council elections, would be used to scan driver's licenses to expedite the registration process and quickly establish what ballots a voter is entitled to vote on. The Office of the City Clerk would require additional funding in the amount of \$67,474.00 to implement these features.

#### Online Voting and Voter Registration Security Issues

As noted in EmpowerLA's January 17, 2017 election report, during the 2016 election cycle, an EmpowerLA election staff member released data from EmpowerLA's QuickBase voter registration platform via an internal staff document to candidates of the Studio City Neighborhood Council elections. This data included some of the documents that the voters had submitted as part of the qualification process, which had not yet been deleted per the election procedures. This breach was the result of a human error in access and operations, a situation that was addressed when EmpowerLA implemented the Everyone Counts voter registration platform, which does not allow for such staff mistakes.

The Everyone Counts voter registration platform was used during the recent Skid Row Neighborhood Council subdivision election. Voters would register and submit their

documentation online. Each night, the vendor would batch the incoming registrations and move the data to a shared server so that EmpowerLA election staff could verify the registrations. Upon verification, the staff would delete verification documents, and the vendor would retrieve the verifications, issuing the usernames and passwords to the voters. The new platform and process prevented staff from accessing and releasing voter registration data because it created a firewall between voter data and public release or access. No breaches in voter information occurred.

It should be noted that in future elections only the Office of the City Clerk's election staff and Everyone Counts staff will have access to the voter information stored in the online voter registration system. Currently, anyone requesting access to stakeholder registration information may only have access to the voter's name and what ballot(s) they were issued. Personal information, including home addresses, phone numbers, birth dates, signatures, and email addresses are withheld by staff when fulfilling public records requests.

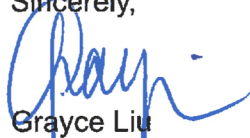
The Office of the City Clerk will work with the City Attorney's Office and Everyone Counts to strengthen the current Neighborhood Council public records policy to ensure that voter data is protected, and data breaches are prevented.

## **CONCLUSION**

EmpowerLA and Office of the City Clerk respectively request that any decisions that would affect the administration of the 2018 elections as scheduled, aside from moving the elections to 2019, be made by mid-August 2017 because of the time it will take to implement them effectively.

Please feel free to contact me directly if you have any questions relative to this report.

Sincerely,



Grayce Liu  
General Manager

Department of Neighborhood Empowerment



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Arleta Neighborhood Council Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☒ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

## Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; If EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The BEL AIR-BEVERLY CREST NEIGHBORHOOD Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to re-stagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to re-stagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to re-stagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



Sevak Paramazian &lt;sevak.paramazian@lacity.org&gt;

**BABCNC Resolution on Timing of Neighborhood Council 2020 Elections**

1 message

Laurence M. Leisten &lt;lmeisten@babnc.org&gt;

Thu, Apr 27, 2017 at 8:48 PM

Reply-To: lmeisten@babnc.org

To: elections@empowerla.org

Cc: Robin Greenberg &lt;rgreenberg@babnc.org&gt;, Catherine Palmer &lt;council@babnc.org&gt;

Attached please find complete resolution form adopted by the Board of the BABCNC at its Regular Meeting held on April 26, 2017. For a copy of the minutes memorializing Board vote to adopt this resolution please contact Ms. Catherine Palmer, Board Administrator for a copy of those minutes when they become available. They are not approved, and therefore not official until the Board approves such minutes at its next Regular Meeting scheduled for May 24, 2017.

/s/Larry

**Larry Leisten, Bel-Air Glen Residential District Representative****Bel Air-Beverly Crest Neighborhood Council****Chair, BABCNC Bylaws, Rules & Elections Committee****Co-Chair, 2016 Elections Ad Hoc Committee****BABCNC Representative, West Area Regional Peer Grievance Panel****Alternate, Public Works Liaison Representative****Member, Outreach Committee**

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**BABCNC Resolution on Timing of the NC 2020 Elections.pdf**  
454K



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

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The Echo Park Neighborhood Council Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☐ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☒ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☒ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

Department of Neighborhood Empowerment  
Board Vote Form

NC NAME: Greater Echo Park Elysian

Budget Fiscal Year: 2016-17

Meeting Date: 4/25/2017

Agenda Item: Resolution on Timing of NC Elections



USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☐ APPROVAL OF MONTHLY EXPENDITURE REPORT  
☐ BUDGET PACKAGE APPROVAL / AMENDMENT  
☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER  
☒ OTHER NON-FUNDING ACTION ITEM

Description: Board voted to recommend option 3: Conduct 2018 elections and then conduct elections again in 2019. Board members with staggered terms could be extended in 2020 by 1 year for 2021 elections.

Vote Count

\*Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Kevin Fisher		X					
Cheryl Ortega						X	
Richard Courtney		X					
Joselyn Geaga-Rosenthal		X					
Andrew Knauer		X					
Tad Venawine		X					
Jeffrey Kontorovsky						X	
Mike Jolly						X	
Jackelyn Valladares						X	
Darcy Harris		X					
Connie Acosta						X	
Ida Talalla						X	
Margarita Fernandez						X	
Alex Meza						X	
Michael Galano		X					
Paul Bowers						X	
Jim Brown			X				
Luiza Padilla-Mavropoulos		X					
Andy Griggs		X					
Daniel Heimpel						X	
Dominic Ciccodicola		X					
NC Quorum:	11	Totals:	10	1		10	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

<p><i>Chair</i> Treasurer's Signature: </p> <p>Print/Type name: <u>Tad Venawine</u></p> <p>Date: <u>4/26/17</u></p>	<p><i>Vice-Chair</i> Signer's Signature: </p> <p>Print/Type name: <u>DARCY HARRIS</u></p> <p>Date: <u>4/26/17</u></p>
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NC Additional Comments

### **Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections**

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Encino Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



☐ Other recommendation:

Michael Carpenter  
 Alva Charet  
 Daniel Davis  
 Kevin J. Davis  
 Dawn Jacobs

Joshua Jeffrey  
 Jess Lewis  
 Laurie Thomas  
 Joyceinda Trifone-Woodruff  
 Sharon Washington

Foothill Trails District  
 Neighborhood Council



## FOOTHILL TRAILS DISTRICT NEIGHBORHOOD COUNCIL

Department of Neighborhood Empowerment  
 City of Los Angeles  
 200 N. Spring Street, Suite 2005  
 Los Angeles, CA 90012

### Regarding Election Timing,

At a Special Meeting of Foothill Trails District Neighborhood Council General Board on April 27, 2017, the FTDNC voted 8 yes, 0 no, 2 abstain to recommend the following action for the Neighborhood Council elections timing:

Extend current board terms up in 2018 by 1 year and conduct elections in 2019. As the FTDNC does not practice staggered terms, we chose not have any recommendations regarding the timing of elections for boards with staggered terms.

As a result of election timing changes, we also recommend that the bylaw amendment deadline be extended from May 1, 2017 to at least April 1, 2018, and that subdivision applications be reopened on October 1, 2017 instead of October 1, 2018.

