



ERIC GARCETTI
MAYOR

June 5, 2018

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: FY 2016 Urban Areas Security Initiative (UASI) Grant Contracting Authorities and Budget Modifications (Council File No. 16-0777)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities and budget modifications related to the United States Department of Homeland Security (DHS) Fiscal Year 2016 Urban Areas Security Initiative (FY16 UASI) grant award. On March 21, 2017, the City Council accepted the FY16 UASI grant in the amount of \$54,888,000 with a grant performance period from September 1, 2016 to May 31, 2019 (Council File No. 16-0777).

Los Angeles Emergency Management Department

Strategic Plan

In FY16 UASI, the Los Angeles Emergency Management Department (EMD) received an allocation of \$55,000 to procure trailers for durable medical goods and to complete the translation of emergency preparedness publications. EMD requests authority to modify these funds to the development of a Strategic Plan that will clearly delineate a vision and a plan of action that will guide the City of Los Angeles' emergency preparedness efforts. The vendor will work with EMD staff to redefine EMD's vision and mission as it relates to all-hazards emergency preparedness, will introduce core values, will establish direction, will outline strategies to attain goals and objectives, will analyze EMD in relation to other major cities, will drive day-to-day actions and will set a clear path for all to follow. The Strategic Plan for the City of Los Angeles Emergency Management Department was developed in 2015 and expires this year in 2018. There

is need for a vendor to research, evaluate, analyze and revise the current Strategic Plan to closest fit the needs of the current department and Urban Area. This modification was approved by the Grantor on April 13, 2018.

Authority is being requested to negotiate and execute a contract with a vendor to create and deliver a Los Angeles Emergency Management Department Strategic Plan, for a term of up to 12 months within the grant performance period, and for an amount not to exceed \$55,000.

Emergency Operations (EOC) Credentialing Program

In FY16 UASI, the Los Angeles Emergency Management Department (EMD) and the Los Angeles Fire Department (LAFD) received a total allocation of \$169,000 for EOC Credentialing Program courses for their respective departments and regional partners located throughout the Los Angeles/Long Beach Urban Area. The state-level certified courses offered by the California Specialized Training Institute (CSTI) includes two sessions of Essential Emergency Management Concepts, one for EMD and one for LAFD, at an estimated cost of \$52,000 per session. One Disaster Mitigation course, G 393, will be delivered at an estimated cost of \$13,000. One Disaster Recovery course, G 205, will be delivered at an estimated cost of \$15,000. In addition, one Basic PIO (Public Information Officer) course, G 290, will be delivered at an estimated cost of \$37,000. These courses are intended to provide credentialing to responders to promote effective and efficient personnel resource management and enhance the level of professionalism and capabilities for responders.

Authority is being requested to negotiate and execute a sole source contract with CSTI to conduct up to two sessions of Essential Emergency Management Concepts at \$52,000 per session; one Disaster Mitigation course, G 393, at \$13,000 per session; one Disaster Recovery course, G 205, at \$15,000 per session; and one Basic PIO (Public Information Officer) course, G 290, at \$37,000 per session, for a term of up to 12 months within the grant performance period, and for a total contract amount not to exceed \$169,000.

General Services Department

Emergency Generators

Funding in the amount of \$68,000 was allocated in the FY16 UASI grant budget to the City of Los Angeles General Services Department (GSD) for the purchase of Asset Tracking and Monitoring Management (ATMM) devices. The devices provide 24/7 tracking and monitoring of previously UASI-funded generators by monitoring fuel levels, usage, and a variety of engine and electrical system conditions. However, due to higher than anticipated equipment costs totaling \$70,854, an additional \$2,854 was modified from the Los Angeles/Long Beach Region's regional generator maintenance and sustainment budget of \$150,000 for the purchase of the ATMM devices. This modification was approved by the Grantor on April 13, 2018.

Authority is being requested to modify the FY16 UASI grant budget, and to conduct the necessary fiscal transfers, as noted above.

