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**JOHN L. REAMER, JR.**  
Inspector of Public Works  
and  
Director  
**BUREAU OF  
CONTRACT ADMINISTRATION**  
1149 S. BROADWAY, SUITE 300  
LOS ANGELES, CA 90015  
(213) 847-1922  
<http://bca.lacity.org>

Honorable Paul Krekorian, Chair  
Budget and Finance Committee  
c/o Richard Williams, City Clerk  
City Hall, Room 395  
Los Angeles, CA 90012

Dear Councilmember Krekorian:

BUREAU OF CONTRACT ADMINISTRATION'S COMMENT ON THE MAYOR'S  
PROPOSED BUDGET FOR FISCAL YEAR 2016-2017

The Bureau of Contract Administration (BCA) recognizes the City's financial condition and the reality that the City must prioritize resources to address needs across every department. We have reviewed the Mayor's proposed budget and believe we can operate our existing programs with the resources allocated.

The BCA requested resources for the new Office of Wage Standards (OWS) to implement the City's Minimum Wage Ordinance and the Wage Enforcement Division Ordinance. The Mayor's budget included all of the positions requested and the funding level is in alignment with the BCA's planned needs. The budget also allocates a portion of the Contractual Services requested to provide for community outreach to educate employees and employers on the new wage requirements and to offer translation and additional services as needed. In light of the unknown workload, the amount provided for Contractual Services is a good starting point. Due to the inability to know, at this time, the volume of complaints the City will receive, and given the Mayor's and the Council's commitment to the Ordinances, we will closely and diligently monitor the sufficiency of the OWS allocation and, if needed, request additional resources as the program develops.

If you have any questions or need additional information, please contact Angelica Samayoa at (213) 847-2466.

Sincerely,

JOHN L. REAMER, JR., Director  
Bureau of Contract Administration

JLR:bes  
BCA 2016-17 Budget & Finance Committee Letter

cc: Sharon Tso, Chief Legislative Analyst  
Kevin James, Board of Public Works

April 21, 2016  
CITY CLERK  
2016 APR 21 AM 11:44  
CITY CLERK'S OFFICE