Sincerely,

Kevin Davis, President FTDNC

Alisa Clairet  
Daniel Davis  
Dawn Jacobs  
Jaycynda Trifone-  
Woodruff  
Jess Lewis

Joshua Jeffrey  
Kevin Davis  
Laurie Thoms  
Mike Daily  
Michael Carpenter  
Sharon Washington

Foothill Trails District  
Neighborhood Council



## **GENERAL BOARD SPECIAL MEETING MINUTES**

**April 27, 2017, 8:30 PM**

**Lake View Terrace Recreation Center, 11075 Foothill Blvd., Lake View Terrace**

*Regular meetings are scheduled on the third Thursday of each month at 7pm*

1. Call to order 8:35pm
2. Roll call and declaration of a quorum. Michael, Alisa, Daniel, Kevin, Dawn, Josh, Laurie, Jaycynda
3. **Presentation/Discussion/Possible Action** to authorize the writing and submission of a Community Impact Statement (CIS) to state the FTDNC position on proposals before the City Council to change the dates of upcoming neighborhood council elections.
  - a. **Jaycynda** – Motion to accept the authorizing and submitting of the CIS as written, 2<sup>nd</sup> Alisa
4. **Adjournment. 8:43pm**

FTDNC VOTE TRACKER		
MEETING NAME:		Special General
MEETING DATE:		04/27/17
	Authorize	
	CIS	
BOARD MEMBERS	ITEM	
Number	1	
Motion	Jaycynda	
2nd	Alisa	
ALISA	Y	
DANIEL	Y	
DAWN, E	Y	
Jaycynda	Y	
JESS	O	
JOSH, E	Y	
KEVIN, E	Y	
LAURIE, E	Y	
MICHAEL, E	Y	
Michael D, G	O	
SHARON	O	
TOTAL YES (Y)	8	
TOTAL NO (N)	0	
TOTAL ABSENT (O)	3	
TOTAL ABSTAIN (A)	0	
TOTAL MEMBER VOTE	11	

\*\*\*\*\*

**PROCESS FOR RECONSIDERATION** - For information on the FTDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at FTDNC.org.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** - The public is requested to fill out a "Speaker Card" to address board members on any agenda item before they take a formal position at any meeting. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Council's jurisdiction will be heard during the Public Comment period. Please note that under the Brown Act, the Board may be prevented from acting on a matter that you bring to its attention during the Public Comment period. However, any issue raised by a speaker may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, but limited time extensions may be granted by the Chairperson in consultation with other board members present.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President via email at [president@ftdnc.org](mailto:president@ftdnc.org).

**TRANSLATION SERVICES** - To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council at (213) 485-1585.

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Kevin J. Davis, Presidente por correo electrónico [president@ftdnc.org](mailto:president@ftdnc.org), para avisar al Concejo Vecinal.

**PUBLIC ACCESS TO MEETING DOCUMENTS** - Agendas are posted for public review at the FTDNC Headquarters, 9747 Wheatland Avenue, Shadow Hills, CA and on the FTDNC.org webpage. You can also receive agendas via email by sending a request to be added to FTDNC email blast to [foothilltrails@gmail.com](mailto:foothilltrails@gmail.com) and/or by subscribing to the L.A. City's Early Notification System.

at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [FTDNC.org](http://FTDNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at [president@ftdnc.org](mailto:president@ftdnc.org).

### **Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections**

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Greater Wilshire Neighborhood Council recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☐ Other recommendation:



## Department of Neighborhood Empowerment

## Board Vote Form

NC NAME: Greater WilshireBudget Fiscal Year: 2016-2017Meeting Date: 12-Apr-17Agenda Item: V. B. General Treasury Update Admin Items

EMPOWER

## USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☐ APPROVAL OF MONTHLY EXPENDITURE REPORT
- ☐ BUDGET PACKAGE APPROVAL / AMENDMENT
- ☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- ☒ OTHER, NON-FUNDING ACTION ITEM

Description: Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections.OPTION 2 - EXTEND CURRENT TERM BY 1 YEAR. ELECTIONS IN 2019.

## Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Scott Appel	Education					✓	
Tucker Carney	Non-profit		✓				
Jeffrey Carpenter	Area 2	✓					
Patricia Carroll	Area 10	✓					
Charles D'Atri	Area 7		✓				
Philip Farha	Area 8	✓				✓	
Mike Genewick	Religion					✓	
Karen Gilman	At-large	✓					
John Gresham	Area 13	✓					
Joseph Hoffman	Renters	✓					
Nancy Kim	Area 9	✓					
Bobbi Kumetz	Area 4	✓					
Caroline Labiner-Moser	Area 14	✓					
Frances McFall	Area 3	✓					
Barbara Savage	Area 6			✓		✓	
Steven Senigram	Area 11					✓	
Owen Smith	Area 1	✓					
Julie Stromberg	Area 15					✓	
John Winther	Business	✓					
Greg Wittmann	Area 12	✓					
James Wolf	Area 5					✓	
Colette Amin	Other Non-Profit Alternate						
Vincent Cox	Area 7 Alternate						
Mario Carpinelli	Business Alternate						
Jennifer DeVore	Area 5 Alternate		✓				
NC Quorum:	13	Totals:	14	3	1		

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:

Signer's Signature:

Print/Type name: Patricia Carroll

Print/Type name: Owen Smith

Date:

4/12/17

Date:

4/12/17

NC Additional Comments

Please see page 2 for additional votes by Board Alternates for absent Board members.

NC NAME:	Greater Wilshire
Meeting Date:	0
Agenda Item:	0

### Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

<b>Board Member Name</b>	<b>Board Position</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>*Recused</b>	<b>Absent</b>	<b>Ineligible</b>
Sue Horwitz	Area 11 Alternate						
Pouyan Ha	At-Large Alternate						
Bradley Jewett	Area 6 Alternate			✓			
Max Kirkham	Area 9 Alternate						
Hanne Mintz	Area 1 Alternate						
Adam Morgens	Area 2 Alternate						
Jeff McManus	Area 8 Alternate	✓					
Kathleen Mulligan	Area 10 Alternate						
Kim Norman	Area 13 Alternate						
Richard Park	Area 3 Alternate						
Nathalie Rosen	Area 15 Alternate	✓					
James Rosales	Renter Alternate						
Angie Szentgyorgyi	Area 14 Alternate						
Colin Turner	Area 4 Alternate						
Justin Tien	Area 12 Alternate						
NC Quorum:	Totals (this page only):	2	0	1			

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Hollywood United Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☐ Other recommendation:



## Department of Neighborhood Empowerment

## Board Vote Form

NC Name: Hollywood United

Budget Fiscal Year: 2016/2017

Meeting Date: 3/20/2017, Fire Station 82 Annex

Agenda Item: 10

## Description:

Motion to approve Option 2 as:

Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered staggered terms, this would also require their terms to be extended in 2020 by 1 year for 2021 elections. The bylaw amendment deadline would be extended from May 2017 to at least April 1, 2018.



USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☐ APPROVAL OF MONTHLY EXPENDITURE REPORT  
☐ BUDGET PACKAGE APPROVAL / AMENDMENT  
☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER  
☒ OTHER: NON-FUNDING ACTION ITEM

## Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Susan Swan	Geographic Area #3	•					
Tom Meredith	At-Large Unclassified Area #1					•	
Chona Galvez	Business Area A	•					
Anji Williams	Education Organizations	•					
Sheila Irani	Homeowner Area #1	•					
Robert Litomisky	Homeowner Area #3	•					
Greg Morris	Business Area C	•					
George Skarpelos	Geographic Area #1	•					
Jim Van Dusen	Geographic Area #2	•					
Luis Saldivar	Geographic Area #5	•					
Cyndy Williams	Renter Area B					•	
Coyote Shivers	At-Large Area #4					•	
Margaret Marmolejo	Non-Profit Faith Based Organization					•	
Erin Penner	Non-Profit Faith Based Organization	•					
Robin McWilliams	Geographic Area #4	•					
Adam Miller	Renter Area A	•					
Vacant	Historian/Parliamentarian						
Vacant	Renter Area C						
Vacant	Youth						
Vacant	Business Area B						
Quorum: 10		Totals:	12	0	0	0	4
			0	0	0	4	0

We, the Treasurer and Signer of the above Indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:

Signer's Signature:

Print/Type name:

Tom Meredith

Print/Type name:

George Skarpelos

Date (mm/dd/yy):

3/27/2017

Date (mm/dd/yy):

3/27/2017

NC Additional Comments

#11

**Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections**

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by <sup>MAY 5</sup> May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The LAKE BALBOA NC Joella A. Council

PRESIDENT

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4-year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



## Lake Balboa Neighborhood Council Board Meeting

Page 1 of 3

Date: 5/3/17

Completed by: KAREN SCHATZ

**For Board Members**  
**Indicate late arrivals**  
**Indicate early departures**

**Quorum 9**

## Roll Call

Carla	Bautista
James	Brown
Ruth	Doxsee
Kristen	Fujitaki
Linda	Gravani
Byron	Gutierrez
Jim	Harl
Sandra	Joseph
Cindy	Kurland
Maddie	McKay
Allen	Nelson
Carol	Newman
Mary	Pennomon
Linda	Pruett
Tom	Riley
Karen	Schatz
Jim	Stein

Roll	Time
Call	Left

[illegible]

TOTAL	17	
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[illegible]

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

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The Los Feliz Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

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- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



☒ Other recommendation:

The Los Feliz Neighborhood Council voted at our June 20, 2017 meeting in support of a different approach than any of those presented in the above multiple choice selections. As a board with staggered four-year terms, none of the above multiple choice selections fit well within our elections schedule, although we have voted in support of an option that would have elections in both 2018 and 2019, with some additional notes that we wish to make known to the Department of Neighborhood Empowerment and the Office of the City Clerk as your offices determine the appropriate next steps.

First, we request that, should the City opt to require elections in two successive years, that the City also will ensure that neighborhood councils will be provided with additional funds in 2019 to address the added burden of two years in a row of election-related outreach that is paid from neighborhood council funds. For the Los Feliz Neighborhood Council, our most recent election in 2016, which generated the highest number of candidates for our board and which has since resulted in a much stronger turnout at board and committee meetings, came at an expense of nearly \$10,000. All of this was paid from our council's annual budget from the City. Having to deploy these resources to elections two years in a row severely hampers our council's ability to engage with the community around the myriad other issues of concern that are the primary focus of our day-to-day operations and outreach.

Second, we request that, in this order:

- (1) Our 2018 election be a standard election for the year, with 9 of our 19 seats up for a vote, including one seat from each of our five districts and all four of our neighborhood-wide community interest seats;
- (2) Our 2019 election be what would have been the standard election for the 2020 year, thus shortening the four-year terms of our board elected in 2016 by one year;
- (3) Our 2021 election be what would have been the standard election for the 2022 year, thus shortening the four-year terms of our board elected in 2018 by one year.

We request this ordering because we have found that the staggering of our board member terms has resulted in a much stronger board and greater continuity over time. The options presented in the multiple choice selections would, in most cases, require a vote on all seats on the board, with subsequent elections then halving some board terms while leaving the rest untouched. We believe this approach would unnecessarily undermine the ability of our board to conduct its business, and thus we request the above approach.

Thank you for your consideration.

Best regards,

Luke H. Klipp, President  
Los Feliz Neighborhood Council



CITY OF LOS ANGELES  
**LOS FELIZ NEIGHBORHOOD COUNCIL**



**PRESIDENT**  
 Luke H. Klipp

**VICE PRESIDENTS**  
 Vacant - Administration  
 Jon Deutsch - Communications

**TREASURER**  
 Barbara Howell

**SECRETARY**  
 Bryant Edwards

**CERTIFIED COUNCIL #35**

PO Box 27003  
 Los Angeles, CA 90027

(213) 973-9758

[info@losfeliznc.org](mailto:info@losfeliznc.org)

[www.losfeliz.org](http://www.losfeliz.org)

May 18, 2017

Grayce Liu  
 General Manager  
 Department of Neighborhood Empowerment  
 200 N. Spring Street, Suite 2005  
 Los Angeles, CA 90012

Re: Neighborhood Council Election Cycles

Dear Ms. Liu:

We are in receipt of a request for the Los Feliz Neighborhood Council (LFNC) to formally adopt a resolution recommending a course of action on how our biennial election cycles must be altered to accommodate the City Clerk's reconfiguration of its timetable for conducting other elections.

As you're aware, we have undergone similar election timetable changes in the past (2008 & 2012), and are cognizant of the many other formal adjustments (bylaws, rules, policies, etc.) that must also be facilitated to effectively accommodate any such election related change.

When the Los Angeles City Council voted to extend the terms of half its members in order to align L.A.'s municipal election cycle with those of federal and state officials, the incumbent council members who might have potentially received extended terms had to first prevail in a general election, with the understanding their terms would be longer than the requisite four years.

You're now asking Neighborhood Council boardmembers to potentially vote to extend their *own* terms without the benefit of a general election. While some may see this as a matter of incumbent boardmember preference and paperwork modifications, we do not. Careful consideration must be given, and it should be done with transparency and by methods where not even the appearance of impropriety or individual self-serving motivations could be called into question.

To accomplish this, we must formulate a plan that contemplates the staggered election structure of our Governing Board, our four-year boardmember terms,

adhering to the constraints of a new fixed election schedule held in odd-numbered years (after 2018), and how to engage the public in such a discussion and decision. Add to this that we still do not know whether there will be a formal policy mandated upon us requiring the use of online voting.

DONE's decision timetable is incongruent with the realities of administrating the monthly business of our neighborhood council, nor were we consulted on what sort of timing was realistic for the task at hand. LFNC coming to consensus on this decision may very well require the convening of a special meeting.

Taking into account our regular monthly meeting schedule, and given our recent agenda loads, we were given what essentially amounts to two meetings worth of notice near the fiscal year's end. We are writing to advise you we are actively engaged in addressing this concern, and will apprise you and others as to what we resolve as soon as possible.

We do not want to have a "default" decision mandated upon our stakeholders and ourselves by whoever has the authority to do so, who is likely to have limited understanding of mechanics of our governing board and the expectations of the stakeholders we represent.

Thank you for your consideration in this matter. The courtesy of a written reply is appreciated.

