



RESOLUTION NO. 26287

LAX
Van Nuys
City of Los Angeles

Eric Garcetti
Mayor

**Board of Airport
Commissioners**

Sean O. Burton
President

Valeria C. Velasco
Vice President

Jeffery J. Daar
Gabriel L. Eshaghian
Beatrice C. Hsu
Thomas S. Sayles
Dr. Cynthia A. Telles

Deborah Flint
Chief Executive Officer

BE IT RESOLVED that the Board of Airport Commissioners approved the Second Amendment to Contract DA-4845 with Ricondo & Associates, Inc. to increase the contract authority by \$750,000 for new total not to exceed \$4,644,000, for environmental consulting and entitlement support services for Los Angeles World Airports, as referenced in the Board-adopted staff report attached hereto and made part hereof; and

BE IT FURTHER RESOLVED that the Board of Airport Commissioners authorized the Chief Executive Officer or designee to execute said Second Amendment upon approval as to form by the City Attorney and upon approval of the Los Angeles City Council; and

BE IT FURTHER RESOLVED that this item, as a continuing administrative, maintenance and personnel-related activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; and

BE IT FURTHER RESOLVED that actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.

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I hereby certify that this Resolution No. 26287 is true and correct, as adopted by the Board of Airport Commissioners at its Special Meeting held on Thursday, July 13, 2017.

Sandra J. Miller – Secretary
BOARD OF AIRPORT COMMISSIONERS



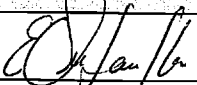


Los Angeles World Airports

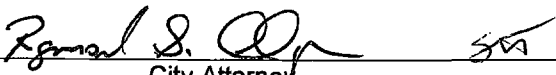
Item Number
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REPORT TO THE

BOARD OF AIRPORT COMMISSIONERS


Approved by: Evelyn Quintanilla – Chief of Airport Planning II


Reviewed by: Samantha Bricker – Deputy Executive Director


City Attorney


Deborah Flint – Chief Executive Officer

Meeting Date:

7/13/2017

CAO Review:

- Completed
- Pending
- N/A

Reviewed for	Date	Approval Status	By
Finance	6/26/2017	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	6/26/2017	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	AE
Procurement	6/23/2017	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	MT
Guest Experience	6/29/2017	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	BY

SUBJECT: Approve Second Amendment to Contract No. DA-4845A with Ricondo & Associates, Inc.

Approve Second Amendment to Contract No. DA-4845A with Ricondo & Associates, Inc. for environmental consulting and entitlement support services at Los Angeles World Airports by increasing the value by \$750,000 for an adjusted not-to-exceed amount of \$4,644,000.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. APPROVE the Second Amendment to Contract No. DA-4845A with Ricondo & Associates, Inc. for environmental consulting and entitlement support services at Los Angeles World Airports by increasing the value by \$750,000 for an adjusted not-to-exceed amount of \$4,644,000.
4. AUTHORIZE the Chief Executive Officer to execute the second amendment upon approval as to form by the City Attorney and upon approval by the Los Angeles City Council.

DISCUSSION:

1. Purpose

Request approval of the Second Amendment to Contract DA-4845A with Ricondo & Associates, Inc. (R&A) to provide additional funding for the completion of California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) environmental documentation and supporting entitlements for recently identified proposed projects which are currently undergoing environmental and entitlement clearance.

2. Prior Related Actions

- August 20, 2013 – Board Resolution No. 25213 (DA-4845)
Los Angeles World Airports Board of Airport Commissioners (Board) approved a three-year contract with R&A (DA-4845) for professional environmental consulting and entitlement support services on an as-needed basis at Los Angeles International Airport (LAX), LA/Ontario International Airport (ONT), Van Nuys Airport (VNY) and Los Angeles World Airports Land Holdings at Palmdale (PMD) for a total contract value of \$3,000,000.
- March 17, 2016 – Board Resolution No. 25916 (DA-4845A)
Board) approved a First Amendment to Contract DA-4845 extending the contract term by two (2) years and increasing the funding by \$894,000.00 with R&A (DA-4845) for professional environmental consulting and entitlement support services on an as-needed basis at LAX, ONT, VNY and PMD for a total contract value of \$3,894,000.

3. Current Action

R&A was one of two firms awarded a contract in 2013 as part of a competitive procurement for a bench contract for environmental consulting services for the Environmental Programs Group (EPG). EPG receives requests for environmental and entitlement clearances as well as environmental analysis, from various LAWA divisions as well as from tenants at LAX and VNY. EPG coordinates with other divisions and decides which of the two bench firms on contract will perform the work based on their strengths and familiarity with a particular area. Despite this coordination, there are always unexpected projects that arise or requests for additional analysis that exceed the original allocation of work between the two bench contractors. Many of the projects processed through R&A have been unexpected or required additional analysis that exceeded the original and amended contract amounts.

Under this contract, R&A has prepared environmental analysis and documentation for many projects and has assisted LAWA in meeting funding, construction and federal mandates. Other divisions and groups have utilized R&A to perform more work than originally anticipated which resulted in expending their contract amount more quickly. The following table provides a list of tasks performed by R&A, the recently-issued Notices to Proceed for new tasks and identifies newly identified projects that will require analysis.

