

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 16, 2017

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Council File No. 16-0777

Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: Transmittal from the Mayor dated November 28, 2016; referred for report on December 2, 2016

Subject: **ACCEPTANCE OF THE 2016 URBAN AREAS SECURITY INITIATIVE GRANT AWARD**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept on behalf of the City and the Los Angeles/Long Beach Urban Area, the Fiscal Year 2016 (FY16) Urban Areas Security Initiative Homeland Security (UASI) Grant in the amount of \$54,888,000 from the Governor's Office of Emergency Services, for a performance period of September 1, 2016 to May 31, 2019;
- b. Submit to the grantor on behalf of the City and the Los Angeles/Long Beach Urban Area, requests for drawdown of funds for payment or reimbursements of City and Partner Jurisdiction funds expended for approved grant purposes;
- c. Execute a Memorandum of Agreement with the Los Angeles World Airports (LAWA) for the distribution of FY16 UASI grant funds for a term of 33 months, subject to the approval of the City Attorney as to form, consistent with the approved grant budgets;
- d. Execute subrecipient agreements, subject to the approval of the City Attorney as to form, for the distribution of the FY16 UASI grant funds, for a term of up to 33 months within the applicable performance period with the Los Angeles/Long Beach Urban Area partner jurisdictions including: Alhambra, American Red Cross, Beverly Hills, Burbank, Compton, Culver City, Glendale, Inglewood, County of Los Angeles, Los Angeles Regional Interoperations Communications Systems (LA-RICS), Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, Signal Hill, South Bay Regional Communications, South Pasadena, and Vernon consistent with the approved grant budgets and in accordance with the pro forma Agreement (Attachment 7 to the Mayor's transmittal dated November 28, 2016);

- e. Release Requests for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services with the assistance of General Managers of affected City departments, as detailed in the FY16 UASI budget;
 - f. Execute on behalf of the City, the contracts referenced in Attachment 6 of the Mayor's transmittal dated November 28, 2016 for a term of up to 28 months within the applicable performance period, subject to the approval of the City Attorney as to form;
 - g. Negotiate and execute a contract with a vendor to perform an independent financial and program audit of UASI grant recipients, for a term of up to 12 months within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form;
 - h. Negotiate and execute a contract with a vendor to assist the Mayor's Office fiscal team, for a term up to 12 months, within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form; and,
 - i. Receive, deposit into, and disburse from a new FY16 UASI Homeland Security Grant Fund, the grant funds from the FY16 UASI grant award;
2. Authorize Position Authority Resolution for four grant-funded sworn positions for the Los Angeles Fire Department for Fiscal Year 2016-17, one for the Joint Regional Intelligence Center, two for the Alliance and one for the Regional Training Group:

<u>Quantity</u>	<u>Class Code</u>	<u>Class Title</u>
2	2142-2	Captain-II
2	2152	Battalion Chief

3. Authorize the Controller to establish a new interest-bearing fund entitled "FY16 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$54,888,000 for the FY16 UASI grant;
4. Authorize the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments and the Los Angeles/Long Beach Urban Area participants for approved FY16 UASI Homeland Security grant purchases;
5. Adopt the FY16 UASI Grant Budget (Attachment 3 to the Mayor's transmittal dated November 28, 2016) and authorize the Mayor to create new appropriation accounts within the new FY16 UASI Homeland Security Grant Fund No. XXX for the FY16 UASI Grant, as follows:

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
46N135	Emergency Management	\$446,925
46N138	Fire	1,012,121
46N170	Police	200,000
46N668	Partner Jurisdictions	26,252,882
46N904	LAWA	350,000
46N935	EMD Grant Allocation	485,000
46N938	LAFD Grant Allocation	4,300,897
46N940	GSD Grant Allocation	68,000
46N946	Grant Management & Administration	2,654,400
46N950	LA/ LB Region	10,490,455
46N970	LAPD Grant Allocation	8,506,806
46N299	Reimbursement of General Fund Costs	120,514
Total:		\$54,888,000

6. Transfer appropriations from FY16 UASI Homeland Security Grant Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY16 UASI as follows:

Transfer from:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46N135	Emergency Management	\$446,925
XXX/46	46N138	Fire	1,012,121
XXX/46	46N170	Police	200,000
Total:			\$1,659,046

Transfer to:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001092	Overtime, Sworn	\$200,000
100/38	001098	Overtime, Variable Sworn	852,096
100/38	001012	Salary, Sworn	160,025
100/35	001010	Salaries General	446,925
Total:			\$1,659,046

7. Authorize the Controller to transfer up to \$120,514 from Fund XXX, Account 46N299 to the General Fund 100, Department 38, Revenue Source 5346, for reimbursement of grant funded fringe benefits;
8. Authorize the Controller to transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the City departments, subject to the approval of the Mayor's Office of Public Safety; and,
9. Instruct the City of Los Angeles Police, Fire, and Emergency Management Departments, and Los Angeles World Airports to provide quarterly reports to the Mayor, which the

Mayor's Office will compile and forward to the Chief Legislative Analyst and City Administrative Officer, relative to Request for Proposals, contracts and other procurements undertaken and completed for approved FY16 UASI grant projects within their respective entities;

10. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year 2016 Urban Areas Security Initiative (FY16 UASI) grant award and to take various actions related to award implementation. The grant award provides a total allocation of \$54,888,000 divided among the City and Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. The grant performance period is from September 1, 2016 to May 31, 2019. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant, receives the total allocation, and distributes the grant funds in accordance with the approved grant budget. No matching funds are required for this grant. Since the performance period of the FY16 UASI grant commenced on September 1, 2016, certain grant-approved activities which will be reimbursed by grant funds have already occurred. Therefore, the acceptance of the grant and the recommendation to adopt the FY16 UASI budget and the authorization to enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period but prior to the Council adoption of the recommendations set forth in this report.