Sincerely,



Luke H. Klipp  
President

cc: Board of Neighborhood Commissioners (BONC)  
Garcetti, E. (MAYOR)  
Park, R. (MAYOR)  
Rules, Elections, Intergovernmental Affairs and Neighborhoods Committee (REIGN)  
Wolcott, H. (CLERK)

## LOS FELIZ NEIGHBORHOOD COUNCIL - POST 2018 GENERAL ELECTION OPTIONS

AREA & REPRESENTATION		2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
REDUCED BOARD TERMS (-1 YEAR) AFTER & PRIOR TO REGULAR ELECTIONS													
District A	Demmers	PRIOR ELECTION YEAR				REGULAR 4-YEAR TERM END			(REDUCED) 3-YEAR TERM	REGULAR 4-YEAR TERM-END			NEW 4-YEAR TERM END
District B	Klm					--			--			--	--
District C	Cassadore					REGULAR ELECTION YEAR			NEW ELECTION 4-YEAR CYCLE START	REGULAR ELECTION YEAR			RESET ELECTION YEAR
District D	Longfellow												
District E	Klipp												
Business	Carlson												
Education	Rodriguez												
Public Safety	Hain												
Recreation	Mauceri												
District A	Ballard	PRIOR ELECTION YEAR							(REDUCED) 3-YEAR TERM	REGULAR 4-YEAR TERM-END			NEW 4-YEAR TERM END
District A	Hirshon								--			--	--
District B	Deutsch								NEW ELECTION 4-YEAR CYCLE START	REGULAR ELECTION YEAR			RESET ELECTION YEAR
District B	Foell												
District C	Howell												
District C	Isaacs												
District D	DiGiandomenico												
District D	McNamara												
District E	Cohen												
District E	Edwards												
<div><div>PROS</div><div>Staggered terms remain intact. Balanced term reductions only (optics). Keeps 2018 election schedule. Accomplishes goal in minimal amount of time. Balanced reductions for each Board group.</div><div>CONS</div><div>Balanced term reductions only (experience). Back-to-back elections in 2018-19. Cannot effect bylaw changes to match plan.</div></div>													



## LOS FELIZ NEIGHBORHOOD COUNCIL - POST 2018 GENERAL ELECTION OPTIONS

AREA & REPRESENTATION		2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
EXTENDED BOARD TERMS (+1 YEAR) AFTER REGULAR ELECTIONS													
District A	Demmers	PRIOR ELECTION YEAR											
District B	Kim												
District C	Cassadore												
District D	Longfellow												
District E	Klipp												
Business	Carlson												
Education	Rodriguez												
Public Safety	Hahn												
Recreation	Mauceri												
District A	Ballard	PRIOR ELECTION YEAR											
District A	Hirshon												
District B	Deutsch												
District B	Foell												
District C	Howell												
District C	Isaacs												
District D	DiGiandomenico												
District D	McNamara												
District E	Cohen												
District E	Edwards												
<div><div>PROS</div><div>Balanced terms remain intact. Balanced term <u>extensions</u> only (experience). No back-to-back election years. Gains another year for bylaw-change window. Balanced extensions for each Board group.</div><div>CONS</div><div>Balanced term <u>extensions</u> only (optics). Loses regular 2018 election schedule. Prolongs the inevitable.</div></div>													

## LOS FELIZ NEIGHBORHOOD COUNCIL - POST 2018 GENERAL ELECTION OPTIONS

AREA & REPRESENTATION		2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
MIXED BOARD TERM (+/- 1-YEAR) EXTENSIONS & REDUCTIONS													
District A	Demmers	PRIOR ELECTION YEAR					REGULAR 4-YEAR TERM-END	EXTENDED 5-YEAR TERM-END		(REDUCED) 2-YEAR TERM-END		REGULAR 4-YEAR TERM-END	NEW 4-YEAR TERM-END
District B	Kim						--	--		--		--	--
District C	Cassadore						REGULAR ELECTION YEAR	NEW ELECTION 2-YEAR CYCLE START		NEW ELECTION 4-YEAR CYCLE START		REGULAR ELECTION YEAR	RESET ELECTION YEAR
District D	Longfellow												
District E	Klipp												
Business	Carlson												
Education	Rodriguez												
Public Safety	Hain												
Recreation	Mauceri												
District A	Ballard	PRIOR ELECTION YEAR						(REDUCED) 3-YEAR TERM-END	REGULAR 4-YEAR TERM-END		REGULAR 4-YEAR TERM-END		
District A	Hirshon						--	--		--		--	
District B	Deutsch						NEW ELECTION 4-YEAR CYCLE START	REGULAR ELECTION YEAR			RESET ELECTION YEAR		
District B	Foell												
District C	Howell												
District C	Isaacs												
District D	DiGlandomenico												
District D	McNamara												
District E	Cohen												
District E	Edwards												
<div><div>PROS</div><div>Mixture of <u>extensions</u> &amp; <u>reductions</u>. Can effect bylaw changes to match plan.</div></div> <div><div>CONS</div><div>Election years no longer staggered. Mixture of extensions &amp; reductions. Balanced term <u>reductions</u> only (experience). Election ballot complexity.</div></div>													

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendation in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Mar Vista Community Council Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



[illegible]



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The MID CITY WEST COMMUNITY COUNCIL Council

recommends the following action for the Neighborhood Council elections timing:

☒ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☐ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

Other recommendation: 4/4/2017 BY BOARD VOTE OF 17 YES, 0 NO  
3 ABSTENTIONS  
20 BOARD MEMBER  
IN ATTENDANCE

Scott Epstein  
CHAIR - SCOTT EPSTEIN

DATE: 4/4/17

Amy Mucken  
SECRETARY - AMY MUCKEN

DATE 4/11/17 JISUN

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Northridge East Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

<b>Department of Neighborhood Empowerment</b>		<b>EMPOWER LA</b> <small>Department of NEIGHBORHOOD EMPOWERMENT</small>						
<b>Board Vote Form</b>								
NC NAME: <u>Northridge East</u>		USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:						
Budget Fiscal Year: <u>2016-17</u>		<input type="checkbox"/> APPROVAL OF MONTHLY EXPENDITURE REPORT						
Meeting Date: <u>19-Apr-17</u>		<input type="checkbox"/> BUDGET PACKAGE APPROVAL / AMENDMENT						
Agenda Item: <u>11d</u>		<input type="checkbox"/> APPOINTMENT OF FUNDING OFFICER / CARDHOLDER						
		<input checked="" type="checkbox"/> OTHER NON-FUNDING ACTION ITEM						
<b>Description:</b> Motion to approve Resolution on Timing of the Neighborhood Council 2020 Elections supporting the option to extend current Board terms up in 2018 by one year and conduct elections in 2019.								
<b>Vote Count</b>								
*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.								
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible	
Glenn Bailey	President/Second Signer	X						
Nick Beer	Resident Board Member					X		
YJ Driman	Secretary					X		
Dan Dwigins	1st Vice President	X						
Roland Faucher	2nd Vice President	X						
Diedra Greenaway	Business/Employee Board Member	X						
Eric Leiter	Youth Board Member		X					
Jeremy Mauritzen	CSUN Student Board Member					X		
Nadine McNulty	Resident Board Member					X		
Stephanie Mills	Resident Board Member	X						
Carl Petersen	Property Owner Board Member		X					
Joseph Seoane	At-Large Board Member	X						
Ari Shapess	Resident Board Member		X					
Francesca Vega	CSUN Faculty Staff Board Member						X	
(vacant)	Business/Employee Board Member							
NC Quorum:	8	<b>Totals:</b>		6	3		4	1
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.								
Treasurer's Signature: <u>[Signature]</u>		Signer's Signature: <u>[Signature]</u>						
Print/Type name: Nick Beer		Print/Type name: Glenn Bailey						
Date: 19-Apr-17		Date: 19-Apr-17						
NC Additional Comments								



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Northridge West Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☒ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☐ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

[illegible]

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Pacoima Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Palms Neighborhood Council recommends the following action for the Neighborhood Council elections timing:

☒ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☐ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☐ Other recommendation:



