

HOLLY L. WOLCOTT  
CITY CLERK

SHANNON HOPPE  
EXECUTIVE OFFICER

City of Los Angeles  
CALIFORNIA



OFFICE OF THE  
CITY CLERK

**Council and Public Services Division**  
200 N. Spring Street, Room 395  
Los Angeles, CA 90012  
General Information - (213) 978-1133  
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BRIAN WALTERS  
ACTING DIVISION MANAGER

[clerk.lacity.org](http://clerk.lacity.org)

When making inquiries relative  
to this matter, please refer to  
the Council File No. **16-0614**

ERIC GARCETTI  
MAYOR

June 9, 2016

Dear Mr. Nam:

RE: APPOINTMENT TO THE NORTH VALLEY AREA PLANNING COMMISSION

The Office of the City Clerk received the Mayor's letter appointing you to the North Valley Area Planning Commission. In order to expedite Council confirmation of your appointment, your attendance at the following meetings are needed:

- Planning and Land Use Management (PLUM) Committee meeting on **Tuesday, June 14, 2016** at 2:30 p.m., in the Board of Public Works Edward R. Roybal Hearing Room 350, City Hall, 200 North Spring Street, Los Angeles, CA 90012.
- Los Angeles City Council meeting on **Tuesday, June 21, 2016** at 10:00 a.m., in the John Ferraro Council Chamber, Room 340, City Hall, 200 North Spring Street, Los Angeles, CA 90012, subject to the approval of the Council President.

In addition to appearing at the above confirmation hearings, you may consider doing the following as well:

- Contact the offices of Councilmember Jose Huizar, Chair of the PLUM Committee, prior to the Committee hearing and Councilmember Mitch O'Farrell, to arrange a meeting and/or answer any questions they may have.
- Be prepared to answer questions during Committee and Council consideration, including, but not limited to, your qualifications as they relate to this appointment, any potential conflicts or perceived conflicts of interest by you serving on this Commission, and your understanding of the department to which your Commission is assigned and the issues it faces. Attached for your consideration is a list of issues, adopted pursuant to Council policy that the Council may wish to discuss with you.

For parking arrangements, please contact the Council Office in which you reside in or contact the PLUM Chair's Office at 213.473.7014.

Please be advised that both the PLUM Committee and City Council reserve the right to continue this matter to a later date, subject to any time limit constraints.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Sharon Dickinson  
Sharon.Dickinson@lacity.org  
213.978.1074  
Attachment

**Note:** If you challenge this proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Clerk at, or prior to, the public hearing. Any written correspondence delivered to the City Clerk before the City Council's final action on a matter will become a part of the administrative record. The time in which you may seek judicial review of any final action by the City Council is limited by California Code of Civil Procedure Section 1094.6 which provides that an action pursuant to Code of Civil Procedure Section 1094.5 challenging the Council's action must be filed no later than the 90th day following the date on which the Council action becomes final.