

Glaser Weil

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Elisa L. Paster

December 11, 2018

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VIA E-MAIL AND FIRST CLASS MAIL

Executive Council
Mid City West Community Council
543 N. Fairfax Avenue, Suite 106
Los Angeles, CA 90036
C/O executive@midcitywest.org

Re: Public Records Act Request - 750-756 North Edinburgh Avenue, Los Angeles, CA 90046 (APN 5527-013-016)

Sir or Madam:

This letter constitutes a request pursuant to the California Public Records Act (Cal. Gov. Code §§ 6250 *et seq.*), for public records created by, retained by or in the custody of the Department of Neighborhood Empowerment (“DONE”) or the Mid City West Community Council (“Community Council”). Pursuant to Cal. Gov. Code § 6253(c), please provide a response within ten days from receipt of this letter as to whether you are in possession of the records requested herein and providing an estimate as to (a) when copies of the records will be available and (b) the cost of reproduction. If any responsive records are in electronic format, please provide them electronically (i.e., by email). If any portion of this request is unclear, please contact me to clarify pursuant to Cal. Gov. Code § 6253.1.

For purposes of this request, the term “emails” and “text messages” includes any email or text messages in the City’s possession, or which should have been kept in the normal course of business by the City, to or from a private device or email address, relating to City business, per *San Diegans for Open Government v. City of San Diego* (2016) 247 Cal.App.4th 1306, 1320-22 and *City of San Jose v. Superior Court* (2017) 2 Cal.5th 608, 625.

For purposes of this request, the term “DONE” shall refer to all staff, employees, consultants, or advisors of the DONE. The term “CD 5” shall refer to all staff, employees, consultants, or advisors of Council District 5, including Councilman Paul Koretz. The term “Community Council” shall refer to all members of the Community Council, including the members of all committees and subcommittees.

The term "Property" shall include 750-756 North Edinburgh Avenue, Los Angeles, CA 90046 (APN 5527-013-016). The term "Project" shall cover the recent proposed development on the Property, which includes DCP Case Nos. ENV-2016-1367-EIR and VTTM No. 74201.

We hereby request the following public records:

1. Any and all records relating to the Project which include or reference the names "Matt Jacobs", "Matthew Jacobs", or "Guy Penini", from November of 2014 to the present;
2. Any and all documents relating to the Project including any correspondence, emails, or text messages, by and between any Community Council member, employee of DONE, or CD 5, from November of 2014 to the present; and
3. Any and all records relating to or referring to "BLDG", "BLDG Edinburgh", or "750-756 N. Edinburgh".

Thank you for your prompt attention to this request. Please direct questions and any other communication regarding this request to me at (310) 556-7855 or epaster@glaserweil.com.

Respectfully,

A handwritten signature in black ink, appearing to read 'ELISA L. PASTER', with a stylized flourish extending to the right.

ELISA L. PASTER
of GLASER WEIL FINK HOWARD AVCHEN & SHAPIRO LLP

ELP:es