## Department of Neighborhood Empowerment

### Board Vote Form

NC NAME: Palms

Budget Fiscal Year: 2016 - 2017

Meeting Date: 4/5/17

**Agenda Item:** General Assembly Meeting VII.f



USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | APPROVAL OF MONTHLY EXPENDITURE REPORT      |
| <input type="checkbox"/> | BUDGET PACKAGE APPROVAL / AMENDMENT         |
| <input type="checkbox"/> | APPOINTMENT OF FUNDING OFFICER / CARDHOLDER |
| <input type="checkbox"/> | OTHER: NON-FUNDING ACTION ITEM              |

Description:	That the Palms Neighborhood Council adopt the attached election timing options worksheet presented by the Department of Neighborhood Empowerment to SUPPORT Option 1 and include a second "Other Recommendation" to request the City explore the option to align Neighborhood Council elections with the City ballot itself and include the Neighborhood Councils on those ballots and the City's Vote Count
--------------	--

### Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name		Board Position	Yes	No	Abstain	*Recused	Absent	Ineligib
Nick Grief		President	X					
Andres Cuervo		Vice President	X					
V' Claire Jadujang		Secretary	X					
Alison Regan		Community Organization Rep.	X					
Maria Munoz		Area 2 Business Rep.	X					
Zale Richard Rubins		Area 3 Business Rep.	X					
Pamela Tellin		Area B Residential Rep.	X					
James Dusenberry		Area C Residential Rep.	X					
Paul Seo		Area D Residential Rep.	X					
Elena Albright		Area E Residential Rep.	X					
Jenn Gers		Area A Residential Rep.	X					
NC Quorum:		Totals:	11					

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature		Signer's Signature:	
Print/Type name.	V. Claire Jaulung	Print/Type name.	Nick Greif
Date:	4/5/17	Date:	4/5/17

NC Additional Comments



Issam Najm,  
President

Susan Gorman-Chang,  
Vice President

Andrew Krowne,  
Treasurer

Gabriel Khanlian,  
Secretary

David Balen,  
Signer

Asaad Alnajjar

Cheri Derohanian

Jason Hector

Alex Kim

Becky Leveque

Jennifer Milbauer

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## Motion for Board Consideration

### PRNC Board Meeting

April 19, 2017

**Motion:** Discussion and possible action to make a recommendation to the Department of Neighborhood Empowerment (DONE) to select the option of extending the current board terms by 1 year. The recommendation is to selection Option 2.A stated below.

**Proposed by:** Issam Najm

**Description:** The attached document was received from Valley Alliance of Neighborhood Councils (VANC). Conflicts between the municipal elections and NC elections in 2020 have prompted the City Clerk's office to request NC's to discuss and complete a resolution during the March and April meetings to select one of three options to avoid this conflict. The intent is to shift all even-year elections to odd years while maintaining a staggered election schedule:

**Option 1** – Conduct the 2018 NC elections as scheduled, extend all terms to 2021, and then conduct an election for all the Board members in 2021, and then the Board would have to re-stagger with 2-year and 4-year terms.

**Option 2.A** – Extend the terms ending in 2018 by 1 year and conduct their election in 2019. These board seats would then be up for election in 2023, 2027, etc. Then, extend the terms currently ending in 2020 by 1 year and conduct their election 2021. These seats would then be up for election in 2025, 2029, etc.

**Option 2.B** – Extend the terms ending in 2018 by 1 year and reduce the terms ending in 2020 by 1 year. This will result in a full-board election in 2019, which will then require the seats to be re-staggered with 2-year and 4-year terms.

**Option 2.C** – Conduct the 2018 elections as scheduled, and then conduct elections for the entire Board seats in 2019. The Board will then need to re-stagger with 2-year and 4-year terms.

**Benefits to PR:** These modifications are requested by DONE. The selection of Option 2.A avoids being in a situation where the entire Board would be up for election.

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Porter Ranch Neighborhood Council Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☐ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☒ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☐ Other recommendation:



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; If EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The South Robertson Neighborhoods Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☐ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☒ Other recommendation:

The South Robertson Neighborhoods Council recommends the following action for the Neighborhood Council elections timing:

I. Extend current board terms by 1 year. Terms currently up for election in 2018 would expire in 2019; terms currently up in 2020 would expire in 2021. This retains the current offset for boards with staggered terms with minimal confusion and avoids having to restagger.

II. Extend the bylaw amendment deadline for changes to Board composition and election provisions from May 1, 2017 to at least April 1, 2018.

III. Reopen subdivision applications on October 1, 2017 instead of October 1, 2018.



Put a check next to the  
Board members  
attending the meeting

1: moved

2: seconded

Y: yes

N: no

A: abstain

R: recuse

X: missed vote

IE: ineligible to vote

C: passed by general  
consent

## Board Vote Tally Sheet

Meeting: April 19, 2017 General Board meeting

Motion	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15
Charlie Stein												N			
Alex Mosby												N			
Steve Chocron															
Giovanni Ferdinand												X			
Bryan Warman															
Michael Lynn												Y			
Jon Liberman												Y			
Doug Fitzsimmons												Y			
Adam Rich															
Michael Bloom												N			
Ken Bleker												Y			
Nahed Guirguis												Y			
Krystal Navar															
Tom Eliopoulos															
Gary Kasbarian												Y			
Beth Hirsch												Y			
Barry Levine												Y			
Marj Safinia												Y			
Susan Burden															
Martin Epstein												Y			
Victor Mitry												Y			
Dan Fink												Y			
Linda Theung															
Yvette Edidin															
Noa Zarur															

### Votes taken

1.	9.
2.	10.
3.	11.
4.	12. GB041917-15 Change to odd-year elections Final vote: 13Y / 3N / 0A / 0R
5.	13.
6.	14.
7.	15.
8.	

## **Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections**

### **Background info**

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if Empower LA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.



**The Sunland-Tujunga Neighborhood Council** recommends the following action for the Neighborhood Council elections timing:

To conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3-year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

☐ Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

**This was voted on Wednesday April 26, 2017 at a Special meeting of the STNC.**

**The vote count was 9 for and 2 against.**



Sevak Paramazian &lt;sevak.paramazian@lacity.org&gt;

**Resolution on Timing for NC elections**

1 message

Krystee Clark <krysteeclark@earthlink.net>  
To: elections@empowerla.org  
Cc: Krystee Clark <krysteeclark@earthlink.net>

Thu, Apr 27, 2017 at 1:24 PM

**The Sunland-Tujunga Neighborhood Council** recommends the following action for the Neighborhood Council elections timing:

To conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3-year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

□ Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

**This was voted on Wednesday April 26, 2017 at a Special meeting of the STNC.**

**The vote count was 9 for and 2 against.**

Thanks,

Krystee Clark

Sunland-Tujunga Neighborhood Council President

Share your voice and get involved! <http://www.stnc.org>

Stay informed with videos from the STNC! <https://vimeo.com/stnc>

Join us on Facebook! <https://www.facebook.com/SunlandTujungaNeighborhoodCouncil>

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818-566-0013

<http://www.Krystee.com>  
<http://twitter.com/KrysteeClark>  
<http://www.facebook.com/MsKrysteeClark>  
<http://www.imdb.com/name/nm0164179>  
<http://www.linkedin.com/in/KrysteeClark>



**STNC Resolution on Timing of the NC elections.docx**  
16K

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The San Valley Area Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ~~extended~~ in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



