

TRANSMITTAL

To:

THE COUNCIL

Date: 03/16/2016

From:

THE MAYOR

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.



(Ana Guerrero)

ERIC GARCETTI
Mayor

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

MATTHEW M. JOHNSON
PRESIDENT

STEVE SOBOROFF
VICE PRESIDENT

SANDRA FIGUEROA-VILLA
KATHLEEN KIM
ROBERT M. SALTZMAN

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT II



ERIC GARCETTI
Mayor

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

March 8, 2016

BPC #16-0071

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, California 90012

Attention Mandy Morales

Dear Honorable Mayor:

RE: DONATION OF REGISTRATION FEES FOR LOS ANGELES POLICE DEPARTMENT
EMPLOYEES TO ATTEND THE LOS ANGELES WOMEN POLICE OFFICERS AND
ASSOCIATES (LAWPOA) 2016 PROFESSIONAL TRAINING AND DEVELOPMENT
SYMPOSIUM, VALUED AT \$35,000.00

At the regular meeting of the Board of Police Commissioners held Tuesday, March 8, 2016, the Board RECEIVED the Department's report relative to the above matter.

The Board requests, subject to your approval, that this matter be forwarded to City Council for their approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive script.

MARIA SILVA
Commission Executive Assistant II

Attachment

c: Chief of Police
ASB

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED

MAR 02 2016

March 3, 2016
1.10

POLICE COMMISSION

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

Richard M. Tefank
RICHARD M. TEFANK
EXECUTIVE DIRECTOR
3-3-16
DATE

SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE the donation of registration fees for Los Angeles Police Department employees to attend the Los Angeles Women Police Officers and Associates (LAWPOA) 2016 Professional Training and Development Symposium valued at \$35,000.00.

DONOR INFORMATION:

ITEMS/AMOUNT:

VALUE:

Los Angeles Police Foundation (#016-16)
Ms. Cecilia Glassman, Executive Director
633 West 5th Street, Suite 1210
Los Angeles, California 90071
(213) 489-4636

Registration fees

\$35,000.00

DISCUSSION

The donation is for the benefit of the Los Angeles Police Department (Department). The donation will give Department personnel the opportunity to attend training hosted by LAWPOA. The symposium, which will be held on March 10, 2016, will explore and address issues of domestic violence, risk management, physical and mental abuse, post-traumatic stress syndrome, building self-confidence and resilience, and conducting thorough field investigations.

No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Department patents.

Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

If you have any questions, please contact Sergeant Alora Perna, Commander's Aide, Administrative Services Bureau, at (213) 486-7060.

Respectfully,

Charlie Beck
CHARLIE BECK
Chief of Police

633 West 5th St., Suite 1210, Los Angeles, CA 90071
Phone: (213) 489-4636
Fax: (213) 489-4697
tracy@lapolicefoundation.org

**Los Angeles Police
Foundation**

Fax

To: ASB	From: Tracy Szepeinski
Fax: 213-485-8125	Pages: 6 (includes Cover)
Phone: 213-485-3277	Date: February 23, 2016
Re: Grant Request #2016-006	CC:

Attached is the latest grant request.

Grant Application received: January 7, 2016
Grant Received from: Office of Administrative Services
Contact: Sergeant II John Vasquez
Phone #: (213) 486-8410
Grant Name: LAWPOA 2016 Professional Training and
Development Symposium
Grant Amount: \$35,000

Please e-mail this information to Administrative Services Bureau
or if you have any questions, please contact us at 213-486-7060.
Thank you.

RECEIVED #016-16
FEB 23 2016
ASB - Operations



2015 GRANT APPLICATION

Grant Number 2016 - 006 (office use only)

Date December 11 2015

Amount Requested: \$ 35,000.00

Contact Name(s): Sergeant II John Vasquez, Serial No. 21834

Department/Unit: Office of Administrative Services

Mailing Address: 100 West First Street, Room 1030, Los Angeles, CA 90012

Phone Number: (213) 486-8410 Fax Number: (213) 486-8414

E-mail Address: 21834@lapd.lacity.org

Name of Program/Equipment requesting funding for: LA/WPOA 2016 Professional Training and Development Symposium

Provide a brief description and the need for the program/equipment (use additional paper if needed):

This grant will benefit the Department by providing personnel the opportunity to explore and address the issues of domestic violence, risk management, physical and mental abuse, post-traumatic stress syndrome, build self-confidence and resilience, and conduct thorough field investigations.

Has this program/equipment previously been requested through the city budget? YES NO

If yes, please list the most recent date of submission and the result.

This symposium is currently and for the previous year (March 19, 2015) been aided through the Department's Revolving Training Fund (RTF). This year's RTF funding is in the amount of \$40,000.00.

If no, please explain the reason why it was not submitted. (N/A)

What objectives will be accomplished if the funding is granted?

If funding is granted, it will cover the registration fee for each additional Department employee in order for them to attend this training symposium. The training they will receive will not only enhance their knowledge, but will assist them in their quest for expertise in each of the topics presented. The expert speakers are well respected authors and lecturers and we are certain that the training will be a meaningful and beneficial experience for all.

