

# TRANSMITTAL

To:

**THE COUNCIL**

Date: 06/22/2016

From:

**THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**



(Ana Guerrero)

**ERIC GARCETTI**  
Mayor

# LOS ANGELES POLICE COMMISSION

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POLICE COMMISSIONERS

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EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

May 10, 2016

BPC #16-0135

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, California 90012

Attention Mandy Morales

Dear Honorable Mayor:

RE: MONETARY DONATION IN THE AMOUNT OF \$42,500.00, FROM THE LOS ANGELES POLICE FOUNDATION, TO BE USED TO FUND THE LOS ANGELES POLICE DEPARTMENT, HARBOR AREA'S DOMESTIC ABUSE RESPONSE TEAM (DART) PROGRAM, FOR THE BENEFIT OF THE LOS ANGELES POLICE DEPARTMENT

At the regular meeting of the Board of Police Commissioners held Tuesday, May 10, 2016, the Board RECEIVED the Department's report relative to the above matter.

The Board requests, subject to your approval, that this matter be forwarded to City Council for their approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive.

MARIA SILVA  
Commission Executive Assistant II

Attachment

c: Chief of Police  
ASB

INTRADEPARTMENTAL CORRESPONDENCE

BPC # 16-0135  
RECEIVED 12

MAY 04 2016

May 5, 2016  
1.10

POLICE COMMISSION

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

*Richard M. Tejada* 5/5/16  
RICHARD M. TEJADA  
EXECUTIVE DIRECTOR

SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

- 1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE the donation to fund the Los Angeles Police Department (Department), Harbor Area's Domestic Abuse Response Team (DART) program.

DONOR INFORMATION:

ITEMS:

AMOUNT/VALUE:

Los Angeles Police Foundation (#030-16)      Funding for the DART      \$42,500.00  
Ms. Cecilia Glassman, Executive Director      program  
633 West 5<sup>th</sup> Street, Suite 1210  
Los Angeles, California 90071  
(213) 489-4636

DISCUSSION

The Los Angeles Police Foundation will provide vendor direct funding to support Harbor Area's DART program. The DART program is a collaborative effort between the Department and 1736 Family Crisis Center to provide victims of domestic violence with immediate crisis intervention and emergency assistance at the onset of the abusive event and continuing throughout the investigative and judicial process. This program will ultimately reduce the likelihood of future incidents, injury, or the escalation and severity of the abuse. The DART program will help break the cycle of violence and create safe and secure neighborhoods. It will also improve the perception of the Department by domestic violence victims by building trust and relationships between the Department and the community. The collaboration with DART will allow Harbor Area officers and detectives to focus their efforts on apprehending and prosecuting the batterers. Funds provided to 1736 Family Crisis Center are to be used for personnel expenses including supplies, training, and administrative costs. Detective Bureau is aware of and approves of this grant request.

No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Department patents.

The Honorable Board of Police Commissioners

Page 2

1.10

Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

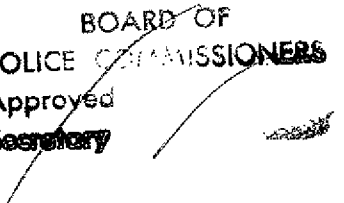
If you have any questions, please contact Sergeant Alora Perna, Commander's Aide, Administrative Services Bureau, at (213) 486-7060.

Respectfully,



CHARLIE BECK  
Chief of Police

BOARD OF  
POLICE COMMISSIONERS  
Approved  
Secretary



633 West 5<sup>th</sup> St., Suite 1210, Los Angeles, CA 90071  
Phone: (213) 489-4636  
Fax: (213) 489-4697  
tracy@lapolicefoundation.org

**Los Angeles Police  
Foundation**

# Fax

<b>To:</b> ASB	<b>From:</b> Tracy Szepeinski
<b>Fax:</b> 213-485-8125	<b>Pages:</b> 11 (includes Cover)
<b>Phone:</b> 213-485-3277	<b>Date:</b> March 3, 2016
<b>Re:</b> Grant Request #2016-016	<b>CC:</b>

Attached is the latest grant request.

