

# LOS ANGELES FIRE COMMISSION

BOARD OF  
FIRE COMMISSIONERS

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ERIC GARCETTI  
Mayor

SUE STENGEL  
INDEPENDENT ASSESSOR

EXECUTIVE OFFICE  
200 NORTH MAIN STREET, SUITE 1840  
LOS ANGELES, CA 90012

(213) 978-3838 PHONE  
(213) 978-3814 FAX

December 16, 2015

Honorable Members of the City Council  
City of Los Angeles  
City Hall, Room 395  
Attn: City Clerk

Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 303, City Hall  
Attn: Mandy Morales, Legislative Coordinator

## [BFC 15-129] – ACCEPTANCE OF GRANT FUNDS FOR THE 2015 PORT SECURITY GRANT PROGRAM

At its meeting of December 15, 2015, the Board of Fire Commissioners received the report for the acceptance and authority to expend FY2015 Port Security Grant Program funding for Advanced Marine Firefighter Training and Regional Ship Training Design. The report is hereby transmitted concurrently to the Mayor and City Council for approval and acceptance.

Should you need additional information, please contact the Board of Fire Commissioners' office at 213-978-3838.

Sincerely,

  
Sandra Gonzalez  
Acting Commission Executive Assistant

Attachment

cc: Board of Fire Commissioners (without attachments)  
Fire Chief Ralph M. Terrazas (without attachments)

# LOS ANGELES FIRE DEPARTMENT



**RALPH M. TERRAZAS**  
FIRE CHIEF

APPROVED: 12/15/15  
BOARD OF FIRE COMMISSIONERS  
BY: *Sandra Angelino*  
COMMISSIONER'S EXECUTIVE ASSISTANT

November 4, 2015

BOARD OF FIRE COMMISSIONERS  
FILE NO. 15-129

TO: Board of Fire Commissioners  
FROM: Ralph M. Terrazas, Fire Chief *RMT*  
SUBJECT: ACCEPTANCE OF GRANT FUNDS FOR THE 2015 PORT SECURITY  
GRANT PROGRAM (PSGP) – AWARD # EMW-2015-PU-00207-S01

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

On September 14, 2015, the Federal Emergency Management Agency (FEMA) notified the Los Angeles Fire Department (LAFD) of an award of funds from the FY2015 Port Security Grant Program (PSGP) for two projects: Advanced Marine Firefighter Training and Regional Ship Training Design in the amount of \$475,000. The performance period for the FY2015 PSGP is September 1, 2015 through August 31, 2018.

The purpose of the PSGP funding is to support National Preparedness Goals to strengthen the Nation's critical infrastructure against risks associated with potential terrorist attacks through prevention, protection, mitigation, response, and recovery mission areas. Specifically, the grant award is for training and the design of a ship training platform to enhance the response skills of firefighting personnel to better serve the port region.

The PSGP award will enable the LAFD to deliver two projects totaling \$475,000. The first project is Advanced Marine Firefighter (AMFF) training in the amount of \$175,000 and the second is a contract for the design of a Regional Ship Training platform in the amount of \$300,000.

As the FY2015 PSGP is a cost-share reimbursement grant, the federal share of the grant is 75% with a 25% cost match provided by the LAFD. The PSGP requires that funds be reimbursed after

actual expenditures are made. As the LAFD incurs expenses from this program, the expenditures are forwarded to and reimbursed by FEMA on an ongoing basis in FY2015-16 through FY17-18. The total amount to deliver both projects is \$475,000. FEMA will fund \$356,250 on a reimbursement basis; the cost share amount of \$118,750 will be funded by the LAFD Special Training Fund 40J, Account 3840JB.

## **RECOMMENDATIONS**

That the Board:

1. Approve this report and forward to the Mayor and City Council for acceptance and authority to expend FY2015 Port Security Grant Program funding for Advanced Marine Firefighter Training and Regional Ship Training Design.
2. Request that the Mayor and City Council:
  - a. Authorize the Fire Chief to expend funds in the amount of \$475,000 from LAFD Special Training Fund 3840JB in accordance with the FY2015 PSGP award, from the Federal Emergency Management Agency (FEMA), for the performance period of September 1, 2015, through to August 31, 2018, and any extension of the performance period granted by FEMA.
  - b. Authorize the LAFD to deposit reimbursement grant funds into Fund 335, Department 38, Account TBD.
  - c. Authorize the LAFD to transfer reimbursement grant funds from Fund 335, Department 38, Account TBD to LAFD Special Training Fund 40J, Account 3840JB.
  - d. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and authorize and instruct the Controller to implement the instructions.