How can the foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc)

If funding is granted, a post survey will be utilized to capture data from each attendee and provide critical feedback as to the success of the training they received.

Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

LAWPOA 2016 Professional Training and Development Symposium Budget:

Hilton Los Angeles/Universal City Estimate (C-attached):	\$75,460.26
Speaker Fees:	\$9,275.00
Travel / Air Fare Expenditures:	\$3,238.00
Hotel Accommodations:	\$2,640.00
Promotional Supplies (flyers, posters, letters, stamps, etc.):	\$1,905.00
Hilton Audio-Visual Estimate:	<u>\$6,000.00</u>
	\$98,518.26

Has your commanding officer approved this request? YES NO

Name of commanding officer: Assistant Chief Michel R. Moore

Signature of commanding officer: _____

Send completed grant application form by fax (213) 489-4697 or email tracy@lapolicefoundation.org or call Tracy Szpeinski at (213) 489-4636 with any questions, comments or concerns.



LAWPOA 2016 Professional Training
March 9-10, 2016

Food & beverage estimate

Meal		Attendance	Cost	Extension
Continental Breakfast				
	Hollywood Delux	800	\$ 30.00	\$ 24,000.00
Lunch	Herb Grilled Chicken	800	\$ 43.00	\$ 34,400.00
Refreshment Break				
	Coffee (gallons)	24	\$ 72.00	\$ 1,728.00
	Decaf (gallons)	10	\$ 72.00	\$ 720.00
	Hot Tea (gallons)	29	\$ 72.00	\$ 2,088.00
			Subtotal	\$ 62,936.00
			10% Facility Fee	\$ 6,293.60
			9% State tax	\$ 6,230.66
			Estimated total	\$ 75,460.26

LAWPOA

LOS ANGELES WOMEN POLICE OFFICERS AND ASSOCIATES



2016 PROFESSIONAL TRAINING AND DEVELOPMENT SYMPOSIUM

HILTON LOS ANGELES/UNIVERSAL
555 UNIVERSAL HOLLYWOOD DRIVE
UNIVERSAL CITY, CA 91608
(818) 506-2500

Thursday, March 10, 2016

6:30 a.m. - 7:30 a.m. - Registration

7:30 a.m. - 4:30 p.m. - Symposium



Anne-Marie Johnson
Mistress of Ceremonies

DON'T MISS OUT ON THIS TRAINING OPPORTUNITY!
DISCOUNTS FOR EARLY REGISTRATION!!!

FEATURED SPEAKERS



Panel
Presentation

"Domestic
Violence"



Nada Bakos
Lecturer, Author
"On the Hunt
with Nada Bakos"



JuliAnn Stitick
Lecturer, Author
"Reclaiming
Beautiful"



Mildred O'Linn
Attorney at Law
"Standing in the
Eye of the Storm"



Police Officer
Julie Werhnyak
Tempe Police Dept.
"It's What You Do
Next That Matters"

Symposium Fees (Includes: Continental Breakfast and Lunch)

PRIOR TO FEBRUARY 12, 2016

Non-LAWPOA Members \$ 125
LAWPOA Members \$ 100

AFTER FEBRUARY 12, 2016

Non-LAWPOA Members \$ 135
LAWPOA Members \$ 110

DAY OF SYMPOSIUM

Non-LAWPOA Members \$ 145
LAWPOA Members \$ 125

FOR ADDITIONAL INFORMATION CONTACT:

SGT JOHN VASQUEZ AT (213) 486-8402 OR LEONA REED (213) 216-6605

Go to www.lawpoa.org for Symposium On-Line Registration and Credit Card Payments via PayPal or make checks payable to LAWPOA. Send to: LAWPOA P.O. Box 862263 Los Angeles, CA 90086 Symposium Room Discount Rates availability contact the Hilton Los Angeles / Universal at (818) 506-2500

Tax ID # 26-3700881 www.lawpoa.org

INTRADEPARTMENTAL CORRESPONDENCE

December 11, 2015

1.3

TO: Chief of Police


FROM: Director, Office of Administrative Services

SUBJECT: LOS ANGELES POLICE FOUNDATION GRANT REQUEST FOR
THE LOS ANGELES WOMEN POLICE OFFICERS AND ASSOCIATES
(LAWPOA) 2016 PROFESSIONAL TRAINING AND DEVELOPMENT
SYMPOSIUM

It is requested that the Office of Administrative Services Grant Request for the Los Angeles Women Police Officers and Associates (LAWPOA) 2016 Professional Training and Development Symposium be approved.

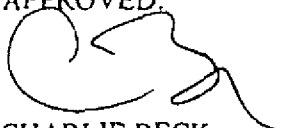
This grant will benefit the Department by providing personnel the opportunity to explore and address the issues of domestic violence, risk management, physical and mental abuse, post-traumatic stress syndrome, build self-confidence and resilience, and conduct thorough field investigations.

If you have any questions regarding this matter, please have a member of your staff contact Sergeant John Vasquez, Office of Administrative Services, at (213) 486-8402.



MICHEL R. MOORE, Assistant Chief
Director, Office of Administrative Services

APPROVED:



CHARLIE BECK
Chief of Police

Attachment