

ERIC GARCETTI  
MAYOR

November 30, 2018

The Honorable Members of the City Council  
c/o City Clerk

**RE: REQUEST FOR POSITION EXEMPTION (2 YEARS) PURSUANT TO CHARTER SECTION 1001 (d)(4)**

At its March 8, 2018, meeting, the Board of Civil Service Commissioners approved the Civil Service exemption of one (1) grant-funded Senior Project Coordinator (SPC) position in the Emergency Management Department (EMD). This approval is for a two-year period. The Civil Service Commission's approval of this position exemption is in accordance with Section 1001 (d)(4) of the City Charter. A copy of the Civil Service Commission's Agenda for March 8, 2018, has been attached, indicating the exemption of this position was included for consideration and approval by the Commission (Agenda Item No. 12.c.).

The SPC position is a resolution position authority that is funded through federal grant funds awarded to the Los Angeles County Public Health Department (LACPHD). The City (EMD) has entered into a contract with the LACPHD, which will provide the City with the grant funds needed to hire a SPC position that will be responsible for the projects related to this grant. Specifically, the grant funds are designated to "upgrade local jurisdictional preparedness efforts in order to respond to acts of bioterrorism, outbreaks of infectious disease and other public health threats and emergencies." In addition, the position will function as a liaison between the County of Los Angeles and the City and provide assistance with the planning and coordination of services needed when responding to a public health emergency.

The City of Los Angeles has had the benefit of having a full-time public health focused position, funded by LACDPH since 2007. This position provides support to the City and County on projects and programs to ensure that public health preparedness is incorporated into the planning and delivery of emergency services utilizing both City and County resources. The SPC position is assigned to the EMD Planning Division and is responsible for serving as a subject matter expert on Public Health in emergencies.

EMD respectfully requests that the City Council approve the action taken by the Civil Service Commissioners on March 8, 2018, to exempt this position from civil service. Should you have further questions, please contact me at (213) 484-4804.

There is no fiscal impact on the General Fund as the position is grant-funded.

Rob Freeman  
Assistant General Manager

Attachments