**Grant Application received:** February 25, 2016  
**Grant Received from:** Harbor Division  
**Contact:** Lieutenant II Susan Willis  
**Phone #:** (310) 726-7905  
**Grant Name:** Harbor Area DART  
**Grant Amount:** \$42,500

Please e-mail this information to Administrative Services Bureau  
or if you have any questions, please contact us at 213-486-7060.  
Thank you.

RECEIVED #030-16  
MAR 03 2016  
ASB - Operations



2015 GRANT APPLICATION

Grant Number 2016-016 (office use only)

Date: November 23, 2015 Amount Requested: \$ 42,500.00

Contact Name(s): Lieutenant II Susan Willis

Department/Unit: Los Angeles Police Department Harbor Division

Mailing Address: 2175 John S. Gibson Boulevard, San Pedro, CA 90731

Phone Number: 310-350-7905 Fax Number: 310-726-7982

Email Address: 25602@lapd.lacity.org

Name of Program/Equipment requesting funding for: Domestic Abuse Response Team (DART) for Harbor Division

Provide a brief description and the need for the program/equipment (use additional paper if needed).

The DART program is a collaboration of community advocates and sworn personnel who advocate for victims of domestic violence and their families. It is a multi-disciplinary team/approach, in which law enforcement will telephonically put the victim in contact with a domestic violence advocate. The needs of the victims and their families are met at the onset of the abusive event. This will include, but not limited to: facilitating a hotline call for the victim's risk assessment, provide the victim with informational brochure/card describing the program's services, transportation the victim/children to shelter, and continued services/counseling, support groups, legal programs, and children programs throughout the investigative and judicial process and beyond.

Has this program/equipment previously been requested through the city budget?  YES  NO

If yes, please list the most recent date of submission and the result: \_\_\_\_\_

If no, please explain the reason why it was not submitted:  
There are currently no funds available to be used specifically for this DART Program.

What objectives will be accomplished if the funding is granted?

The objective is to reduce the incidence of domestic violence in Harbor Area by increasing prosecution rates, reducing the number of domestic violence calls, breaking the cycle of violence, and providing the necessary resources by educating victims about domestic violence, advocating for their rights, and help them navigate through the criminal justice system.

How many officers will be impacted with this grant?

230 harbor Officers/Detectives will be impacted.

How will the community be impacted by this grant?

The DART program will help break the cycle of violence, combat violence, create safe and secure neighborhoods. It will improve the perception of LAPD by DV victims through trust and building relationships between LAPD and the community.

Describe the short term outcome and long term impact you anticipate within the Department and in the community it serves as result of this grant.

- \* Immediate crisis intervention and emergency assistance.
- \* Provide counseling (Individual counseling, support groups, parenting programs)
- \* Increase victim safety
- \* Thorough and detailed investigations by officers
- \* Increase victim cooperation
- \* Increase prosecution rates
- \* Decrease recidivism
- \* Decrease physical child abuse
- \* Prevent victim homicide

How can the Foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc.)

- \* Number of calls responded to by DART Car
- \* Number of cases filed/case status/case resolution

Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

Has your commanding officer approved this request?  YES  NO

Name of commanding officer:     Kathryn Meek, Commanding Officer, Harbor Area    

Signature of commanding officer:     *Kathryn Meek* - for    

For questions, comments, or concerns, contact Tracy Szpeinski at (213) 489-4636 or email [tracy@lapolicefoundation.org](mailto:tracy@lapolicefoundation.org).