Los Angeles Police Department

Explosive Ordnance Disposal Technician Training: In Extremis Special Event C-IED Course

In FY16 UASI, the Los Angeles Police Department (LAPD) received contracting authority for the In Extremis Special Event C-IED course for a contract amount not to exceed \$55,956. The course provides training to bomb technicians on rendering safe an IED (Improvised Explosive Device) during an in extremis situation including skills to conduct a rapid threat assessment, hand entry and neutralization of an IED. The LAPD determined that this allocation was insufficient to implement an effective training course and will be reallocating \$44,044 from their Alarm Bypass course to increase the In Extremis Special Event C-IED course allocation to \$100,000. This modification was approved by the Grantor on February 7, 2018.

Authority is being requested to modify the existing contracting authority, to negotiate and execute a contract with a vendor for In Extremis Special Event C-IED training for sworn personnel, for a term of up to 12 months within the grant performance period, for a contract amount not to exceed \$100,000.

Los Angeles Fire Department

RT 7000 Helicopter Radio Installation

Currently, the Los Angeles Fire Department (LAFD) Air Operations Section operates and maintains a fleet of three (3) Agusta Westland (AW139) helicopters that are used to perform a variety of missions in order to augment the LAFD's capacity to mitigate fire and life-safety hazards within the region. In a 2015 gap analysis of the voice radio equipment utilized on all aircraft assigned to LAFD, it was found that several aircraft in the fleet are in need of significant upgrades to their communication systems, requiring replacement of radio equipment in order to provide for operational consistency in each aircraft and complete communication interoperability with the Los Angeles region.

In FY16 UASI, funding in the amount of \$486,190 was allocated to LAFD in order to purchase necessary equipment for helicopters "FIRE 2," "FIRE 3," and "FIRE 5" as well as costs associated with installation. Of that allocation, funding in the amount of \$25,568 will be allocated to GSD in order to complete the above installation work on all helicopters. The cost of GSD installation includes \$18,368 for Overtime labor hours and \$7,200 for small parts and consumables.

Authority is being requested to conduct the necessary fiscal transfers between appropriations, as noted above.

Information Technology Agency

Cybersecurity Online Training

Funding in the amount of \$13,376 was allocated in the FY16 UASI grant budget to the Mayor's Office to purchase cyberterrorism online awareness training software licenses. However, it has been determined that the City of Los Angeles Information Technology Agency (ITA) will be purchasing the licenses instead.

Authority is being requested to conduct the necessary transfer between appropriations as noted above.

Mayor's Office

Environmental Consultant

The National Environmental Policy Act (NEPA) requires Federal agencies to conduct an environmental impact analysis before instituting programs with potential environmental effects. Federal regulations require Federal agencies to conduct a factual investigation and an evaluation of alternatives, known as a Programmatic Environmental Assessment (PEA), as part of an environmental impact analysis. The Federal Emergency Management Agency (FEMA) uses the PEA, and sometimes Supplemental Environmental Assessments (SEA), as a framework to ensure NEPA compliance.

The Los Angeles Regional Interoperable Communications System (LA-RICS) is a collaborative effort of law enforcement, fire service and health service professionals with elected and appointed officials to implement a regional interoperable radio communications system. As part of the LA-RICS Land Mobile Radio (LMR) project, the LA-RICS Joint Powers Authority (JPA) is working with FEMA to complete a SEA in support of the LA-RICS LMR project. The LMR project contemplates the construction of communication towers at various sites within the Los Angeles region. A SEA and Supplemental Decisions are required for each type of LMR tower site to be constructed.

In FY14 UASI, the Mayor's Office entered into contract with an environmental consultant, AECOM Technical Services, Inc. (AECOM), to review materials received from the LA-RICS JPA and FEMA in support of the SEA for the LMR project for compliance with NEPA. Due to at least 15 LMR project sites that are pending FEMA's compliance process, the Mayor's Office requested to enter into a FY13 UASI contract with AECOM in the amount of \$50,000 to complete this review, however it was determined that the review could not be completed within the FY13 UASI performance period. Therefore, the Mayor's Office is requesting to enter into a FY16 UASI contract with AECOM in the amount of \$40,000 to complete remaining environmental clearance activities. \$40,000 will be modified from the LA City LMR equipment allocation, which was swapped into FY13 UASI in order to close out the grant. This modification is pending Grantor approval.

Authority is being requested to modify the FY16 UASI grant budget by reallocating funds as indicated above and to negotiate and execute a contract with AECOM Technical Services, Inc. for a term of up to 12 months within the grant performance period, for an amount not to exceed \$40,000.

