

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 20, 2018

CAO File No. 0220-03790-0051

Council File No. 16-0621

Council District: --

To: The Mayor and Council



From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Board of Police Commissioners Transmittal dated January 9, 2018

Subject: **REPROGRAMMING OF FUNDS FOR THE 2015 DEOXYRIBONUCLEIC ACID CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM GRANT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Los Angeles Police Department (LAPD) to:

a. Reprogram funds totaling \$133,736 within the 2015 DNA Capacity Enhancement and Backlog Reduction Program Grant, United States Department of Justice, as follows:

<u>Category</u>	<u>Current Budget</u>	<u>Change</u>	<u>New Budget</u>
Personnel	\$ 650,519	\$ (7,235)	\$ 643,284
Travel	31,387	1,210	32,597
Equipment	245,443	(126,501)	118,942
Contractual	30,000	64,750	94,750
Other	24,244	67,776	92,020
Total	\$ 981,593	\$ 0	\$ 981,593

b. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

2. Authorize the Controller to:

a. Transfer appropriations as follows:

From:	<u>Account Name</u>	<u>Fund No.</u>	<u>Account No.</u>	<u>Amount</u>
	Civilian Overtime	100	001090	\$ 7,235
To:	<u>Account Name</u>	<u>Fund No.</u>	<u>Account No.</u>	<u>Amount</u>
	2015 DNA Capacity Enhancement and Backlog Reduction Program Grant	339	70L533	\$ 7,235

SUMMARY

The Los Angeles Police Department (LAPD) is seeking approval to reprogram \$133,736 of the 2015 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program Grant from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ). The grant award has a performance period of January 1, 2016 through December 31, 2017. No matching funds are required.

BACKGROUND

The 2015 DNA Capacity Enhancement and Backlog Reduction Program Grant provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and DNA database samples. Funding from this grant allows the LAPD to process more DNA samples, reducing the number of forensic DNA and DNA database samples awaiting analysis.

The United States Department of Justice, Office of Justice Programs has approved funds to be reprogrammed from Personnel and Equipment costs to Travel, Contractual, and Other costs. The reprogramming of funds will allow the LAPD to pay for specialized onsite training and online validation support. The reprogramming of funds will also allow more analysts to utilize the tools and equipment at the Forensic Science Division's laboratories through the additional purchase of various software and other licenses.

The additional \$1,210 is required in the Travel appropriation due to various adjustments in travel expenditure, detailed in the Attachment. The increase of \$64,750 in the Contractual appropriation is necessary, to allow \$94,750 in Contractual services to be expended for STRmix™, a forensic analysis software, as follows: 1) \$16,000 for STRmix™ software validation support; 2) \$33,750 for 10 STRmix™ software upgrades; and, 3) \$45,000 for an in-house STRmix™ workshop. The additional \$67,776 in Other expenses will be utilized to fund the following: 1) \$46,180 for a license package of GeneMapper® ID-X software; 2) \$12,696 for additional Microsoft software licenses; and, 3) \$8,890 for an operating system and database software for an existing dual-processor Combined DNA Index System (CODIS) computer as well as the costs to purchase three additional monitors.

The Board of Police Commissioners Transmittal dated January 9, 2018 requests approval to reprogram \$133,735 of the 2015 DNA Capacity Enhancement and Backlog Reduction Program Grant, which is \$1 less than the \$133,736 reprogramming recommended in this report. This change is necessary to reflect the original budget of the 2015 DNA Capacity Enhancement and Backlog Reduction Program Grant, as adopted by Council on August 31, 2016. The LAPD has confirmed that this change is necessary and that the grantor would approve of this change.

No additional Controller instructions are necessary, as all Category expenses are funded from the 2015 DNA Capacity Enhancement and Backlog Reduction Program Grant Account, Fund No. 339, Account No. 70L533.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow the reprogramming of funds of the 2015 DNA Capacity Enhancement and Backlog Reduction Program grant from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the amount of \$133,736. Approval of the recommendations in this report will have no impact to the General Fund. Acceptance of the grant is in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

