

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER


Date: April 14, 2016

CAO File No. 0130-01989-0004

Council File No. 16-0235

Council District: --

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer 

Reference: Transmittal from the Mayor dated February 24, 2016; referred for report February 29, 2016.

Subject: **OFFICE OF VIOLENCE AGAINST WOMEN - FISCAL YEAR 2015 SEXUAL ASSAULT JUSTICE INITIATIVE GRANT AWARD**

SUMMARY

The Mayor's Office of Public Safety requests authority to accept the grant award in the amount of \$400,000 from the U.S. Department of Justice, Office of Violence Against Women for the Fiscal Year 2015 Sexual Assault Justice Initiative. The grant is for a term of 24 months from January 1, 2016 to December 13, 2017. There is no matching requirement for this grant.

The Sexual Assault Justice Initiative, a special project of the Office of Violence Against Women (OVW), funds enhanced community responses to sexual violence with an emphasis on improving prosecution through the implementation of promising practices and corresponding performance measures. The grant will be utilized to fund and establish Team PROTECT (Promising Resources and Organizations to Enhance Cases and Trials), a collaborative effort and partnership between the Los Angeles City Attorney's Office, Los Angeles Police Department, the Mayor's Office of Public Safety, and the Santa Monica-UCLA Rape Treatment Center. Team PROTECT will serve to enhance Los Angeles' justice system response to sexual violence and to strengthen collaboration among partners through cross-training, case reviews, improved referral-making, and enhanced policies and procedures. The budget for the Fiscal Year 2015 Sexual Assault Justice Initiative (FY 2015 SAJI) grant is as follows:

Cost Category	Amount
Personnel – City Attorney	\$206,322
Fringe Benefits – City Attorney	\$74,585
Indirect Costs	\$93,938
Travel	\$21,687
Consultants and Contracts	\$3,468
TOTAL	\$400,000

Funding in the amount of \$206,322 will be used to fully support the salary of one new Deputy City Attorney I position in the City Attorney's Office during the term of the FY 2015 SAJI grant. \$51,581 will be allocated for salary expenditures for the current year and \$154,741 will be reserved for expenditures for future fiscal years. This additional Deputy City Attorney will fill the prosecutorial role under the grant and use victim-centered prosecution strategies in sexual assault cases.

A total of \$74,585 in FY 2015 SAJI grant funds will be provided for Fringe Benefits, and a total of \$93,938 will be provided for indirect costs, which includes \$40,212 for Central Services and \$53,726 for Department Administration and Support.

As required by the grantor, \$21,687 of the FY 2015 SAJI grant is allocated to cover the cost of City staff to attend professional development programs and trainings in accordance with the grant guidelines.

In addition, the FY 2015 SAJI grant provides \$3,468 to cover the cost of partner travel for the Santa Monica-UCLA Rape Treatment Center staff attending the kick-off training and close-out meetings in Washington, D.C.

RECOMMENDATIONS

That the City Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept on behalf of the City, the FY 2015 Sexual Assault Justice Initiative Grant Award in the amount of \$400,000 from the Department of Justice, Office of Violence Against Women, for a performance period of January 1, 2016 to December 31, 2017;
 - b. Execute the Grant Award Agreement on behalf of the City of Los Angeles and submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form and legality;
 - c. Adopt the FY 2015 Sexual Assault Justice Initiative Grant Award budget and authorize the Mayor's Office of Public Safety to expend the grant in accordance with the approved budget;
 - d. Submit to the grantor on behalf of the City of Los Angeles, requests for drawdown of funds for payment or reimbursements of City and partner jurisdiction funds expended for approved grant purposes;
 - e. Receive, deposit into, and disburse from a new FY 2015 Sexual Assault Justice Initiative Grant Award Fund, the grant funds from the FY15 SAJI grant award; and,
 - f. Resolve an employment authority in the City Attorney's Office for the period January 1, 2016 to December 31, 2017, for one Deputy City Attorney I (0551) position is approved;

2. Authorize the Controller to:

- a. Establish a new interest-bearing Fund entitled "FY 2015 Sexual Assault Justice Initiative" and create a receivable in this new Fund in the amount of \$400,000, expend funds upon presentation of proper documentation from the Mayor's office and create new appropriation accounts within the new Fund XXX, Department 46 as follows:

Appropriation Account Number	Account Name	Amount
46M212	City Attorney - Salaries	\$206,322
46M299	Related Costs	\$168,523
46M213	Travel	\$21,687
46M602	Other Costs	\$3,468
	TOTAL	\$400,000

3. Instruct the Controller to transfer up to \$168,523 from Fund XXX, Account No.46M299 to the City Attorney's General Fund No. 100, Department 12, Revenue Source No. 5346, for reimbursement of grant-funded related costs;
4. Instruct the Controller to transfer up to \$51,581 from Fund XXX, Account No. 46M212 to the City Attorney's General Fund No. 100, Department 12, Account 001010 – Salaries - General grant-funded salaries to be incurred in FY 2015-16;
5. Authorize the City Council to Instruct the City Clerk to place on Council Calendar for July 1,2016, the following action relative to the Sexual Assault Justice Initiative:
"That the City Council, subject to the approval of the Mayor, authorize the Controller to transfer \$103,161 from Fund XXX - FY 2015-17 Sexual Assault Justice Initiative Grant, Account 46X212 - City Attorney Salaries to Fund 100, Department 12, Account 001010 Salaries - General;"
6. Authorize the City Council to Instruct the City Clerk to place on Council Calendar for July 1,2017, the following action relative to the Sexual Assault Justice Initiative:
"That the City Council, subject to the approval of the Mayor, authorize the Controller to transfer \$51,580 from Fund XXX - FY 2015-17 Sexual Assault Justice Initiative Grant, Account 46X212 - City Attorney Salaries to Fund 100, Department 12, Account 001010 Salaries - General;"
7. Authorize the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and
8. Authorize the Mayor, or designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no additional General Fund impact. Acceptance of the Fiscal Year 2015 Sexual Assault Justice Initiative Grant award in the amount of \$400,000 will provide an enhanced community response to sexual violence with an emphasis on improving prosecution. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.

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