Background

The Urban Areas Security Initiative (UASI) program provides funding to dense urban areas to prevent, protect against, mitigate, respond to and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

On August 12, 2016 the Council authorized the Mayor's Office to apply for the FY16 UASI award, adopted a Governing Body Resolution required by the grantor, and instructed the City Administrative Officer to report to Council with recommendations to accept the FY16 UASI award once funding was allocated (C.F. 16-0777).

The DHS awarded the UASI grant based on a risk-based methodology and assessed effectiveness. The DHS awarded the funds to the State Administrative Agent, which is the California Governor's Office of Emergency Services (Cal OES) for the State of California, which then disperses the funds to the urban areas. The LA/LB UA was awarded \$68,610,000 in FY16 UASI funds. In accordance with grant guidelines, Cal OES retained 20 percent or \$13,722,000 of the allocation, leaving a final allocation of \$54,888,000 for the LA/LB UA. FY16 UASI funding retained by Cal OES will be provided to the State of California for projects that will benefit the region but will not be allocated to or managed by the LA/LB UA.

The City of Los Angeles serves as the administrative and fiscal agent for the LA/LB UA and distributes the grant funds to the Partner Jurisdictions based on the region’s approved allocation plan and funding priorities. The FY16 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as follows:

1. Strengthen interoperable and communications capabilities - \$17,019,572
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$11,903,008
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$9,825,791
4. Catastrophic incident planning response and recovery - \$13,395,229

The remaining \$2,744,400 in FY16 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor’s transmittal dated November 28, 2016.

City of Los Angeles Allocations

FY16 UASI grant award is allocated to the City of Los Angeles as follows:

Department	Allocation
Emergency Management Department	\$931,925
Fire Department	\$5,433,532
Police Department	\$8,706,806
General Services Department	\$68,000
Los Angeles World Airports	\$350,000
Mayor’s Office (Management and Administration)	\$2,654,400
Total	\$ 18,144,663

Attachment 4 to the Mayor’s transmittal dated November 28, 2016 provides a detailed list of the projects to be completed by the City of Los Angeles as part of the FY16 UASI program.

The grant guidelines allow up to five percent of the grant award, which is \$2,744,400, to be allocated for Management and Administration (M&A) of the grant. However, it should be noted that the allocation for the Mayor’s Office for M&A is shown as \$2,654,400 in the table above. The remaining \$90,000 for M&A is reflected in the City of Long Beach’s FY16 UASI allocation for its personnel costs associated with managing FY16 UASI grant projects. M&A funding for the City will cover the costs of 30 positions in the Mayor’s Office and one Deputy City Attorney III in the City Attorney’s Office. In addition, M&A funding provided to the Mayor’s Office will cover the costs of Certified Public Accounting Services, services for a Temporary Employment Agency, services for Program Management as well as administrative expenses such as office supplies and travel.

Additionally, the Mayor’s Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment 6 of the Mayor’s transmittal dated November 28,

2016, entitled "Anticipated Contract Service Requirements, FY16 UASI". To ensure the appropriate use of contracting authority, the Mayor's Office is requiring FY16 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals (RFPs), other procurements, and contracts that have been issued and/or completed in implementation of the FY16 UASI grant program.

Partner Jurisdictions Allocations and Contracting Authority

Partner Jurisdictions will receive a total of \$26,252,882 in FY16 UASI funding. The Mayor's Office requests authority to execute subrecipient agreements with the cities of Alhambra, Beverly Hills, Burbank, Compton, Culver City, Glendale, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, Signal Hill, South Pasadena, Vernon, the County of Los Angeles, and the American Red Cross. Attachment 7 to the Mayor's transmittal dated November 28, 2016 provides a draft of the subrecipient agreement.

The remaining \$10,490,455 in FY16 UASI funds are allocated to the Joint Powers Authority including South Bay Regional Communications, Los Angeles Regional Interoperable Communications System, and the Los Angeles/Long Beach Region. The Mayor's Office will submit a separate transmittal in the future detailing the planned expenditures for this allocation for the LA/LB Region.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide allocations to various City departments and Los Angeles/Long Beach Urban Area Partner Jurisdictions totaling \$54,888,000 from the Fiscal Year 2016 Urban Areas Security Initiative (FY16 UASI) Grant award. There is no impact to the General Fund. No matching funds are required. The recommendations in this report are in compliance with the City's Financial Policies as all grant eligible costs are fully covered by grant funds.

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