



**ERIC GARCETTI**  
**MAYOR**

May 17, 2016

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Dr. Llanet Martín to the Central Area Planning Commission for the term ending June 30, 2019. Dr. Martín will fill the vacancy created by Bricia Lopez, who has resigned.

I certify that in my opinion Dr. Martín is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'. The signature is written in a cursive style with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Llanet Martín  
**Commission:** Central Area Planning Commission  
**End of Term:** 6/30/2019

### Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 13 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Ph.D., Education, University of California, Los Angeles
7. **Occupation/profession:** Student Success and Support Services Coordinator, Los Angeles Community College District
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appt. Date	Term End
Chemerinsky, Kimberly	West LA	5	Caucasian	F	24-Jul-14	30-Jun-20
Chung, Jennifer	Central	1	Asian Pacific Islander	F	02-Jun-14	30-Jun-17
Brogdon, Daphne	Central	10	Caucasian	F	10-Mar-14	30-Jun-16
Oh, Tina	Central	10	Asian Pacific Islander	F	11-May-15	30-Jun-18

# Llanet Martín, Ph.D.

## EDUCATION University of California, Los Angeles

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Ph.D., Education

June 2014

*Higher Education and Organizational Change*

### University of California, Los Angeles

M.A., Education

June 2011 *Higher*

*Education and Organizational Change*

### Harvard Graduate School of Education

Ed.M., Education

June 2007

*Education Policy and Management*

### University of California, Los Angeles

B.A., Communication Studies

December 2004

*Minor, Education Studies*

## QUALIFICATION HIGHLIGHTS

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- 10 years demonstrated sensitivity and understanding of diverse academic, socioeconomic, cultural, and ethnic populations within student affairs.
- Successful in securing extramural funds for student programming.
- Demonstrated experience developing and facilitating program and culture-specific curriculum.
- Demonstrated excellence in communicating professionally, effectively and collegially with faculty, staff and campus leadership in a multicultural environment.
- Strong experience carrying out research, synthesizing data, and presenting to general audiences.
- Demonstrated experience supervising programs, managing budgets, and preparing reports.
- Demonstrated experience managing and motivating staff, students, faculty, and administrators to promote a campus culture supportive of student equity and inclusion.
- Committed to leadership and mentoring within local community.

## STUDENT SERVICES MANAGEMENT

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### Student Success and Support Services Coordinator

2014- Present

*Los Angeles Community College District*

▫ Supervise,

coordinate, implement, and evaluate goals and services for specially funded state initiatives including Student Equity Plan and Student Success and Support Plan.

- Manage budget, authorize all expenditures, and assume responsibility for appropriate utilization of funds.
- Submit reports, and budgets to Los Angeles Community College District and State Chancellor's office.
- Collaborate with Academic Senate and assist faculty in building culture-specific cohorts, develop bridge programs to streamline successful completion of basic skills, and research best practices in professional development
- Develop training workshops for faculty, staff, and student workers to improve campus-wide knowledge of the new matriculation policy for student success.
- Collaborate with institutional partners to secure extramural funding for student support services.
- Analyze and assess additional quantitative and qualitative data to better inform departments/programs about equity challenges and guide the goals of the campus Student Equity Plan.

### Graduate Mentor

2013- 2014

*Center for Community College Partnerships, UCLA* ▫ Support first-generation, low-income students prepare for graduate school.

- Meet individually with ethnically diverse students including UCLA transfer students, parenting and nontraditional students to create a timeline and goals in preparation for graduate school applications.
- Create and lead workshops related to graduate school planning including, researching graduate programs, writing personal statements/statements of purpose, strengthening a resume/CV, and preparing for graduate school entrance exams.

### Residential Director

Summer 2013

*Freshman and Transfer Summer Program, UCLA* ▫ Coordinated and oversaw the residential experience for 400 entering first-generation, racial/ethnically diverse freshman and transfer students from the Academic Advancement Program.

- Supervised and trained seven undergraduate residential Peer Counselors and facilitated coordination of cocurricular and extra-curricular activities intended to support the institutional integration of diverse entering students.

### Program Manager and Board Liaison

2010-2013

*Council for the Study of Community Colleges* ▫ Collaborated with national board presidents (Elect, Present, and Past) to coordinate annual conference designed to provide a space for researchers and practitioners to exchange dialogue on theory, practice and leadership.

- Managed the council's \$50,000 annual budget, a \$25,000 conference budget, and maintained financial government records including sponsorships and non-profit status.
- Recruited and maintain membership subscription, newsletter, and website. ▫ Recruited, trained, and managed 10-30 volunteers during annual conference events.

### Science/Math Initiative Coordinator

2009- 2010

*Center for Community College Partnerships, UCLA*

▫ Served as primary

Southern California coordinator for the Science/ Math Transfer Initiative.