Name of Agency: 1736 Family Crisis Center

Name of Grant/Funding Source: DART - Police Foundation

Award Period

2015/2016 Year Budget

**I. Personnel Costs**

Position	Monthly Salary	Months	FTE %	% In Program	Budget
DART - Coordinator	\$ 2,916.67	12	100%	53.00%	\$ 18,550.00
Director of Clinical Services	\$ 6,250.00	12	100%	5.00%	\$ 3,750.00
DART - Advocate	\$13/hr - 8hrs/Week	12	100%	53.00%	\$ 2,866.00
<b>Total Personnel Costs:</b>					<b>\$ 25,166.00</b>

**II. Taxes and Fringe Benefits**

**Component**

FICA	\$ 1,925.00
SUI	\$ 1,258.00
Health/Dental Insurance	\$ 2,605.00
Retirement Contributions	\$ 2,265.00
Workers Compensation	\$ 1,762.00

**Total Taxes and Fringe Benefits: \$ 9,815.00**

**III. Supplies**

Supplies	\$ 1,060.00
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**IV. Other Costs**

Telephone & Telecommunications	\$ 382.00
Insurance	\$ 534.00

**Total Other Costs: \$ 916.00**

**V. Indirect Costs**

Indirect Cost @ 15% of Direct Charges	\$ 5,543.00
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**Total Budget: \$ 42,600.00**



**COOPERATION AGREEMENT  
BETWEEN  
THE LOS ANGELES POLICE DEPARTMENT  
(HARBOR AREA)  
AND  
1736 FAMILY CRISIS CENTER  
REGARDING  
THE SUBJECT MATTER OF THE AGREEMENT**

**I. PARTIES**

The parties to this Cooperation Agreement are the Los Angeles Police Department (LAPD) and 1736 Family Crisis Center.

**II. PURPOSE**

This Cooperation Agreement stands as evidence that 1736 Family Crisis Center and the LAPD intend to work collaboratively toward a common goal of providing the maximum available assistance to victims of domestic violence residing in the CITY OF LOS ANGELES (CITY) through a specialized emergency on-scene response team to domestic violence victims. Consistent with a related contract between the CITY and 1736 Family Crisis Center, LAPD and 1736 Family Crisis Center will cooperate to provide domestic violence victims with a full range of services including on-scene emergency crisis response, in-person counseling and support groups specific to domestic violence, advocacy, as well as Cal-Works services, if eligible.

**III. RESPONSIBILITIES OF THE LOS ANGELES POLICE DEPARTMENT**

The Los Angeles Police Department will be responsible for the following:

- A. Permitting advocates to work on site at Harbor Area, under the direct supervision of the Major Assault Crimes (MAC) Coordinator, while providing follow-up services to victims of domestic violence.
- B. Informing the victim of his/her right to have a domestic violence advocate and a support person of the victim's choosing present at any interview by law enforcement authorities, prosecutors, or defense attorneys, pursuant to California Penal Code § 679.05.
- C. Providing a Domestic Abuse Response Team (DART) Car, in LAPD's sole discretion, subject to the availability and allocation of resources, which includes:

1. Dedicated DART officer(s) of the rank of Police Officer II or Police Officer III to work alongside civilian domestic violence advocates.
    - a. The DART Car shall consist of the DART officer(s) and a maximum of two advocates at any given time.
  2. Deployment on a 4/10 schedule, 3 nights per week with advocate, Friday through Sunday (determined by and subject to change by both the Area Commanding Officer and Detective Commanding Officer). Remaining work hours to be completed under the direct supervision of the MAC Coordinator.
  3. Operation during peak hours of 3:00 p.m. – 1:00 a.m. (determined by and subject to change by both the Area Commanding Officer and Detective Commanding Officer).
- D. That officer(s) assigned to the DART Car shall:
1. Respond to domestic violence calls for service and assist the primary responding unit by providing investigative expertise/support in the following areas:
    - a. Completion of applicable report(s), to include Crime/Arrest reports, Domestic Violence Incident reports, etc.
    - b. Interview techniques/questions (with emphasis on strangulation investigations).
    - c. Emergency Protective Orders (EPO).
    - d. Provide telephonic advice, when unable to respond to domestic violence calls for service and assist the primary responding unit.
  2. Attend the Domestic Violence MAC School as soon as possible after being assigned to the DART Car.
  3. Be cross-trained by the current dedicated DART officer(s) and advocates for a reasonable period, determined by and subject to change by both the Area Commanding Officer and Detective Commanding Officer.
  4. Attend offered training in the field of domestic violence, when feasible.

