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When making inquiries relative  
to this matter, please refer to  
the Council File No. **16-0298**

ERIC GARCETTI  
MAYOR

April 12, 2016

Honorable Councilmember Nury Martinez, Chair  
Entertainment and Facilities Committee

Attn: Michael Espinosa, Legislative Assistant – Entertainment and Facilities Committee

**RE: COUNCIL FILE TRANSMITTAL**

On April 5, 2016 the Rules, Elections, Intergovernmental Relations, and Neighborhoods Committee considered Motion (Wesson – Martinez) relative to an instruction to the City Administrative Officer (CAO), with the assistance of the Department of General Services (GSD) and the Chief Legislative Analyst (CLA), to report on available shared spaces for use by Neighborhood Councils, and the feasibility of providing Neighborhood Councils with priority use of such spaces at City facilities.

The Committee amended the recommendations in Motion (Wesson – Martinez) as follows:

1. DIRECT the CAO, with the assistance of the GSD and the CLA, to report on what shared spaces might be available for use by Neighborhood Councils and the feasibility of providing Neighborhood Councils with priority in the use of such spaces at City facilities for board and committee meetings and office space where available.
2. DIRECT the CAO to report on:
  - a. Addressing overtime fees for the use of City facilities by Neighborhood Councils for their meetings.
  - b. Facilitating a process whereby Neighborhood Councils can access available public spaces in the City and those under the jurisdiction of other governmental agencies (such as Los Angeles County and Los Angeles Unified School District), the rules for use of those spaces, and negotiating agreements for the use of those spaces.

This matter is hereby transmitted to the Entertainment and Facilities Committee for consideration.

Honorable Councilmember Nury Martinez  
April 12, 2016  
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Respectfully,



Richard E. Williams  
Legislative Assistant  
Rules, Elections, Intergovernmental Relations, and Neighborhoods Committee  
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cc: Arcelia Arce, Council District Six  
Andrew Westall, Council District Ten  
Cheryl Banares, Office of the Chief Legislative Analyst  
Christopher Concepcion, Office of the Chief Legislative Analyst

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