

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: June 16, 2016

CAO File No. 0130-02058-0002  
Council File No. 15-1525  
Council District: --

To: The City Council

From: Miguel A. Santana, City Administrative Officer 

Reference: Transmittal from the Board of Fire Commissioners dated December 16, 2015

Subject: **2015 PORT SECURITY GRANT PROGRAM AWARD ACCEPTANCE – LOS ANGELES FIRE DEPARTMENT**

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### SUMMARY

The Los Angeles Fire Department (LAFD) requests approval to accept a \$475,000 grant award for the 2015 Port Security Grant (PSG) Program and to execute a grant award agreement with the United States Department of Homeland Security, Federal Emergency Management Agency (FEMA), for the period of September 1, 2015 through August 31, 2018.

The PSG Program provides financial assistance to State, local agencies, and private sector partners to improve port-wide risk management, enhance domain awareness, provide maritime security training and exercises, and to maintain maritime security mitigation protocols that support port recovery and resiliency capabilities.

This grant provides a 75-percent program reimbursement, with a 25-percent cost match provided by the grant recipient. The total amount of the grant award is \$475,000, of which \$356,250 of the total expenditures will be reimbursed to the LAFD by FEMA and \$118,750 will be funded through the LAFD Special Training Fund. The PSG Program requires that funds be reimbursed after the actual payment of expenditures is made, and the appropriate documentation supporting these expenditures is submitted. As the Department incurs expenses from this program, expenditures will be reimbursed on an ongoing basis.

This PSG Program grant award will be allocated to two project components:

1. *Advanced Marine Firefighter Training (\$175,000)*

Funds will be used by the LAFD to conduct and attend training sessions in Joint Tank Ship Inspection Program; Cruise Ship Firefighting; United States Coast Guard (USCG) Radar Observer (Unlimited); USCG Captain's Course; and Coastal Oil Spill Control.

*2. Regional Ship Training platform (\$300,000)*

Funds will be used to design a Regional Ship Training platform that will be utilized in conjunction with the Regional Ship Trainer Project (Project). A simulated ship will be built in the Port of Los Angeles for use by public safety member stakeholders as part of this five-year Project. The PSG grant award will fund the planning portion of the Project, which is comprised of two sections: the Informal Procurement to hire a firm to prepare a Request for Proposals (\$75,000); and the contract award to develop the five-year plan for the Project (\$225,000).

The total 25-percent required match of \$118,750 has been identified in the LAFD Special Training Fund, which provides funding from the State to allow Department personnel to participate in various training programs. Further details on the grant are provided in the Board of Fire Commissioners report dated December 16, 2015.

**RECOMMENDATIONS**

That the City Council, subject to the approval of the Mayor:

1. Authorize the Fire Chief, or his designee, to:
  - a. Accept the 2015 Port Security Grant (PSG) Program award in the amount of \$475,000 from the Federal Emergency Management Agency (FEMA) for the period of September 1, 2015 through August 31, 2018, and any extension of the performance period granted by FEMA, subject to the review and approval of the City Attorney as to form;
  - b. Expend funds up to the grant amount of \$475,000 from the Los Angeles Fire Department (LAFD) Special Training Fund No. 40J, Department No. 38, Account 3840JB, State Educational Account, in accordance with the 2015 PSG Program award;
2. Authorize the Controller to set up a grant receivable in the amount of \$475,000 and establish an appropriation account, account number to be determined (TBD), within LAFD Grants Fund No. 335, Department No. 38 for the receipt and disbursement of the PSG Program funds;
3. Authorize the Los Angeles Fire Department (LAFD) to:
  - a. Submit grant reimbursement requests to the grantor and deposit grant receipts in LAFD Grants Fund No. 335, Department No. 38, Account TBD;
  - b. Transfer 2015 PSG Program reimbursement grant funds from Fund 335/38, Account TBD to LAFD Special Training Fund No. 40J/38, Account 3840JB; and,
4. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will allow for the expenditure of the 2015 Port Security Grant (PSG) Program award from the United States Department of Homeland Security, Federal Emergency Management Agency totaling \$475,000. The PSG Program requires a 25-percent match of \$118,750, which will be provided by the Los Angeles Fire Department Special Training Fund. Acceptance of the grant will have no impact on the General Fund. These actions are in compliance with the City's Financial Policies in that grant funds and designated funds are sufficient to support the grant activities.

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