

CITY OF LOS ANGELES

CALIFORNIA



Workforce **Development** Board
City of *Los Angeles*

Workforce Development Board
CHARLES WOO
CHAIR



ERIC GARCETTI
MAYOR



**Economic and Workforce
Development Department**
JAN PERRY
GENERAL MANAGER

April 23, 2018

Council File No.: 16-0475
Council District Nos.: All
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The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Mandy Morales, Legislative Coordinator

**COMMITTEE TRANSMITTAL: AUTHORIZATION TO AWARD A CONTRACT TO
MANAGED CAREER SOLUTIONS, INC., TO PROVIDE ELIGIBLE INDIVIDUALS
WITH TRAINING AND PLACEMENT INTO TEMPORARY DISASTER MITIGATION
JOBS PURSUANT TO THE 2017 CALIFORNIA WILDFIRES NATIONAL
DISLOCATED WORKER GRANT (NDWG)**

RECOMMENDATIONS

The General Manager of the Economic and Workforce Development Department ("EWDD" or "Department") and the Chair of the Workforce Development Board (WDB) respectfully request that the Mayor and City Council:

1. AUTHORIZE the General Manager of the EWDD, or designee, to accept \$1 million in Workforce Innovation and Opportunity Act—National Dislocated Worker Grant (WIOA—NDWG) funding from the State of California Employment Development Department to provide training and job placement in disaster mitigation;
2. AUTHORIZE the General Manager of the EWDD, or designee, to allocate such funds as follows: a) \$900,000 to Managed Career Solutions, Inc. (MCS), operator of the Hollywood WorkSource Center, to provide eligible individuals with training and temporary employment; and b) \$100,000 to EWDD for program administration;

3. AUTHORIZE the General Manager of the EWDD, or designee, to negotiate and enter into an agreement, and/or amendments thereto, with MCS, which was selected by competitive procurement through the "Request for Interest to Provide Temporary Employment in Clean-up and Restoration Efforts After the California Wilfires of 2017," to provide eligible individuals with safety and disaster mitigation training and temporary employment lasting no more than one year, with funding not to exceed \$900,000, for a twelve-month period, effective April 1, 2018 through March 31, 2019, subject to review and approval of the City Attorney as to form and legality;
4. AUTHORIZE the Controller to:
 - a. Increase receivable within the Workforce Innovation and Opportunity Act (WIOA) Fund No. 57W from the State of CA for \$1,000,000.
 - b. Establish a new account and increase appropriations within the WIOA Fund No. 57W as follows:

Acct #	Title	Amount
22P122	Economic and Workforce Development	58,813
22P166	Personnel	1,090
22P297	Related Costs – Personnel	793
22P299	Reimbursement of General Fund Costs	39,304
22PXXX	CA Wildfires National Dislocated Worker Grant	900,000
Total		1,000,000

- c. Increase appropriations within Fund 100/22 as follows:

Acct #	Title	Amount
001010	Salaries-General	49,500
001070	Salaries-As Needed	120
001090	Overtime	6
002120	Printing and Binding	5
002130	Travel	13
003040	Contractual Services	1,696
006010	Office and Admin Expense	782
006030	Leasing	6,691
Total		58,813

- d. Increase Fund 100/66, Account # 001010-Salaries, by \$1,000.
5. AUTHORIZE the General Manager of EWDD, or designee, to prepare Controller's instructions needed to implement actions approved by the Mayor and City Council on matters presented in or deriving from this transmittal, and/or

make necessary technical adjustments, subject to review by the City Administrative Officer, and instruct the Controller to implement these instructions.

WDB ACTION

In compliance with the City Workforce Development Board--Local Elected Official agreement (WDB-LEO), the acceptance of funds by the EWDD for any workforce development grant in excess of \$250,000 is subject to the approval of the WDB, the Mayor, and City Council.

At its meeting on February 28, 2018, the WDB Executive Committee voted to accept the \$1 million in WIOA—NDWG funding from the State of California Employment Development Department (EDD).

At the joint quarterly meeting of the WDB and the WDB Youth Council on March 21, 2018, the WDB approved the EWDD's recommendation to allocate \$900,000 of the WIOA—NDWG funding to MCS, and \$100,000 of such funding to the EWDD for project management.

FISCAL IMPACT

There is no negative impact on the General Fund as a result of these actions. All activities will be funded through WIOA—NDWG funds. Recommendations contained herein provide full cost recovery for all related costs.

BACKGROUND

In December 2017, the Southern California region suffered a number of unprecedentedly large wildfires, among them the Thomas Fire, which consumed over 281,893 acres in Los Angeles and Ventura counties. Over 230,000 residents were forced to evacuate their homes, and many homes were lost. As a consequence of the fires, many residents lost their jobs or suffered severe reductions in work hours. In order to assist the victims of these wildfires, the Department applied to the EDD for \$4 million in National Dislocated Worker Grant funding to serve 200 individuals. On February 21, 2018, the Department received a Notice of Award in the amount of \$1 million in NDWG funding.

DISCUSSION

On March 9, 2018, the EWDD released to its currently contracted WorkSource Centers (WSC) the "Request for Interest to Provide Temporary Employment in Clean-up and Restoration Efforts After the California Wildfires of 2017" (RFI). The RFI sought to identify WSCs that were qualified to participate in the disaster mitigation program, that were experienced with providing services under the same or a similar grant, that have sufficient capacity to provide job training and placement services to project participants, and work with partners/collaborators. By opening this competitive procurement to its pre-qualified, pre-approved and in-place WSCs, the EWDD will be able to address 2017 wildfire losses in an efficient and expeditious manner, and to place impacted workers into jobs quickly.

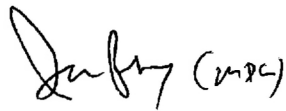
Services to be Provided. The WSC selected to participate in this disaster mitigation project will be expected to recruit and enroll a project total of fifty eligible participants, ensure that such participants receive safety and mitigation training, and send them out on temporary jobs in disaster cleanup and mitigation, as required by the NDWG grant, at wildfire sites in Los Angeles and Ventura counties, including, but not limited to, Bel-Air in the City (Skirball Fire), Sylmar, San Fernando and Lake View Terrace (Creek Fire), and the surrounds of Santa Clarita (Rye Fire). Per participant costs will equal approximately \$18,000, based on services provided.

Proposals. The EWDD received proposals from the following WSCs:

- Managed Career Solutions, Inc./Hollywood WSC (MCS)
- Housing Authority of the City of Los Angeles/Watts WSC (HACLA)

The EWDD reviewed the proposals internally, and assessed each organization's capacity to implement the project successfully (i.e., its ability to place the full number of participants as required by the grant). Assessment for capacity included the WSC's current performance with other assistance grants.

Based on the Department's evaluation, the Department is recommending to allocate up to \$900,000 to Managed Career Solutions to serve a minimum of 50 participants. MCS demonstrated sufficient capacity and success with implementing other additional assistance grants targeting dislocated workers. MCS also demonstrated its past and present ability to develop collaborations with community-based organizations, which will be necessary to identify and outreach to project participants.



JAN PERRY
General Manager

RS:GR:BB:cg



CHARLES WOO, Chair
Workforce Development Board