

HEALTH, MENTAL HEALTH, AND EDUCATION COMMITTEE REPORT relative to a proposed contract with the Los Angeles County Public Health Department (LACPHD) to provide the City with a staff position dedicated to the City's public health emergency planning function.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Emergency Management Department (EMD), to execute the contract, attached to the Council File, with the LACPHD in the amount of \$308,739 for the term that will start upon contract execution through June 30, 2017, subject to the review of the City Attorney as to form and legality.
2. RESOLVE that the employment of one Senior Project Coordinator in the EMD is authorized through June 30, 2016 as detailed in the November 5, 2015 City Administrative Officer (CAO) report, attached to the Council file.
3. AUTHORIZE the EMD to deposit monthly reimbursement payments received under the contract, attached to the Council file, into the City's General Fund, Fund 100, Department 35, Revenue Source Code 3513 County Grants - Others as repayment of the Reserve Fund appropriations.
4. AUTHORIZE the EMD to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the CAO; and, AUTHORIZE the Controller to implement the instructions.

Fiscal Impact Statement: The CAO reports that the proposed contract amount of \$308,739 covers the direct and fringe benefit costs of one Senior Project Coordinator for a term of two years. The first year direct salary cost of \$52,752 is not included in the EMD's 2015-16 adopted budget; however, the position will be front-funded within the EMD's existing budgeted funds. The CAO will work with the EMD to monitor the EMD's salary account and report back in a future Financial Status Report should an additional appropriation be needed. The first year direct salary (\$52,752) and fringe benefit (\$28,286) costs estimated to total \$81,038 will be reimbursed by the LACPHD and recorded as revenue to the General Fund. The City will be required to assume the other indirect costs (central services and department administration) in the amount of \$46,337, which is not reimbursable from the County. An appropriation for the second year costs will be requested by the EMD for the Fiscal Year 2016-17 budget.

Community Impact Statement: None submitted.

Summary:

On November 10, 2015, the Health, Mental Health, and Education Committee considered a CAO report dated November 5, 2015 relative to a request from the EMD for approval of a proposed contract with the LACPHD to provide the City with a staff position dedicated to the City's public health emergency planning function. During the discussion of this item, CAO and EMD staff provided an overview of the proposed contract and responded to related questions

from the Committee members. After providing an opportunity for public comment, the Committee recommended that Council approve the recommendations contained in the CAO report, as detailed above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HEALTH, MENTAL HEALTH, AND EDUCATION COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
RYU:	YES
O'FARRELL:	YES
ENGLANDER:	ABSENT
BUSCAINO:	YES
FUENTES:	ABSENT

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-NOT OFFICIAL UNTIL COUNCIL ACTS-