

ERIC GARCETTI
MAYOR

September 9, 2015

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Sam Lucas to the Rent Adjustment Commission for the term ending May 20, 2018. Mr. Lucas will fill the vacancy created by Jeff Daar, who has resigned.

I certify that in my opinion Mr. Lucas is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Sam Lucas
Commission: Rent Adjustment Commission
End of Term: 5/20/2018

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 1 - East Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., Southwestern Law School
7. **Occupation/profession:** Lucas Legal, Solo Practitioner
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appt Date	Term End
Brogdon, Carole	Central	4	Caucasian	F	09-May-14	20-May-18
Gershman-Pitts, Leonora	East LA	14	Caucasian	F	09-May-14	20-May-18
Glenn, Theresa (Tai)	East	14	Caucasian	F	19-Jul-13	20-May-18
Leftwich, Paula	South LA	8	American Indian	F	20-Jun-14	20-May-18
Paul, Jane	West LA	11	Caucasian	F	26-Jun-14	20-May-18
Stolarz, Dash	South Valley	3	Caucasian	F	01-Dec-14	20-May-18

EXPERIENCE

Lucas Legal, *Solo Practitioner*

March 2012-Present Los Angeles, CA

August 2009- June 2011 West Hollywood, CA

Solo practice focusing on family law, probate, estate planning, small business litigation, and real estate transactions and litigation; drafted complaints, prepared demand correspondence, and negotiated settlements in real estate litigation matters; drafted estate plans, including wills, trusts, powers of attorney, and advance health care directives; appeared in court on all matters; performed extensive legal research; conducted client intake interviews and case evaluation

Skadden Arps Slate Meagher & Flom, *Contract Attorney*

August 2014-February 2015 Los Angeles, CA

March 2014-July 2014 Los Angeles, CA

February 2013-October 2013 Los Angeles, CA

September 2012-January 2013 Los Angeles, CA *Team Leader*

December 2011 Los Angeles, CA

Supervisory Experience: training document review team, compiling training materials, supervising quality control, designing reports for use by litigation team, and drafting privilege log. Contract attorney focusing on document review for complex financial services arbitration, real estate litigation, and mergers & acquisitions litigation, including electronic and paper review, issue-tagging documents produced by opposing party and privilege review; used Relativity and DocuMatrix e-discovery software

Bingham McCutchen, *Contract Attorney*

September 2012 San Francisco, CA

September 2011-December 2011 San Francisco, CA

Contract attorney focusing on document review for complex mortgage securities banking litigation, including review projects for production, deposition preparation, and privilege; used Xerox XLS e-discovery software

Latham & Watkins, *Contract Attorney*

March 2012-May 2012 San Francisco, CA

Contract attorney focusing on review of documents for responsiveness to Justice Department Antitrust Division demand for documents under Premerger Notification Rules & Regulations; used Relativity e-discovery software; prepared privilege log and trained colleagues on same

Bennett & Erdman, *Associate*

November 2007-June 2009 Los Angeles, CA

Appeared in court on family law, small business and real property litigation and probate matters; drafted complaints, petitions, motions, answers, responses, discovery responses, research memoranda, and correspondence to opposing counsel; prepared witness declarations and conducted interviews with potential witnesses; reviewed and compiled documents for discovery production; communicated with clients; assisted in development of strategy and management of cases; performed extensive legal research

United States District Court, *Judicial Extern to Hon. S. James Otero, United States District Court Judge*

March 2007-May 2007 Los Angeles, CA

Drafted orders pertaining to summary judgment motions, motions to dismiss, motions in limine, and motions to amend pleadings; researched and prepared jury instructions for civil and criminal trials

Sunset Strip Business Improvement District, Executive Director

June 2002 – June 2004 West Hollywood, CA

Directed daily activities of the Business Improvement District in one of the nation's highest profile entertainment boroughs; managed \$600,000 annual budget and 12-15 employees; successfully lobbied for ordinance amendments designed to meet goals of member businesses and residents; directed advocacy efforts on behalf of businesses and residents regarding traffic, noise, public safety, and code compliance

EDUCATION

Southwestern Law School, Los Angeles, CA

Juris Doctor, SCALE accelerated program, May 2007

Student Editor, Journal of International Media and Entertainment Law

Competitor, Moot Court, UCLA Law School/The Williams Institute, 2007

Recipient, CALI "Excellence for the Future" Award (highest grade in course): Evidence/Trial Advocacy

Research Assistant to Prof. Karen Smith, 2006

Transylvania University, Lexington, KY

Bachelor of Arts, Business Administration, Marketing Emphasis, May 1994

Recipient, Dean's List Honors, Monroe Moosnick Scholarship

ADMITTED

California, 2007

Kentucky, 2010

United States District Court for the Central District of California, 2007

COMMUNITY

Bet Tzedek Legal Services, Volunteer Attorney (Conservatorships, Trusts & Estates) 2014-present

Los Angeles County Bar Association Diversity in the Profession Committee, Member, 2013-present

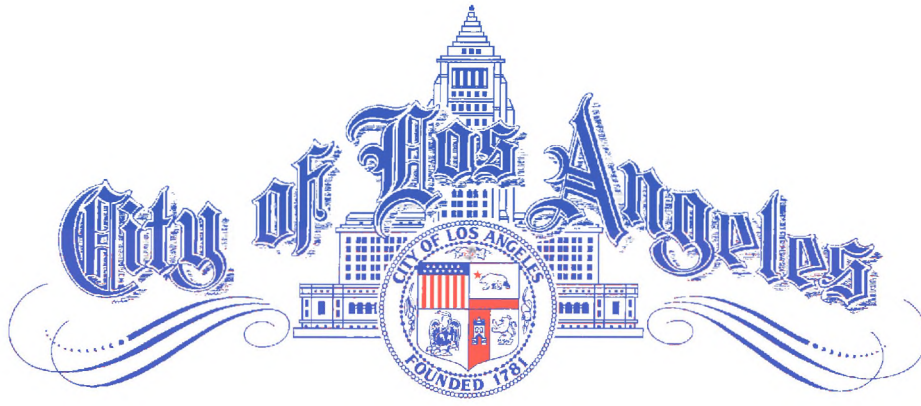
Asian Pacific American Legal Center, Volunteer Attorney (Immigration), 2006-present

Lesbian & Gay Lawyers Association, Member, 2007-Present; Board Member, 2007-2011

Harriett Buhai Center for Family Law, Volunteer Attorney (Family Law), 2007-2010

West Hollywood Lesbian & Gay Advisory Board, Board Member, 2002-2004

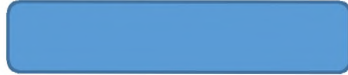
West Hollywood Chamber of Commerce, Board Member, 2001-2002



ERIC GARCETTI
MAYOR

September 9, 2015

Mr. Sam Lucas



Dear Mr. Lucas:

I am pleased to inform you that I hereby appoint you to the Rent Adjustment Commission for the term ending May 20, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Mr. Sam Lucas
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As part of the City Council confirmation process, you will need to meet with Gilbert Cedillo, your Councilmember, and the Chair of the Housing Committee, to answer any questions he may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in blue ink that reads "E. Garcetti". The signature is written in a cursive, flowing style.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Mr. Sam Lucas
September 9, 2015

Nominee Check List

I. Within three days:

- Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Claudia Luna, Legislative Coordinator,
Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N.
Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
- CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- Your City Councilmember and Chair of the Council Committee considering your nomination, Gilbert Cedillo** (contact at (213) 473-7001).

Staff in the Mayor's Office of Intergovernmental Relations will assist you with these arrangements.