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this matter, please refer to the  
Council File No.: [15-1041-S4](#)

## OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

February 2, 2018

**Council File No.:** [15-1041-S4](#)

**Council Meeting Date:** January 31, 2018

**Agenda Item No.:** 25

**Agenda Description:** INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to an agreement with Best Friends Animal Society to serve as the lead operator for the Jefferson Park Animal Shelter.

**Council Action:** INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT - ADOPTED

**Council Vote:**

YES	BOB BLUMENFIELD
YES	MIKE BONIN
YES	JOE BUSCAINO
YES	GILBERT A. CEDILLO
YES	MITCHELL ENGLANDER
YES	MARQUEECE HARRIS-DAWSON
ABSENT	JOSE HUIZAR
YES	PAUL KORETZ
ABSENT	PAUL KREKORIAN
YES	NURY MARTINEZ
YES	MITCH O'FARRELL
YES	CURREN D. PRICE
YES	MONICA RODRIGUEZ
YES	DAVID RYU
YES	HERB WESSON

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**INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT**  
relative to an agreement with Best Friends Animal Society to serve as the lead operator for the Jefferson Park Animal Shelter.

**Recommendations for Council action:**

1. FIND, in accordance with Los Angeles City Charter Section 371(e), that the proposed selection of the Best Friends Animal Society to serve as the lead operator for the Jefferson Park Animal Shelter located at 3612 11th Avenue that the City has indicated an interest in reactivating as an over-flow shelter with special community-focused services, may be awarded on a sole source basis as no responses were received for a Request for Proposals (RFP) that was issued for this facility on February 2, 2017, and twice extended; and, in consideration of the special qualifications that Best Friends Animal Society has demonstrated as the non-profit operator of the City's Northeast Valley Animal Shelter under City Contract No. C-128954.
2. AUTHORIZE the Department of General Services to negotiate and execute a license or lease agreement with Best Friends Animal Society and/or the Department of Animal Services to execute a service agreement, with terms consistent with the scope of services described in the City Administrative Officer (CAO) report dated December 21, 2017 (attached to the Council file), with all other terms substantially consistent with the existing contract C-128954 for the Northeast Valley facility approved by Council on January 11, 2017.

Fiscal Impact Statement: The CAO reports this action will not impact the General Fund. Utility costs for the Jefferson Park Animal Shelter will continue to be paid through the City's Water and Electricity Fund budget, with other operational costs to be funded by the non-profit operator and its co-located partners.

Community Impact Statement: None submitted.

**SUMMARY**

In the report to Council dated December 21, 2017, the CAO recommends that Council approve a license/lease/service agreement between the City and the Best Friends Animal Society, a non-profit organization, to serve on a sole source basis as the lead operator to provide services and programming with co-located partners at the Jefferson Park Animal Shelter facility.

On January 31, 2017, Council approved an Entertainment and Facilities Committee report approving an RFP to identify one or more non-profits to assist with the reopening and operation of the former Jefferson Park Animal Shelter. According to the CAO, the facility was decommissioned in 2012 following the opening of the new South Los Angeles Animal Shelter. According to an audit conducted by the Controller in 2015, the South Los Angeles region has one of the highest impound rates throughout the City and that additional animal care services were needed.

The CAO reports that an RFP was issued on February 2, 2017. No formal bids were received

and the filing period expired. On November 2, 2017, the Best Friends Animal Society, submitted a letter of intent to serve as the lead agency and use a portion of the facility in conjunction with other co-located partners to provide core and enhancement services, such as low cost veterinary services including spay/neuter surgeries; kitten nursery program; working cat program; overflow shelter for dogs with training for special-needs populations; community enrichment programs including educational credits and on-the job training for various shelter and animal care functions; and, limited issuance of City pet licensing.

On December 21, 2017, the Municipal Facilities Committee (MFC) approved the CAO's recommendation.

At its meeting held January 23, 2018, the Information, Technology, and General Services Committee recommended that Council approve the CAO's recommendation, as recommended by the MFC.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
RODRIGUEZ:	YES
BLUMENFIELD:	YES
O'FARRELL:	ABSENT

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**