

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 1, 2018

CAO File No. 0220-03695-0226

Council File No. 16-0777

Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor dated December 22, 2017; referred for report on December 22, 2017, supplemental information received on January 29, 2017

Subject: **FISCAL YEAR 2016 URBAN AREAS SECURITY INITIATIVE GRANT - BUDGET MODIFICATIONS**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Modify the existing grant budget (C.F. 16-0777) for Fiscal Year 2016 (FY16) Urban Areas Security Initiative (UASI) grant by reallocating funds between projects as described within this report;
- b. Negotiate and execute a contract with a vendor to conduct Marine Emergency Response Boat trainings, for up to six sessions at \$12,500 per session, for a term of up to 18 months within the grant performance period and for a contract amount not to exceed \$75,000, subject to the approval of the City Attorney as to form;
- c. Negotiate and execute a contract with a vendor to perform calibration, maintenance, and certification of Quantifit fit testers, for a term of up to 18 months within the grant performance period and for a contract amount not to exceed \$9,000, subject to the approval of the City Attorney as to form;

2. Authorize the Controller to:

- a. Transfer appropriations and create new appropriation accounts within Fund 59E, FY16 UASI, as follows:

Transfer from:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
59E/46	46N938	LAFD Grant Allocation	\$253,887.00
59E/46	46N946	Grant Management & Administration	<u>1,100,000.00</u>
Total:			\$1,353,887.00

Transfer to:			
<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
59E/46	46N946	Grant Management & Administration	\$13,376.00
59E/46	46P932	Information Technology Agency Grant Allocation	85,816.00
59E/46	46P146	Mayor	819,794.19
59E/46	46P299	Reimbursement of General Fund Costs	<u>434,900.81</u>
Total:			\$438,682.00

- b. Transfer appropriations within Fund 59E, to the General Fund for reimbursements as follows:

Transfer from:			
<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
59E/46	46P146	Mayor	\$819,794.19
59E/46	46P932	Information Technology Agency Grant Allocation	<u>85,816.00</u>
Total:			\$905,610.19

Transfer to:			
<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$819,794.19
100/32	006010	Office and Administrative	<u>85,816.00</u>
Total:			\$905,610.19

- c. Transfer up to \$434,900.81 from Fund 59E, Account 46P299 to the General Fund, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits;
- d. Transfer cash from Fund 59E to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation by City Departments, subject to the approval of the Mayor's Office of Public Safety; and,
3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2016 Urban Areas Security Initiative (FY16 UASI) grant award budget (C.F. 16-0777). On March 21, 2017 the Council authorized the Mayor's Office to accept the FY16 UASI grant in the amount of \$54,888,000 with a grant performance period of September 1, 2016 through May 31, 2019. No matching funds are required.

On January 29, 2018, the Mayor's Office submitted revisions to contracting authorities and budget modifications originally included in its transmittal released on December 22, 2017. The updated modifications are incorporated into this report.

Los Angeles Fire Department

In the FY16 UASI, the Los Angeles Fire Department (LAFD) received an appropriation of \$75,000 for Advanced Marine Firefighting training to allow for the specialized training of the LAFD Marine Operations Division (Marine Ops) and its regional partners located throughout the Ports of Los Angeles and Long Beach. In order to standardize basic competencies of Marine Ops personnel, Maritime Emergency Response Boat I and II (MERB I & II) courses will be delivered to LAFD Marine Ops and its regional partners. Each course consists of a five-day session for up to 12 students, and costs approximately \$12,500.

The Mayor's Office requests the authority to negotiate and execute a contract with a vendor to conduct Marine Emergency Response Boat trainings for LAFD Marine Ops members, for up to six sessions at \$12,500 per session, for a term of up to 18 months within the grant performance period, and for a total amount not to exceed \$75,000.

Los Angeles Police Department

In the FY16 UASI, the Los Angeles Police Department (LAPD) received an allocation of \$150,000 for Weapons of Mass Destruction (WMD) instructor-based training overtime; however, LAPD determined that there is a larger capability gap with its personal protective equipment needs. The total appropriation of \$150,000 will be reallocated towards LAPD's Personal Protective Equipment Training Unit (PPETU) for equipment such as air-purifying masks, filters and valves. From this allocation, \$9,000 will also be used to hire a vendor to perform annual calibration, maintenance, and certification of its Quantifit fit testers. Quantifit testers are used to measure mask integrity to ensure that particulates and vapor leaks do not compromise the functionality of the masks. The grantor approved this modification on July 25, 2017.

The Mayor's Office requests the authority to negotiate and execute a contract with a vendor to perform calibration, maintenance, and certification of Quantifit fit testers, for up to 18 months within the grant performance period and for a contract amount not to exceed \$9,000.

Mayor's Office of Public Safety

In the FY16 UASI, the Los Angeles Fire Department (LAFD) received an appropriation of \$438,682 for the Computer-Aided Dispatch (CAD to CAD) project. Due to project implementation challenges CAD-to-CAD will no longer be continued and the allocation of \$438,682 will be utilized to fund various regional projects. The Mayor's Office requests the authority to reallocate these funds. Funding in the amount of \$253,887 is requested for reappropriation in this report. The Mayor's Office will return to Council to seek authority to modify the balance of \$184,795.

Cybersecurity Licenses and Services

The Mayor's Office engages in various cybersecurity initiatives in partnership with the City of Los Angeles Information Technology Agency (ITA). A total funding amount of \$99,192 will be reappropriated to these initiatives. A total of \$13,376 will be provided to the Mayor's Office to purchase cyberterrorism online awareness training software licenses. In addition, funding in the amount of \$85,816 will be provided to ITA to purchase Symantec Endpoint Protection anti-virus software licenses (\$75,697), and cybersecurity managed security service subscription for vulnerability management and support services (\$10,119). The grantor approved this modification on December 7, 2017.

The Mayor's Office requests the authority to modify the FY16 UASI grant budget by reallocating funds as noted above, and to conduct the necessary transfer between appropriations.

Los Angeles Cyber Lab

The Los Angeles Cyber Lab (Cyber Lab) is a public-private partnership dedicated to protecting personal and protected information from malicious cyber threats by facilitating and promoting innovation, education, and information sharing between the public and the private sector for the benefit of businesses and residents within the City of Los Angeles. The Mayor's Office requests a reappropriation of \$154,695 to fund a program director to continue to work with the City's public and private sectors to successfully operate and manage the LA Cyber Lab on a day-to-day basis. This project was originally funded in Fiscal Year 2015 (FY15) UASI (C.F. 15-0734). This modification is pending grantor approval.

The Mayor's Office requests the authority to modify the FY16 UASI grant budget by reallocating funds as noted above, and to conduct the necessary transfer between appropriations.

Management & Administration

The federal grant guidelines allow up to five percent of the UASI grant award for salary and fringe benefit costs for grant and financial management staff. In the FY16 UASI grant award, a total of \$2,744,400 was allocated for management and administration; \$2,654,400 to the City of Los Angeles and \$90,000 to the City of Long Beach. As the administrator and fiscal agent of the UASI grant, the Mayor's Office funds grant and financial staff within this allowance.

The Mayor's Office requests the authority to reappropriate \$1,100,000 in grant management and administration funding for the current fiscal year.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within the report will allow for the continued expenditure of the Fiscal Year 2016 Urban Areas Security Initiative (FY16 UASI) grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support grant activities.