Critical Incident Application

The Crisis Response Team (CRT) of the Mayor's Office is responsible for assisting the Los Angeles Police Department and the Los Angeles Fire Department (LAFD) in all-hazards, crisis situations. CRT deployment is managed through the LAFD's Critical Incident Application (CIA) to roster and deploy its volunteer workforce. In order to reduce attrition, increase participation and membership and to keep providing the essential ancillary services to the residents and visitors of the City of Los Angeles, the design of the CIA is being reconfigured by LAFD to meet the needs of the CRT Program in the amount of \$25,673. The Mayor's Office requests to modify these funds from the Los Angeles County Fire Department Alliance planning project to LAFD. Due to unspent funds within FY15 UASI, the Alliance project was completed in the prior grant year, leaving available funding in FY16 UASI. This modification is pending Grantor approval.

Authority is being requested to modify the FY16 UASI grant budget by reallocating funds as indicated above and to conduct the necessary fiscal transfers between appropriations.

Building Healthy Communities

Funding was originally allocated in the FY16 UASI grant budget to LAFD for the Computer-Aided Dispatch (CAD-to-CAD) project. However, due to project implementation challenges the CAD-to-CAD funding in the amount of \$438,682 was utilized to fund other regional projects.

In a previous CAO Report, dated February 1, 2018, the Mayor's Office requested authority, and was subsequently approved by Council on February 20, 2018 (Council File No. 16-0777), to reallocate \$99,192 to the Mayor's Office cybersecurity program and \$154,695 to fund a program director for the continuation of the LA Cyber Lab project, originally funded in UASI 15 (Council File No. 15-0734, Mayor's Report dated October 13, 2017, approved by Council on November 22, 2017).

The Mayor's Office now requests to reallocate the balance of \$184,795 to continue to fund a program director for the Building Healthy Communities program. This project was originally funded in UASI 15 (Council File No. 15-0734, Mayor's Report dated February 25, 2016, approved by Council on May 4, 2016), and is continuing its efforts to build a comprehensive community-led prevention program to increase social protective factors, build resilience, and decrease hate, bias, and extremism leading to violence throughout the Los Angeles region. The efforts are founded in the framework of violence prevention through access to sustainable and culturally appropriate social services to meet the needs of individuals and families. This modification was approved by the Grantor on February 7, 2018.

Authority is being requested to modify the FY16 UASI grant budgets by reallocating funds as indicated above and to conduct the necessary fiscal transfer between appropriations.

2018 Leadership in Counter Terrorism Conference

In April of 2018, Los Angeles Police Department (LAPD) supported the attendance of regional partners to the Leadership in Counter Terrorism (LinCT) Conference, including members from the Mayor's Office of Public Safety. Due to increased costs of the conference attendance from the projected budget, the Mayor's Office requests authority to increase the LAPD project allocation by \$647 from the Mayor's Office Management & Administration allocation to pay for the overages.

Authority is being requested to modify the FY16 UASI grant budget by reallocating funds as indicated above and to conduct the necessary fiscal transfer between appropriations.

2018 National Homeland Security Conference

On an annual basis, the Mayor's Office supports the attendance of regional UASI partners to the National Homeland Security Conference. This year the conference is also being supported with cost savings from the following agencies: The Los Angeles Fire Department (\$20,000) and the Los Angeles County Sheriff's Department (\$10,000). These funds are being modified to the Mayor's Office Management & Administration for the Mayor's Office to issue payment for registration and travelers' fees. This modification was approved by the Grantor on May 2, 2018.

Authority is being requested to modify the FY16 UASI grant budget, to conduct the necessary transfers between appropriations, and to decrease the FY UASI 16 Los Angeles County Subrecipient Agreement by \$10,000, as noted above.

Partner Jurisdictions

Regional Training Group Intelligence Officer

In FY15 UASI, the City of El Segundo received funding for a Regional Training Group (RTG) Intelligence Officer. This position assisted with, supported, and further developed the training and response readiness of Los Angeles area fire agencies for incidents of national significance. In order to continue this position through FY16 UASI, the City of Santa Monica has modified \$39,165 in identified cost savings from its Hazardous Materials Equipment and the City of Vernon has modified \$99,960 from their Hazardous Materials and Urban Search and Rescue training projects. The City of Santa Monica modification was approved by the Grantor on February 7, 2018. The City of Vernon modification is pending Grantor approval.