Ongoing & Finalized Tasks	
Anticipated Work	Unanticipated Work
Air Quality Management District and State Implementation Plan*	Greenhouse Gas Inventory and Reduction Plan*
Metro Connector/LAX Ground Access Program Coordination	Construction Traffic Analysis for Terminal 1.5 Project
LAX Ground Access Program Communication Program	Construction Traffic Analysis for Terminal 2 & 3 Modernization Project
Emissions Inventory Support*	Midfield Satellite Concourse North Extension
Runway Safety Area Projects (3 LAX Runways and 1 ONT Runway)	Design Guidelines and Standards
LAX Land Inventory "Exhibit A"	VNY Taxiway A, B & Service Road Rehabilitation Project
LAX Fuel Throughput Analysis*	Belford Variance and Addendum MND
Supplemental North Airfield Analysis*	Noise Working Group Coordination*
Remain Over Night Electrification Report*	
Taxiway C14	
Entitlement Support Services (Ongoing)	
Quarterly Air Service Report and Aviation Forecasts (Ongoing)	
Miscellaneous Services (Ongoing)	
Recently Issued Notices To Proceed	
Anticipated Work	Unanticipated Work
Airport Police Facility Project	VNY Land Inventory "Exhibit A"
	Northside Cum Laude Street Vacation
Ongoing and Newly Identified Tasks	
Anticipated Work	Potential Upcoming Projects
Entitlement Support Services (Ongoing)	Power Distribution Facility
Quarterly Air Service Report and Aviation Forecasts (Ongoing)	Maintenance Yard Facility Relocation
Miscellaneous Services (Ongoing)	LAX Fuel Project
	Jet Aviation Project
	Taxiway 7R/25L Rehabilitation Project
	PMD Land Inventory "Exhibit A"
	LAX Land Inventory "Exhibit A" Update
*Worked performed for other Divisions or Groups within LAWA	

With the anticipated and unanticipated work that has been performed and has already been authorized, EPG has projected that additional funds will be required to finalize the ongoing and upcoming projects to the end of the contract. Total tasks issued to date to R&A are \$3,701,838 with \$192,162 remaining in authority. The environmental documentation underway and proposed for the remaining term of the contract will exhaust the existing contract value of \$3,894,000. Additionally, LAWA is constantly assessing needs that often require environmental or entitlement clearances that are not always anticipated and while there is some authority left on the other bench contract, it is not sufficient to complete all of the potential work anticipated in the next year.

Accordingly, LAWA staff requests that the Board approve a second contract amendment to allow for increased funding to support the completion of CEQA and NEPA environmental documentation, and supporting entitlement and planning services necessary to complete the outstanding and newly identified LAWA and tenant projects.

Procurement Services established a mandatory 15% Small Business Enterprise (SBE) level of participation for this contract. R&A has achieved 12.16% participation through May 2017 invoicing, but based on newly issued tasks, they will meet the 15% pledged participation level with the work currently underway by the contract expiration date. Moreover, two additional subconsultant firms were recently added to the R&A contract to meet the 15% SBE goal. Staff has been working closely with R&A to monitor SBE participation, ensure that subconsultants are being considered for future tasks and discussing SBE commitments and attainments on a monthly basis.

Action Requested

Staff requests the Board approve the Second Amendment to Contract No. DA-4845A with R&A to increase contract authority by \$750,000 for a total contract amount of \$4,644,000.

Fiscal Impact

LAWA will use a combination of operating and capital funds under this contract. Related contract costs will be recovered through landing fees, terminal rates and charges, as well as non-aeronautical revenues. Operating expenses will be recovered immediately while capital costs will be capitalized and then recovered when the projects are put in service.

4. Alternatives Considered

• ***Issue a new Request for Proposal (RFP)***

Staff considered an RFP process and not amending the contract with R&A, however the firm is actively involved with projects currently going through the environmental documentation process that is scheduled to be completed by the contract expiration date of September 2018. Changing consultants midstream will interrupt and/or delay the approval of environmental documents. In addition, projects identified by LAWA will require environmental documentation prior to the end of the current contract term. Therefore, an RFP process would be costly and would delay the approval of projects going through the environmental documentation process.

APPROPRIATIONS:

Funds for this contract are available in Fiscal Year 2017-2018 Los Angeles World Airports Operating Budget in LAX Cost Center 1140003 – Environmental Programs Group, or they may be provided through other Board appropriations.

STANDARD PROVISIONS:

1. This item, as a continuing administrative, maintenance and personnel-related activity, is exempt from the requirements of the CEQA pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. This agreement will be approved as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.

4. Ricondo & Associates, Inc. is required by contract to comply with the provisions of the Living Wage Ordinance.
5. Procurement Services has reviewed this action (File No. 10035935) and established a mandatory 15% Small Business Enterprise goal for this project. Ricondo & Associates, Inc. committed to 15% SBE participation and had achieved 12.16% SBE participation to date.
6. Ricondo & Associates, Inc. is required by contract to comply with the provisions of the Affirmative Action Program.
7. Ricondo & Associates, Inc. has been assigned Business Tax Registration Certificate No. 0000951699-0001-0.
8. Ricondo & Associates, Inc. is required by contract to comply of the Child Support Obligations Ordinance
9. Ricondo & Associates, Inc. has approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined the work specified on this contract can be performed more feasibly or economically by an Independent Contractor than by City employees.
11. Ricondo & Associates, Inc. has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Ricondo & Associates, Inc. has been determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance.
13. Ricondo & Associates, Inc. will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.
14. Ricondo & Associates, Inc. has submitted the Bidder Contributions CEC Form 55 and will comply with its provisions.