- Facilitated partnership between the University of California and California Community Colleges to develop a program attracting mathematics and science students to a multi-step teacher education program.
- Carried out a University of California system wide program evaluation and co-authored a report on best practices and budget recommendations.
- Conducted presentations, workshops, established caseload of interested community college students, and developed relationships with community college faculty and administrators.

### **Admissions Officer**

**2008- 2009**

*Undergraduate Admissions and Relations with Schools, UCLA*

- Provided academic advising for students interested in applying to UCLA.
- Trained and certified to process prospective student admissions applications.
- Coordinated personal development training for Undergraduate Admissions staff.
- Collaborated with various campus recruitment and outreach programs, including the Student Transfer Opportunity and Mentorship Program (STOMP), the Academic Advancement Program (AAP), and the Transfer Support Group.

### **Belmont Education Collaborative Coordinator**

**2007- 2008**

*Alliance for a Better Community*

- Convened and coordinated local non-profit organizations, school staff, parents, and stakeholders in order to further policy advocacy geared toward improving education in the Belmont Zone of Choice.
- Created a strategic action plan for fully implementing LAUSD policies to increase college preparation and college access for low-income, minority students.

## **RESEARCH**

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### **Graduate Research Fellow**

**2010-2014**

- Graduate School of Education, UCLA*
- Collaborated with center administrators and led program evaluation design and outcome metrics for grant funded outreach programs.
  - Created pre- and post- program evaluation surveys aligned to outcome metrics.
  - Conducted quantitative and qualitative data analysis (using SPSS, HyperRESEARCH), created reports for center administrators, and presented oral and visual summaries to all staff.
  - Led individual and collaborative conference proposals and presented findings at scholarly national conferences.

### **Graduate Research Assistant**

**2012-2013**

- CalWORKs and Modeling Assessment Project*
- Assisted with data collection and analysis (using HyperRESEARCH) on qualitative projects led by Jane E. Pizzolato, Ph.D. to better understand the influence of CalWORKS on student development.
  - Served as lead project manager for community college CalWORKs student persistence sub-project.
  - Supervised scholars with various backgrounds, experience, and expertise; coordinate paper and manuscript production; and mentored first year doctoral students working on the project.
  - Initiated research questions and secondary analysis of data for scholarly papers/conference presentations.

## Graduate Research Fellow

Summer 2012

*Education Pioneers*

- Served as primary research consultant for the Lennox Educational Neighborhood Project.
- Created comprehensive dataset (Department of Education, U.S. Census, and Department of Public Health) focusing on a “Collective Impact” model for the health and educational needs of the, majority Latina/o, Lennox School District.
- Conducted research on educational achievement of Lennox children and families and presented findings and best practice recommendations to Lennox School District Board and Lennox Coordinating Council.

## Research Assistant

2004- 2006

*Center for Higher Education Policy Analysis, USC*

- Offered expert advice and compiled data on federal financial aid policy and researched legislative actions related to undocumented students.
- Contributed to the final publication: Oliveres, P., Chavez, M.L., Soriano, M., & Tierney, W. (2006). The College Financial Aid Guide for AB540 Undocumented Immigrant Students. (Ed.) *USC, Center for Higher Education Policy Analysis*.

## COLLEGE TEACHING

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### EDUC 263: Community College Seminar

Winter 2013, 2014

*Co-Instructor (Instructor, Richard Wagoner)* ▫ Assisted in restructuring and teaching graduate level elective course on the history and key issues related to community colleges for the Graduate School of Education and Information Studies.

- Established grading rubrics, and graded all assignments under the guidance of the instructor of record.
- Developed and facilitated lesson plans for weekly seminar.
- Met individually with students in preparation for all course assignments and research projects.

### EDUC 209A: History of Higher Education

Fall 2012

*Teaching Assistant (Instructor, Richard Wagoner)* ▫ Assisted in teaching graduate level core course on the history of higher education for the Higher Education and Organizational Change division, at the Graduate School of Education and Information Studies.

- Established grading rubrics, and graded all assignments under the guidance of the instructor of record.
- Developed and facilitated lesson plans for weekly seminar.
- Met individually with students in preparation for all course assignments.

### EDUC 263: Qualitative Inquiry in Higher Education

Fall 2012 *Teaching Assistant (Instructor, Rob Rhoads)*

- Assisted in teaching graduate level introductory qualitative methods course for the Graduate School of Education and Information Studies. ▫ Developed and facilitated lesson plans specifically on how to use qualitative research to advance empirically based knowledge in the field of education.