#### IV. RESPONSIBILITIES OF THE SERVICE PROVIDER

The Service Provider will be responsible for the following:

- A. Providing domestic violence advocates who are trained and supervised pursuant to Evidence Code § 1037.1. This requirement applies to all advocates operating in any geographic Area.
- B. Ensuring that the advocates have completed the necessary forms and passed a background and fingerprint check prior to operating within a Department facility.
- C. Assigning an advocate(s) to work on site under the direct supervision of the MAC Coordinator, up to 4 days per week, Monday through Thursday, during business hours of 9:00 a.m. to 5:00 p.m. (determined by and subject to change by both the Area Commanding Officer and Detective Commanding Officer).
- D. Assigning an advocate(s) to work the DART Car alongside the DART officer(s) during peak hours/days of the week, including during holidays that fall under peak hours/days of the week (determined by and subject to change by both the Area Commanding Officer and Detective Commanding Officer).
- E. Ensuring that advocates maintain a neat, clean, and professional appearance. Generally, this requires advocates to be well groomed, without excessive ornamentation and dressed in business-casual attire.
- F. Requiring that advocates, while operating within a Department facility wear a name tag provided by their respective Provider, which shall include the name of provider, the name of advocate, a photograph, and expiration date. The name tag must be worn and remain visible at all times.

**Note:** Provider shall notify both the Mayor's Office Domestic Violence Coordinator and the MAC Coordinator when advocates are no longer affiliated with the Provider and must collect the name tag.

- G. Ensuring that advocates working the DART Car check in and out with the Area Watch Commander or designee and advocates working on site check in and out with the MAC Coordinator or designee. (Note: The *DART Advocate Station Log* is created/maintained by the Homeland Security and Public Safety, Office of the Mayor).
- H. Notifying both the Mayor's Office Domestic Violence Coordinator and the Area Watch Commander (or designee) when working the DART Car or the MAC Coordinator (or designee) when working on site in the event the scheduled advocate is unable to provide crisis intervention services as scheduled. Provider shall be responsible for furnishing a replacement advocate in a timely manner.

- I. Ensuring that advocates adhere to all LAPD instructions/protocols, to include, but not limited to the following:
1. Advocates are prohibited from accompanying officers into areas that are not accessible to the public; specifically, areas wherein officers gain access due to their authority as peace officers, including, but not limited to homes, backyards, ambulances, or any area where a reasonable expectation of privacy exists.
- Note:** Advocates may follow officers onto private property when the officers have a legal right to be there, as long as the advocates have consent from the officers and the person(s) in lawful control of the private property, and their presence does not inhibit the officers' ability to affect their duties.
2. Under no circumstances shall advocates accompany LAPD personnel during the search of private property, with or without a warrant.
- J. Ensuring that advocates will not in any way be involved with the criminal investigation, but rather are solely to provide support services, crisis intervention, and/or referrals with the victim's written and/or verbal consent.
- K. Ensuring that advocates must not divulge confidential information, data, or records of the LAPD to any person to whom issuance of such data, information, or records has not been authorized.
- L. Ensuring that advocates must be available 24 hours per day, 7 days per week to LAPD personnel for emergency assistance for victims of domestic violence.
- M. Supplying advocates with informational packets to be offered at every incident of domestic violence whether a crime was committed or not. These packets will contain emergency information for victims regarding domestic violence, hotline numbers, MAC detective(s) contact information, Provider contact information, and appropriate resources.
- N. Ensuring that all follow-up services provided shall be confidential. Follow-up services may include counseling, group support, Cal-Works, advocacy, court accompaniment and preparation, linking clients to Legal Aid, and domestic violence education.
- O. Ensuring that Provider shall provide at least one LAPD roll call training session during each of the 13 annual Deployment Periods, to ensure all patrol officers are afforded an opportunity to attend. To the greatest extent possible, Provider shall ensure that advocates partner with dedicated DART officer(s) or with MAC detective(s) during roll call training sessions.

