

HOUSING COMMITTEE REPORT relative to proposed Second Amendment to Contract No. C-129186 with Urban Futures Bond Administration, Inc. (Urban Futures) for the continuation of services related to occupancy monitoring of affordable housing.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to:
  - a. Negotiate and execute a Second Amendment to Contract No. C-129186 with Urban Futures for the continued provision of services related to the monitoring of tenant occupancy of housing units with HCIDLA affordability restrictions, to increase compensation by \$1,250,319, for a revised total not to exceed \$3,150,319, for a retroactive term of 12 months from January 1, 2019 through December 31, 2019, in substantial conformance with the draft Amendment contained in the January 15, 2019 City Administrative Officer (CAO) report, attached to the Council file, subject to the review and approval of the City Attorney as to form, availability of funds, and compliance with the City's contracting requirements.
  - b. Prepare Controller's instructions and make any necessary technical adjustments consistent with the Council and Mayor actions on this matter, subject to the approval of the CAO.

2. AUTHORIZE the Controller to:

- a. Establish and appropriate a new appropriation account entitled Occupancy Monitoring in the amount of \$100,000 within the Low and Moderate Income Housing Fund No. 55J/43 from the available cash balance of the Low and Moderate Income Housing Fund.
- b. Transfer funding within the Housing Community Investment Department No. 43, HOME Investment Partnerships Program Fund No. 561 as follows to provide funding for a contract:

From:

<u>Fund</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
561	43R143	Los Angeles Housing and Community Investment Department	\$88,770
561	43R299	Reimbursement of General Fund Costs	<u>\$57,700</u>
			Total: \$146,470

To:

561	43R243	Occupancy Monitoring	\$146,470
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- c. Decrease appropriation in the amount of \$88,770 in Fund No. 100/43, Account No.

1010, Salaries, General account.

- d. Expend funds appropriated to fund the contract, upon proper written demand of the General Manager, HCIDLA, or designee, as follows:
  - i. Municipal Housing Finance Fund No. 815, Account No. 43R243 in the amount of \$170,430.
  - ii. Home Investment Partnerships Program Fund No. 561, Account No. 43R243 in the amount of \$326,470.
  - iii. Low and Moderate Income Housing Fund No. 55J, Account No. 43R243 in the amount of \$100,000.

Fiscal Impact Statement Submitted: The CAO reports that there will be no impact to the General Fund. The proposed Second Amendment to Contract No. C-129186 with Urban Futures will be provided by the HOME Investment Partnerships Program Fund No. 561, the Municipal Housing Finance Fund No. 815, and the Low and Moderate Income Housing Fund No. 55J. The above recommendations are in compliance with the City's Financial Policies in that funding for the proposed contract amendment is available within the identified funds.

Community Impact Statement: None submitted.

Summary:

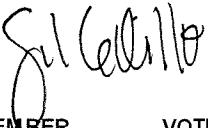
On January 23, 2019, your Committee considered November 15, 2018 HCIDLA and January 15, 2019 CAO reports relative to proposed Second Amendment to Contract No. C-129186 with Urban Futures to extend the term by six months and increase the contract amount by \$596,900. for the continuation of services related to occupancy monitoring of affordable housing a revised total not to exceed \$3,150,319, for a retroactive term of 12 months from January 1, 2019 through December 31, 2019. According to the CAO, the First Amendment extended the contract term from January 1, 2017 through December 31, 2018 and increased compensation by \$950,000 for a revised total amount of \$1,900,000. The proposed Second Amendment would allow the City to increase compensation by \$1,250,319 for a term of 12 months from January 1, 2019 to December 31 2019, and a revised total compensation of \$3,150,319. The Second Amendment is needed in order for HCIDLA to continue to perform tenant occupancy monitoring of the affordable housing portfolio until the end of the 2019 calendar year. The original contract, First Amendment, and proposed Amendment cumulatively total \$3,150,319.

The HCIDLA requested a contract extension for six months, and included funding authority for six months (\$596,900) in its November 15, 2018 report. Subsequent to the release of the Report, the HCIDLA confirmed that Council approved the existing contract for a one- year term, with two one-year options to renew, or a total of three years. The HCIDLA reported that they will be returning to Council with a request to issue a new Request for Proposal for tenant occupancy monitoring services, to extend the existing contract beyond the three year term to prevent a break in services, and to include an additional scope of services. The CAO is recommending that the proposed Amendment reflect a full year-term, as originally approved by Council, and a full year not to exceed amount of \$1,250,319, subject to the availability of funds. Funding for the contract from July 1, 2019 through December 31, 2019 is subject to consideration through the annual

budget process. After consideration and having provided an opportunity for public comment, the Committee moved to approve the recommendations contained in the CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
KREKORIAN:	ABSENT
HARRIS-DAWSON:	YES

ARL  
1/23/19

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**