### CHS 179: Student Development Health Education

Winter, Spring 2009

*Co-Facilitator*

- Co-facilitated an upper-division, undergraduate course at UCLA. Enrollment was open to all students and focused on undergraduate student development.
- The course content centered on emotional, social, and identity development throughout the college years and was designed to equip students to further their growth during and beyond college.

*Graduate Fellow Instructor*

- ▣ Provided English language instruction to college freshmen at Hong Kong University and Peking University, China.
- ▣ Created culturally sensitive curriculum for Chinese students learning English communication and leadership skills.

**LEADERSHIP**

Avance Democratic Club	Present
Executive Latino Leadership Association—Mentor Coordinator	2014- Present
UCLA, Latino Alumni Association—Board Member	2008-2014

**SELECT PRESENTATIONS**

- Martín**, L., Zarate, L., & Sanchez, B. (2016, May). *Consejos entre amigas*: Lessons from the academic trenches on reaching your goal. Prepared for Adelante Mujer Latina Conference. Pasadena, CA.
- Martín**, L., & Maldonado, C. (2014, April). Assessment and Transfer: Importance Between Community College Placement and Transfer to 4-Year Among Latina/o Students. Presented at Preparate College Board Conference. Atlanta, GA.
- Martín**, L. (2014, April). Understanding the Cultural and Social Capital of Latina/o Transfer Students. Presented as part of a panel on *Critical Race Theory Transfer Receptive Culture* at American Educational Research Association (AERA). Philadelphia, PA.
- Martín**, L., Pizzolato, J. E., M., Rodriguez, V.C., & Tsang, T.L. (2013, April). Persistence in CalWORKs students: For Whom? Under What Circumstances? For Whose Good? Paper to be presented at the American Educational Research Association (AERA). San Francisco, CA.
- Martín**, L. (2013, March). Latina/o Transfer Students' Understanding of Cultural and Social Capital: The Role of One Outreach Program. Presented at the American Association of Hispanics in Higher Education (AAHHE) Conference. San Antonio, TX.
- Martín**, L. (2012, November). "Yes, I am still here!" A conversation reconceptualizing persistence through the lived experiences of California Community College Latinas/os. Presented at the Association for the Study of Higher Education Conference, Las Vegas, NV.
- Cisneros, N., **Martín**, L., & Sotomayor, M.P. (2012, November). Latina/o student success: A Critical Race Theory analysis of the 2012 California Community College Student Success Task Force Recommendations. Presented at the Association for the Study of Higher Education Conference, Las Vegas, NV.
- Martín**, L. (2011, March). Center for Community College Partnerships: A pilot study on Latina/o success stories. Presented at the National Association for Chicana/Chicano Studies (NACCS). Pasadena, CA.

**PUBLICATIONS**

**Martín, L.** (2014). The role of community colleges in postsecondary access for Latinos in California. *Hispanic Outlook: Scholars' Corner*, April 7, 2014, p.15.

**Martín, L.** (2013). PoliMemo: Perez, P. & McDonough, P. M. (2008). Understanding Latina and Latino college choice: A social capital and chain migration analysis. *Journal of Hispanic Higher Education*, 7(3), 249-265. DOI: 10.1177/1538192708317620. *PoliMemos, UTSA Educational Leadership and Policy Studies*.

**Martín, L.** (2013). Review: Achieving Equity for Latino Students: Expanding the Pathway to Higher Education Through Public Policy by Frances Contreras. *InterActions* 9(1), 1-4. Available from eScholarship: University of California, <http://escholarship.org/uc/item/27h7z5rm>.

**Martín, L.** (2007). From Harvard Blvd to Harvard Graduate School: The Success Story of an Immigrant Family. *Harvard Anthology: Harvard Graduate School of Education*, Vol.7.





**ERIC GARCETTI**  
**MAYOR**

May 17, 2016

Dr. Llanet Martín

Dear Dr. Martín:

I am pleased to inform you that I hereby appoint you to the Central Area Planning Commission for the term ending June 30, 2019. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

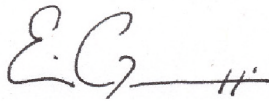
Dr. Llanet Martín  
May 17, 2016  
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As part of the City Council confirmation process, you will need to meet with Mitch O'Farrell, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Dr. Llanet Martín  
May 17, 2016

## Nominee Check List

### I. Within three days:

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

### II. Within seven days:

Mail, fax or email the following forms to: Legislative Coordinator, Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

### III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

### IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- \_\_\_\_\_ **Your City Councilmember Mitch O'Farrell** (contact at (213) 473-7013).
- \_\_\_\_\_ **Councilmember Jose Huizar, Chair of the Council Committee considering your nomination** (contact at (213) 473-7014).

Staff in the Mayor's Office of Intergovernmental Relations will assist you with these arrangements.