RHL:BYO:04180086

Attachment

Application Budget							TOTALS	Budget Modification Budget							TOTALS	DIFFERENCE		
Purpose of Travel	Location	Item	Cost	Individual Nights/Da	# Trips	Cost	\$31,387.17	Purpose of Travel	Location	Item	Cost	Individual Nights/Da	# Trips	Cost	\$32,596.90	-\$1,209.73		
2017 American Academy of Forensic Science	New Orleans	Airfare	\$200.00	8	1	1	\$1,600.00	2017 American Academy of Forensic Science	New Orleans	Airfare	\$270.00	13	1	1	\$3,510.00	\$16,510.00		
		Hotel	\$150.00	8	4	1	\$4,800.00			Hotel	\$150.00	13	4	1	\$7,800.00			
		Meals	\$60.00	8	5	1	\$2,400.00			Meals	\$60.00	13	5	1	\$9,900.00			
		Misc. (bag fee, ground trans.)	\$100.00	8	1	1	\$800.00			Misc. (bag fee, ground trans.)	\$100.00	13	1	1	\$1,300.00			
2016 Promega International Symposium of Human Identification	Minneapolis	Airfare	\$320.00	6	1	1	\$1,920.00	NIJ Fiscal Management Training (Per Diem is \$179 Jan-Feb \$226 Mar-Jun, \$174 July-Aug, \$222 Sept)	Washington DC	Airfare	\$300.00	2	1	1	\$600.00	\$2,636.00		
		Hotel	\$160.00	6	4	1	\$9,600.00			Hotel	\$226.00	2	3	1	\$1,356.00			
		Meals	\$60.00	6	5	1	\$1,800.00			Meals	\$60.00	2	4	1	\$480.00			
		Misc. (bag fee, ground trans.)	\$100.00	6	1	1	\$600.00			Misc. (bag fee, ground trans.)	\$100.00	2	1	1	\$200.00			
2016 Bode Cellmark Advanced DNA Technology Workshop-West	San Diego	Airfare	\$0.00	2	1	1	\$0.00	2016 California Association of Criminalists (CAC) Fall Seminar	Riverside	Airfare	\$0.00	2	1	1	\$0.00	\$1,784.00		
		Hotel	\$150.00	2	3	1	\$900.00			Hotel	\$123.00	2	4	1	\$984.00			
		Meals	\$60.00	2	4	1	\$480.00			Meals	\$60.00	2	5	1	\$600.00			
		Misc. (bag fee, ground trans.)	\$100.00	2	1	1	\$200.00			Misc. (bag fee, ground trans.)	\$100.00	2	1	1	\$200.00			
2016 California Association of Criminalists (CAC) Fall Seminar	Riverside	Airfare	\$0.00	6	1	1	\$0.00	2017 California Association of Criminalists (CAC) Spring Seminar	San Francisco	Airfare	\$200.00	2	1	1	\$400.00	\$3,200.00		
		Hotel	\$123.00	6	4	1	\$2,952.00			Hotel	\$250.00	2	4	1	\$2,000.00			
		Meals	\$60.00	6	5	1	\$1,800.00			Meals	\$60.00	2	5	1	\$600.00			
		Misc. (bag fee, ground trans.)	\$100.00	6	1	1	\$600.00			Misc. (bag fee, ground trans.)	\$100.00	2	1	1	\$200.00			
2017 California Association of Criminalists (CAC) Spring Seminar	San Francisco	Airfare	\$200.00	2	1	1	\$400.00	22nd Annual CODIS National Conference November 2016	Norman	Airfare	\$540.00	2	1	1	\$1,080.00	\$2,819.90		
		Hotel	\$250.00	2	4	1	\$2,000.00			Hotel	\$93.99	2	5	1	\$939.90			
		Meals	\$60.00	2	5	1	\$600.00			Meals	\$60.00	2	5	1	\$600.00			
		Misc. (bag fee, ground trans.)	\$100.00	2	1	1	\$200.00			Misc. (bag fee, ground trans.)	\$100.00	2	1	1	\$200.00			
22nd Annual CODIS National Conference November 2016	Norman	Airfare	\$421.20	1	1	1	\$421.20	Qiegen 2017	Miami	Airfare	\$300.00	1	1	1	\$300.00	\$1,004.00		
	Oklahoma	Hotel	\$93.99	1	3	1	\$281.97			Hotel	\$212.00	1	2	1	\$424.00			
		Meals	\$60.00	1	4	1	\$240.00			Meals	\$60.00	1	3	1	\$180.00			
		Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			
Qiegen	Miami	Airfare	\$300.00	1	1	1	\$300.00	California CODIS Conference 2016	Richmond	Airfare	\$300.00	1	1	1	\$300.00	\$844.00		
		Hotel	\$212.00	1	2	1	\$424.00			Hotel	\$132.00	1	2	1	\$264.00			
		Meals	\$60.00	1	3	1	\$180.00			Meals	\$60.00	1	3	1	\$180.00			
		Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			
California CODIS Conference 2016	Richmond	Airfare	\$300.00	1	1	1	\$300.00	California CODIS Conference 2017	Richmond	Airfare	\$300.00	1	1	1	\$300.00	\$844.00		
		Hotel	\$132.00	1	2	1	\$264.00			Hotel	\$132.00	1	2	1	\$264.00			
		Meals	\$60.00	1	3	1	\$180.00			Meals	\$60.00	1	3	1	\$180.00			
		Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			
California CODIS Conference 2017	Richmond	Airfare	\$300.00	1	1	1	\$300.00	Promega Factory Instrument Orientation 2017	Madison	Airfare	\$300.00	3	1	1	\$900.00	\$2,955.00		
		Hotel	\$132.00	1	2	1	\$264.00			Wisconsin	Hotel	\$115.00	3	3	1			\$1,035.00
		Meals	\$60.00	1	3	1	\$180.00			Meals	\$60.00	3	4	1	\$720.00			
		Misc. (bag fee, ground trans.)	\$100.00	1	1	1	\$100.00			Misc. (bag fee, ground trans.)	\$100.00	3	1	1	\$300.00			

Source: LAPD