#22<sup>nd</sup> Election Timing

## Department of Neighborhood Empowerment

## Board Vote Form

NC NAME: Sylmar

Budget Fiscal Year: 2017

Meeting Date: 6/22/17

Agenda Item: Agenda Item #22

EMPOWER LA

## USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☐ APPROVAL OF MONTHLY EXPENDITURE REPORT
- ☐ BUDGET PACKAGE APPROVAL / AMENDMENT
- ☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- ☒ OTHER, NON-FUNDING ACTION ITEM

Description: Conduct 2018 Neighborhood Council Elections as scheduled. Board Members elected would have 3 years terms. For Boards with staggered terms, this would also require the term extension of board seats ending in 2020 by year 1 for 2010 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms

## Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Wilson Bell	Home/Condo Owner						x
Kathy Bloom	Community Based Organization					x	
Chen Blose	Equestrian Representative	x					
Hector Cabrera	Faith Based Organization	x					
Kurt Cabrera-Miller	Retail Representative			x			
Lucille Floresta	Industrial Representative	x					
Kathy Grubert	Retail Representative	x					
Gregory Horner	Renter Representative	x					
Ann Job	Senior Representative	x					
Marti Marshall	Renter Representative	x					
Derek Martin	Home/Condo Owner	x					
George Ortega	Home/Condo Owner	x					
John Pacheco	At-Large	x					
Peter Postlmayr	Home/Condo Owner	x					
David Rodriguez	At-Large	x					
Diana Rodriguez	Community Based Organization					x	
Christian Rubalcava	At-Large	x					
Emily Rubalcava	Youth	x					
Maria Silva	Education					x	
Diane Valencia	Recreation & Open Spaces	x					
NC Quorum:	Totals:	15		1		3	1

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:	<i>George Ortega</i>	Signer's Signature:	<i>Ann E. Job</i>
Print/Type name:	GEORGE ORTEGA	Print/Type name:	Ann E. Job
Date:	6-23-17	Date:	June 23, 2017
NC Additional Comments			

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

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The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Tarzana Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☐ Other recommendation:

## Department of Neighborhood Empowerment

## Board Vote Form

NC NAME: Tarzana NCBudget Fiscal Year: 2016-17Meeting Date: 5/23/2017Agenda Item: 12

## USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☒ APPROVAL OF MONTHLY EXPENDITURE REPORT  
☐ BUDGET, PACKAGE APPROVAL / AMENDMENT  
☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER  
☒ OTHER: NON-FUNDING ACTION ITEM

Description: Regarding the "Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections" the TNC Board approves the Executive Committee's recommendation to choose the option to extend current board terms up in 2018 by 1 year and conduct elections in 2019 and directs the President to submit the Board vote count on the form to DONE.

## Vote Count

Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bachar, Guy	Board Member	X				X	
Dori, Reuben	Board Member			X			
Durant, Elliot	Board Member			X			
Fitchinger, Max	Executive Secretary	X					
Gartinkle, David	Board Member	X					
Goldberg, Harvey	Treasurer	X					
Greene, Joyce	Board Member	X					
Heissler, Eran	1st Vice President	X					
Blauner, Pam	Board Member	X					
Lord, Susan	Board Member	X					
Mausner, Jeff	Board Member	X					
Polonsky, Iris	Board Member	X					
Reich, Jonathan	2nd Vice President					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member	X					
Shaffer, Leonard	President	X					
Shmaefl, Bob	Board Member	X					
Silverman, Richard	Board Member					X	
Edelman, Barry	Board Member	X					
Wieder, Bethel	Board Member	X					
Varela, Jennifer	Board Member	X					
NC Quorum:	Totals:	16	0	2		3	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

1st: LENA 2nd: ERAN

Treasurer's Signature:	Signer's Signature:
Print/Type name:	Print/Type name:
Date:	Date:
NC Additional Comments	



Tony Braswell, President  
 Ginny Hatfield, Vice President  
 Steven Stokes, Treasurer  
 Dale Liebowitz-Neglia, Secretary  
 Dorothy Apple  
 Daryl Baskin  
 Glenn Block  
 Richard Davies  
 Alice Hart  
 Suzanne Lewis  
 Lisa Miller  
 Richard Poole  
 Paulette Stokes  
 Jeff Walker  
 Marc Woerschling  
 Cole Walker, Student Representative



**NEIGHBORHOOD  
 COUNCIL VALLEY  
 VILLAGE**

P.O. Box 4703  
 Valley Village, CA 91617  
 TELEPHONE: (818) 769-8204

[www.myvalleyvillage.com](http://www.myvalleyvillage.com)

March 3, 2017

**The Honorable Leonard Shaffer, President  
 Board of Neighborhood Commissioners  
 The Honorable Herb J. Wesson  
 President, Los Angeles City Council  
 The Honorable Paul Krekorian  
 Los Angeles City Councilmember District 2**

**RE: Neighborhood Council Elections, CF 15-1022-S2**

Dear President Shaffer, President Wesson and Councilman Krekorian:

At the February 22 meeting of Neighborhood Council Valley Village (NCVV), our Board held a robust and lengthy discussion about proposed changes to the NC election process, detailed in the Department of Neighborhood Empowerment Election Report Summary and referenced in Council File 15-1022-S2.

Our Board members thoroughly reviewed each recommendation, and engaged input from stakeholders who were present at Board and committee meetings. A separate vote was taken on each recommendation, and the Board added a sixth two-part recommendation that is unique to Valley Village and to our election "region".

The BONC recommendations and our Board's position on each are:

- 1. Voters may use any form of identification and may self-affirm their affiliation without any further documentation.**

*Our Board voted unanimously against this recommendation (13-0-0).* We feel strongly that identification and proof of stakeholder status is important to the integrity of the election, and it has served our stakeholders well without creating any barrier to voter participation. *The Board also strongly held the opinion (13-0-0) that online voting should not be mandatory but left up to each individual NC* as they best know the successful methods of community engagement among their stakeholders.

- 2. Voter age be lowered to 16 years old where applicable.**

*Our Board voted unanimously against this recommendation (13-0-0).* The discussion on this matter was led by our Student Board member, Cole Walker. Our bylaws allow for up to 2 student Board members who participate in all aspects of our Board's work. While their votes do not count toward a quorum, they are noted in our minutes. We provide a great "laboratory" for students to participate in every aspect of local government, and have successfully had 5 student Board members in our Board history, each serving a two-year term. We feel strongly that allowing the voting age to revert to 16, without

eligibility for a Board seat, is not appropriate. Board service for a student would be difficult. Our Board members are required to attend 11 Board meetings per year, serve on at least one Board committee, participate in one all-day retreat, and physically support our 3 annual signature events. The monthly time demands on our Board members are easily 10+ hours, most on week nights.

Board service would be particularly challenging for a student, as Juniors and Seniors do not typically have time to participate at levels required in our bylaws. What we provide in our NCVV student seat is a valuable learning experience that could/should be a template for other NCs. We feel very strongly that the voting age should remain at 18 years of age, and that a well-managed student Board seat can help integrate young people into the civics of city and neighborhood governance, and serve the dual purpose of grooming future Board members.