- P. Ensuring that Provider (or qualified subcontractor) shall provide dedicated DART officer(s) with in-depth training on domestic violence response once annually. This training shall also be made available on a volunteer basis to all sworn personnel.
- Q. Completing quarterly reports for the Homeland Security and Public Safety, Office of the Mayor and make copies available to both the Area Commanding Officer and Detective Commanding Officer, upon request.

V. POINT OF CONTACT

- A. The Point of Contact for the LAPD is:

Detective III Michele Santillan, Serial No. 30742  
Harbor Area  
Tel: 310-726-7861  
Fax: 310-726-7982  
Email: 30742@lapd.lacity.org

- B. The Point of Contact for the Service Provider is:

Tobi Quintiliani and/or Debbie Nelson  
1736 Family Crisis Center  
Tel: 310-940-6633  
Email: tquintiliani1736@fcc.org

VI. MODIFICATION OF AGREEMENT

This Cooperation Agreement may be supplemented, amended, or modified only by the written mutual agreement of the parties.

VII. EFFECTIVE DATE AND TERM OF AGREEMENT

This Cooperation Agreement will become effective on the date of the final signature of the parties and shall remain in effect for the term of the contract between the City of Los Angeles and 1736 Family Crisis Center until June 30, 2016.

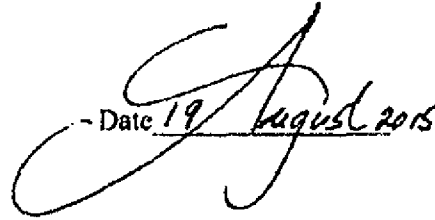
VIII. TERMINATION

Either party may terminate this Cooperation Agreement after thirty (30) days written notice to the other party.

Agreed to:

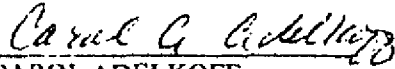


**CHARLIE BECK**  
Chief of Police  
Los Angeles Police Department



- Date 19 August 2015

Agreed to:



**CAROL ADELKOFF**  
Executive Director  
1736 Family Crisis Center

Date 5/24/15

INTRADEPARTMENTAL CORRESPONDENCE

January 7, 2016

5.1.1

TO: Chief of Police

FROM: Commanding Officer, Harbor Area

SUBJECT: LOS ANGELES POLICE FOUNDATION GRANT REQUEST  
DOMESTIC ABUSE RESPONSE TEAM (DART)

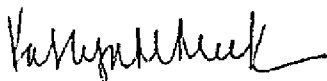
It is requested that the Domestic Abuse Response Team (DART) grant be approved for Harbor Area.

The approval of this grant benefits the Department by providing immediate crisis intervention and emergency assistance for the victims at the onset of the abusive event and continues throughout the investigative and judicial process. It increases victim safety, victim cooperation with the initial investigation through prosecution. Furthermore, it decreases recidivism and improves the perception of the Los Angeles Police Department by domestic violence victims.

The foremost benefit of the grant is the resources provided by DART. Early intervention in highly volatile and complex domestic violence situations is critical for victim safety and future prosecution. The DART program provides resources and services to immediately assist the domestic violence victims and their children with the aftermath of the abuse. The collaboration with the DART allows Harbor Area officers and detectives to focus their efforts on apprehending and prosecuting the batterer.

If you have any questions or concerns, please contact Lieutenant Susan Willis, Commanding Officer, Harbor Area Detective Division at (310) 726-7905.

APPROVED:



KATHRYN M. MEEK, Captain  
Commanding Officer  
Harbor Area



WILLIAM SCOTT, Deputy Chief  
Commanding Officer  
Operations-South Bureau

APPROVED:



JORGE A. VILLEGAS, Assistant Chief  
Director, Office of Operations



CHARLIE BECK  
Chief of Police

Attachments