## **FISCAL IMPACT**

There is no impact to the LAFD General Fund in FY2015-16. The LAFD will front-fund the expenditure up to \$475,000 associated with the FY2015 Port Security Grant Program through the LAFD Special Training Fund, Fund 40J, Account 3840JB. The FEMA will reimburse LAFD a total up to \$356,250 (75%); the required cost share up to \$118,750(25%) will be funded by the LAFD Special Training Fund 40J, Account 3840JB.

Board report prepared by Philip Orozco, Senior Management Analyst I, Administrative Services Bureau.

Attachment



U.S. Department of Homeland Security  
Washington, D.C. 20472

Philip Orozco  
LOS ANGELES, CITY OF  
200 N MAIN ST RM 1800  
LOS ANGELES, CA 90012

Re: Grant No. EMW-2015-PU-00207

Dear Philip Orozco:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2015 Port Security Grant Program has been approved in the amount of \$356,250.00 . As a condition of this award, you are required to contribute a cost match in the amount of \$118,750.00 of non-Federal funds, or 25 percent of the total approved project costs of \$475,000.00 .

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2015 Port Security Grant Program Funding Opportunity Announcement.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go on-line to the ND Grants system at <https://portal.fema.gov>. After logging in, you will see a subtitle Grants Management. Under this subtitle, you will see a link that says Award Package(s). Click this link to access your award packages. Click the Review Award Package link to review and accept the award package for your award. Please print your award package for your records.

Step 2: Please fill out and have your bank complete and sign the SF 1199A, Direct Deposit Sign-up Form. The information on the 1199A must match your SAM record. Be sure to include your DUNS and grant number on the form in Section 1F "Other." The SF 1199A should be sent directly from your financial institution to the FEMA Finance Center, via fax or mail to the Vendor Maintenance Office (see address below). The 1199A form will not be accepted unless it is received directly from the financial institution. Please pay careful attention to the instructions on the form.

FEMA Finance Center  
Attn: Vendor Maintenance  
P.O. Box 9001  
Winchester, VA 22604

Secured Fax: (540) 504-2625  
Email: [FEMA-Finance@FEMA.DHS.gov](mailto:FEMA-Finance@FEMA.DHS.gov)

System for Award Management (SAM): Please ensure that your organization's name, address, DUNS number, EIN, and banking information are up to date in SAM and that the DUNS number used in SAM is the same one used to apply for all

FEMA awards. The System for Award Management is located at <http://www.sam.gov>. Future payments will be contingent on the information provided in the SAM; therefore it is imperative that the information is correct.

If you have any questions or concerns regarding the process to request your funds, please call (866) 927-5646.



BRIAN KAMOIE, GPD Assistant Administrator

**Obligating Document for Award/Amendment**

**1a. AGREEMENT NO.** EMW-2015-PU-00207-S01  
**2.** AMENDMENT NO. \*\*\*  
**3. RECIPIENT NO.** 956000735G  
**4. TYPE OF ACTION** AWARD  
**5. CONTROL NO.** W510955N

**6. RECIPIENT NAME AND ADDRESS**  
 LOS ANGELES, CITY OF  
 200 N MAIN ST RM 1800  
 LOS ANGELES, CA, 90012

**7. ISSUING FEMA OFFICE AND ADDRESS**  
 Grant Operations  
 245 Murray Lane - Building 410, SW  
 Washington DC, 20528-7000  
 POC: 866-927-5646

**8. PAYMENT OFFICE AND ADDRESS**  
 Financial Services Branch  
 500 C Street, S.W., Room 723  
 Washington DC, 20472

**9. NAME OF RECIPIENT PROJECT OFFICER**  
 Philip Orozco

**PHONE NO. (213)**  
 978-3641

**10. NAME OF FEMA PROJECT COORDINATOR**  
 Central Scheduling and Information Desk  
 Phone: 800-368-6498  
 Email: Askcsid@dhs.gov

**11. EFFECTIVE DATE OF THIS ACTION**  
 09/01/2015

**12. METHOD OF PAYMENT PARS**

**13. ASSISTANCE ARRANGEMENT**  
 Cost Reimbursement

**14. PERFORMANCE PERIOD**  
**From:** 09/01/2015 **To:** 08/31/2018  
**Budget Period**  
 09/01/2015 08/31/2018

**15. DESCRIPTION OF ACTION**

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Port Security Grant Program	97.056	2015-SL-B411-P410- -4101-D:W510955N \$ 356,250.00	\$0.00	\$356,250.00	\$356,250.00	\$118,750.00
<b>TOTALS</b>			<b>\$0.00</b>	<b>\$356,250.00</b>	<b>\$356,250.00</b>	<b>\$118,750.00</b>

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
 N/A

**16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**

Port Security Grant Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

**16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN**

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

**17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)**  
 Philip Orozco, Senior Mangement Analyst I

**DATE**  
 09/14/2015

**18. FEMA SIGNATORY OFFICIAL (Name and Title)**

**DATE**  
 09/10/2015

 ANDREW MCLARTY, Assistance Officer