**3. There should be a maximum of 3 ballot types for every Neighborhood Council election.**

*NCVV's Board of Directors voted unanimously to support this (13-0-0), and further encourages BONC and DONE to find a way to develop a balloting system that can incorporate small NCs such as Valley Village, which has one ballot allowing stakeholders to vote in all categories listed, as well as the larger NCs which ascribe to multiple district voting within their boundaries. The latter approach tends to be confusing to stakeholders and much more difficult to administer.*

**4. EmpowerLA will ask for funds to expand election outreach so that existing Board members aren't expected to do extensive outreach to find people to run against them.**

*NCVV's Board of Directors voted unanimously to support this (13-0-0). We wholeheartedly support this proposal and it has been recommended several times over various election cycles. Empower LA can play a positive role in promoting outreach at the Regional level; developing a full scale PR campaign to educate voters at each step of the process; i.e., announcing each regional election, the call for candidates, candidate forums, and election day information. The NCs could then concentrate on engaging voters and providing the detailed information relevant to each NC.*

**5. In an election year NCs should set aside 20% of their funding for election outreach notification and costs.**

*NCVV's Board of Directors voted unanimously against this recommendation (13-0-0). While our own NC does spend approximately 20% of our funding in election years on the election process, we are not in favor of establishing a 20% mandatory allocation. We feel this should be a decision left to each individual NC. We are a smaller NC and know what works best for engaging our stakeholders. Larger NCs face a greater challenge in reaching out to their stakeholders. Perhaps consideration should be given to establishing minimum requirements for all NCs related to tasks they need to accomplish before their election process could be approved; a checklist of sorts which outlines the tasks that must be completed in order to carry out a successful election. NCs could then allocate funds to complete each task according to what best works in their communities. EmpowerLA would be responsible for monitoring each task before moving on to the next. This approach provides continuity to the overall system but still gives the NCs the ability to tailor their outreach to the needs of their community.*

NC Election Report Feedback  
Neighborhood Council Valley Village  
March 3, 2017  
page three

In addition to these five items put forward by the Department of Neighborhood Empowerment Election Report, Neighborhood Council Valley Village held two additional discussions and voted on two other matters:

**Should the elections currently scheduled be held as planned in 2018, or postponed until 2019?** *Although there was some disagreement among the Board, the majority felt (11-2-0) that the election should be held in 2018 as planned.*

*The Board of Neighborhood Council Valley Village also voted unanimously (13-0-0) to request that the Southeast San Fernando Valley (Region 4) be allowed to move later into the election schedule, rather than having to go first or second as we have in the past several years.*

We are grateful for the opportunity to respond to the Department of Neighborhood Empowerment Election Report Summary, and look forward to working with DONE and BONC to make the next elections the best yet.

Sincerely,

Anthony J. Braswell  
President, NCVV

Virginia M. Hatfield  
Vice President, NCVV  
Chair, Elections & Bylaws Committee

cc: Grayce Liu, General Manager Department of Neighborhood Empowerment  
NCVV Board

### **Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections**

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

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Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Venice Neighborhood Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- ☐ Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

XX Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- ☐ The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- ☐ Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- ☐ No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.



Other recommendation:

### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The WEST HILLS NEIGHBORHOOD COUNCIL Council

VOTED UNANIMOUSLY AT A SPECIAL BOARD MEETING ON TUESDAY, APRIL 18th, 2017.  
recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☒ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☒ Other recommendation:

THE WEST HILLS NEIGHBORHOOD COUNCIL WOULD PREFER TO CONDUCT ITS ELECTION IN CONJUNCTION WITH OTHER ELECTIONS ON THE CITY AND COUNTY LEVELS.

FURTHERMORE, THE WHNC BELIEVES THE NEIGHBORHOOD COUNCILS OF LOS ANGELES WERE NOT PROPERLY CONSULTED IN SELECTING THE ALTERNATIVES THAT WERE PROVIDED NOR WERE WE PROPERLY NOTIFIED IN A TIMELY MANNER OF THIS SURVEY.

## Department of Neighborhood Empowerment

## Board Vote Form

NC NAME: West HillsBudget Fiscal Year: 2016-2017Meeting Date: 18-Apr-17Agenda Item: 17-0035

## USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☐ APPROVAL OF MONTHLY EXPENDITURE REPORT
- ☐ BUDGET PACKAGE APPROVAL / AMENDMENT
- ☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- ☒ OTHER: NON-FUNDING ACTION ITEM

Description: Discussion and possible action on recommendations relating to Neighborhood Council elections.

## Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Abkarian, Aida	Board Member At Large	✓					
Bell, Sandi	Board Member At Large	✓					
Best, Simone	Board Member At Large	✓					
Booth, Thomas	Board Member At Large	✓					
Brin, Dan	Board Member At Large	✓					
Brosamle, Anthony	Board Member At Large	✓					
Brostoff, Robert	Board Member At Large					✓	
Brown, Margery	Board Member At Large	✓					
Greenwood, Carolyn	Board Member At Large	✓					
Klea, Bonnie	Board Member At Large	✓					
Naturman, Olicia	Board Member At Large	✓					
Randall, Steve	Board Member At Large	✓					
Raynes, Reeyan	Board Member At Large	✓					
Rose, Bill	Board Member At Large	✓					
Rothstein, Charlene	Board Member At Large	✓					
Seybert, Barry	Board Member At Large	✓					
Schreibman, Myrl	Board Member At Large					✓	
Sobel, Ron	Board Member At Large	✓					
Teitelbaum, Michael	Board Member At Large					✓	
Trantafello, Bobbi	Board Member At Large					✓	
Trent, Joan	Board Member At Large	✓					
Uzmeck, Alec	Board Member At Large	✓					
Vanderhoof, Brad	Board Member At Large	✓					
Young, Ed	Board Member At Large	✓					
Yvanek-Garb, Joanne	Board Member At Large	✓					
NC Quorum:	<b>Totals:</b>	21				4	

We, the Treasurer and Signer of the above Indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:	<i>Bobbi Trantafello</i>	Signer's Signature:	<i>Dan Brin</i>
Print/Type name:	Bobbi Trantafello	Print/Type name:	Dan Brin
Date:	18-Apr-17	Date:	18-Apr-17
NC Additional Comments			



### Neighborhood Council Resolution on Timing of the Neighborhood Council 2020 Elections

The Neighborhood Council elections for 2020 are currently set to be conducted from March through June. Because the timing of the 2020 Neighborhood Council elections will conflict with the municipal elections transferring to the Los Angeles County Clerk, the Office of the City Clerk will not be able to administer the Neighborhood Council elections simultaneously. This conflict requires shifting the Neighborhood Council 2020 elections to odd number years.

The Department of Neighborhood Empowerment (EmpowerLA) and the Office of the City Clerk are requesting Neighborhood Councils in your March and April meetings to discuss and complete this resolution on which of the following options your Council recommends. Some considerations would include: board members may not want to extend terms and will resign; stakeholders may not want board member terms to be extended; budget impact on general fund could be less or more; if online voting and voter registration moves forward, there would be more or less time to build out; if EmpowerLA's recommendations in its online voting report back for Neighborhood Council systemic changes are approved, there would be more or less time to implement any changes to Neighborhood Council bylaws if applicable.

Please complete this form and submit with a Board Vote Count Form to [elections@empowerla.org](mailto:elections@empowerla.org) by May 1, 2017. The board may recommend another option in detail on the back of this form instead of the ones below.

The Woodland Hills- Warner Center Council

recommends the following action for the Neighborhood Council elections timing:

☐ Conduct 2018 Neighborhood Council elections as scheduled. Board members elected would have 3 year terms. For boards with staggered terms, this would also require the term extension of board seats ending in 2020 by 1 year for 2021 elections at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- Subdivision applications would be open again at its current scheduled October 1, 2018 and would have to go through a selection process for its permanent board. There would be another application round opening on October 1, 2020.

