

PLANNING AND LAND USE MANAGEMENT (PLUM) COMMITTEE REPORT relative to a first amendment to Contract No. C-122003 with NBS to update the Department of City Planning's fee structure.

Recommendation for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

AUTHORIZE the Director of Planning or designee, to execute a First Amendment to Contract No. C-122003 with NBS to extend the contract term by 12 months, from April 10, 2013 through April 10, 2017, adding additional scope of work and increase compensation by \$25,000 for a revised total of \$115,000, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports there is no impact to the General Fund. The funding is in compliance with the City's Financial Policies in that the contract amendment will be paid for by the Planning Case Processing Fund No. 52D.

Community Impact Statement: None submitted.

TIME LIMIT FILE - APRIL 18, 2016

(LAST DAY FOR COUNCIL ACTION - APRIL 15, 2016)

Summary:

At a regular meeting held on April 5, 2016, the PLUM Committee considered a report from the CAO regarding a first amendment to the contract with NBS. After an opportunity for public comment, the Committee recommended to approve the contract amendment. This matter is now submitted to the Council for it's consideration.

Respectfully Submitted,

PLANNING AND LAND USE MANAGEMENT COMMITTEE

<u>MEMBER:</u>	<u>VOTE:</u>
HUIZAR	YES
HARRIS-DAWSON	YES
CEDILLO	ABSENT
ENGLANDER	YES
FUENTES	YES

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-NOT OFFICIAL UNTIL COUNCIL ACTS-