☒ Extend current board terms up in 2018 by 1 year and conduct elections in 2019. For boards with staggered terms, this would also require their terms to be ☒ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019 at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Other changes:

- The bylaw amendment deadline would be extended from May 1, 2017 to at least April 1, 2018.
- Subdivision applications would be reopened on October 1, 2017 instead of October 1, 2018.

☐ Conduct 2018 Neighborhood Council elections as scheduled and then conduct elections again in 2019 with all board members up for election at which time the entire board would be up and would have to restagger with 2 and 4 year terms. Board members elected in 2018 would have 1 year terms and board members with staggered terms could either be ☐ extended in 2020 by 1 year for 2021 elections OR ☐ shortened by 1 year to 2019. Other changes:

- No election related bylaw amendments or subdivision applications from May 1, 2017 to May 1, 2020.

☐ Other recommendation:

Department of Neighborhood Empowerment  
Board Vote Form

NC NAME: Woodland Hills-Warner Center

Budget Fiscal Year: 2016/2017

Meeting Date: 19-Apr-17

Agenda Item: Item No. 11

**EMPOWER**

USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- ☐ APPROVAL OF MONTHLY EXPENDITURE REPORT  
☐ BUDGET PACKAGE APPROVAL / AMENDMENT  
☐ APPOINTMENT OF FUNDING OFFICER / CARDHOLDER  
☒ OTHER: NON-FUNDING ACTION ITEM

Description: Motion to approve WHIP Committee recommendation (OPTION 2) NC Resolution on Timing of the Neighborhood Council 2020 Elections and to submit form with Board Recommendation regarding possible member term extensions and the timing of future Board Elections created by the changes in the timing of City Municipal Elections from 2019 to 2020.

**Vote Count**

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Dennis DiBiase	Area 1 Residential/Vice President	X					
Linda Kouy-Ghadosh	Area 1 Business	X					
Larry Kraus	Area 1 CBO					X	
Brian Drapkin	Area 2 Residential					X	
Diane Walton	Area 2 Business					X	
Sean McCarthy	Area 2 CBO	X					
Nancy McLean	Area 3 Residential	X					
Herb Madsen	Area 3 Business					X	
Martin Lipkin	Area 3 CBO					X	
Don Patterson	Area 4 Residential	X					
Albert Saur	Area 4 Business	X					
Cameron Gil	Area 4 CBO	X					
Dorothy Strackbien Kostz	Area 5 Residential	X					
Richard Hollander	Area 5 Business	X					
Mercy Alpert	Area 5 CBO	X					
H.D. Pat Patton	Area 6 Residential	X					
Gilbert Yablon	Area 6 Business	X					
Heath Kline	Area 6 CBO	X					
Aaron Williams	Area 7 Residential	X					
Joyce Fletcher	Area 7 Business	X					
Peter Fletcher	Area 7 CBO	X					
Sheppard Kaufman	At-Large	X					
NC Quorum:	Totals:	19				7	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature: <u>Heath Kline</u>	Signer's Signature: <u>Joyce Fletcher</u>
Print/Type name: <u>Heath Kline</u>	Print/Type name: <u>Joyce Fletcher</u>
Date: <u>4/19/2017</u>	Date: <u>4/19/2017</u>
NC Additional Comments	

NC NAME:	Woodland Hills-Warner Center
Meeting Date:	0
Agenda Item:	0

### Vote Count

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

<b>Board Member Name</b>	<b>Board Position</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>*Recused</b>	<b>Absent</b>	<b>Ineligible</b>
Karen DiBiase	Area 1 Alternate/Voting for Kraus	X					
Raymond Coie	Area 2 Alternate/Voting for Drapkin	X					
	Area 3 Alternate - Vacant						
	Area 4 Alternate - Vacant						
Wayne Lipschitz	Area 5 Alternate					X	
	Area 6 Alternate - Vacant						
Marie Pierre	Area 7 Alternate					X	
NC Quorum:	0	Totals (this page only):	2			2	





Sevak Paramazian <sevak.paramazian@lacity.org>

## Voter Suppression and Community Engagement

GSA President <pres@gsa.asucla.ucla.edu>  
To: elections@empowerla.org

Tue, Jul 18, 2017 at 2:38 PM

To whom it may concern,

I write on behalf of the roughly 44,000 students at UCLA to encourage the Department of Neighborhood Empowerment to reject the Westwood Neighborhood Council's recommendation that its board members terms be extended by 1 year so that the next election would be in 2019. Instead, I would encourage elections to be held in 2018 for a 3-year term to end in 2021.

Our concern is that the current members on the board (most of whom are not students) are acting in a self-serving manner to avoid electoral accountability, not only in this recommendation but also in their repeated refusal to allow online voting.

Their last election on just one day on June 5th, which was at the beginning of UCLA's Final Exams period, was located at 1350 S. Sepulveda, which is about as far as a polling place could possibly be from where most of UCLA's students (most of whom do not have cars) reside on and around campus. When the polling place would require most of its electorate, in the middle of their most stressful time of the year, to walk about 40 minutes each way or else take an Uber (which is expensive for students), this presents a serious barrier to participation, which resulted in just 496 votes cast in an electorate of over 50,000.

The current board lacks democratic legitimacy, and our students are being disenfranchised. I hope you will work with us to have elections in 2018 that are accessible both in person and online.

Best regards,  
Michael Skiles  
President, UCLA Graduate Students Association  
Graduate Chair, UC Council of Student Body Presidents

**ATTACHMENT B - Neighborhood Councils with Online Voting**

<b>Neighborhood Council</b>	<b>Region</b>	<b>2016 Pilot</b>	<b>Built Out</b>	<b>Notes</b>
Panorama City	1	X		
Sylmar	1	X		
North Hills West	2	X		
Northridge East	2	X		
Northridge West	2	X		
Porter Ranch	2	X		
Canoga Park	3	X		
Encino	3	X		
Lake Balboa	3	X		
Reseda	3	X		
West Hills	3	X		
Woodland Hills-Warner Center	3		X	
Greater Valley Glen	4	X		Board affirmation so exchanged for Echo Park Neighborhood Council
North Hollywood Northeast	4	X		
Studio City	4	X		
East Hollywood	5		X	
Hollywood Hills West	5		X	
Hollywood United	5		X	
Mid City West	5	X		
PICO	5		X	
Downtown LA	6	X		
Historic Cultural	6	X		
Olympic Park	6	X		
Wilshire Center-Koreatown	6		X	
Atwater Village	7		X	
Echo Park	7	X		
Elysian Valley Riverside	7		X	
Los Feliz	7		X	
Silver Lake	7	X		
Glassell Park	8	X		
Historic Highland Park	8	X		
LA 32	8	X		
Lincoln Heights	8	X		
CANNDU	9		X	
Central Alameda	9	X		Board affirmation, but platform built out
Empowerment Congress Southeast	9	X		
Empowerment Congress Southwest	9	X		
Watts	9		X	
Zapata-King	9	X		
Empowerment Congress Central	10		X	
Empowerment Congress North	10	X		
Empowerment Congress West	10	X		
Mid City	10	X		
Park Mesa Heights	10		X	
United Neighborhoods	10		X	
West Adams	10		X	
Del Rey	11	X		

## ATTACHMENT B - Neighborhood Councils with Online Voting

Neighborhood Council	Region	2016 Pilot	Built Out	Notes
Palms	11	X		
South Robertson	11	X		
Harbor Gateway North	12	X		
Wilmington	12	X		