Authority is being requested to modify the FY16 UASI grant budget, to conduct the necessary fiscal transfers as noted above, and to negotiate and execute contract amendments with the subrecipients, as noted above.

Smart Classroom Project

The City of Beverly Hills has modified \$150,000 in identified cost savings from its Smart Classroom Project to the Los Angeles City Fire Department to fund Hazardous Materials (HazMat) detection and response equipment. The above modification was approved by the Grantor on April 13, 2018.

Authority is being requested to modify the FY 16 UASI grant budget, to conduct the necessary fiscal transfers as noted above, and to decrease the FY UASI 16 City of Beverly Hills Subrecipient Agreement by \$150,000.

Recommendations

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File No. 16-0777) for the FY16 UASI grant by reallocating funds between projects and conduct the necessary fiscal transfers as described within this report;
 - b. Negotiate and execute a contract with a vendor to create and deliver a Strategic Plan, for a term of up to 12 months within the grant performance period, and for a contract amount not to exceed \$55,000, subject to the approval of the City attorney as to form;
 - c. Negotiate and execute a sole source contract with the California Specialized Training Institute to conduct up to two sessions of Essential Emergency Management Concepts at \$52,000 per session; one Disaster Mitigation course, G 393, at \$13,000 per session; one Disaster Recovery course, G 205, at \$15,000 per session; and one Basic PIO (Public Information Officer) course, G 290, at \$37,000 per session, for a term of up to 12 months within the grant performance period, and for a total contract amount not to exceed \$169,000, subject to the approval of the City Attorney as to form;
 - d. Negotiate and execute a contract with a vendor to conduct In Extremis Special Event C-IED training, for a term of up to 12 months within the grant performance period, and for a contract amount not to exceed \$100,000, subject to the approval of the City Attorney as to form;
 - e. Negotiate and execute a contract with AECOM Technical Services, Inc. for a term of up to 12 months within the grant performance period, for an amount not to exceed \$40,000, subject to the approval of the City Attorney as to form;
 - f. Negotiate and execute a contract amendment with the County of Los Angeles to decrease its total contract amount by \$10,000, from the previous authorized amount of \$13,630,294, to a new contract amount of \$13,620,294 subject to the approval of the City Attorney as to form;

- g. Negotiate and execute a contract amendment with the City of Santa Monica to decrease its total contract amount by \$39,165, from the previous authorized amount of \$749,289, to a new contract amount of \$710,124 subject to the approval of the City Attorney as to form;
- h. Negotiate and execute a contract amendment with the City of Vernon to decrease its total contract amount by \$99,960, from the previous authorized amount of \$174,955, to a new contract amount of \$74,995 subject to the approval of the City Attorney as to form;
- i. Negotiate and execute a contract with the City of El Segundo for a term not to exceed the performance period of the grant for a total contract amount of \$139,125, subject to the approval of the City Attorney as to form; and
- j. Negotiate and execute a contract amendment with the City of Beverly Hills to decrease its total contract amount by \$150,000, from the previous authorized amount of \$307,400, to a new contract amount of \$157,400, subject to the approval of the City Attorney as to form.

2. **Authorize** the Controller to:

- a. **Transfer** appropriations and create new appropriation accounts within Fund 59E, FY16 UASI, as follows:

TRANSFER FROM:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
59E/46	46N950	Los Angeles/Long Beach Region	\$2,854.00
59E/46	46N938	LAFD Grant Allocation	\$34,690.00
59E/46	46N668	Partner Jurisdictions	\$185,673.00
59E/46	46P138	LAFD	\$20,000.00

TOTAL: \$243,217.00

TRANSFER TO:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
59E/46	46N940	GSD Grant Allocation	\$28,422.00
59E/46	46P932	ITA Grant Allocation	\$13,376.00
59E/46	46P146	MAYOR	\$184,795.00
59E/46	46N970	LAPD Grant Allocation	\$647.00
59E/46	46N946	Grant Management & Administration	\$15,977

TOTAL: \$243,217.00

- b. **Transfer** appropriations within Fund 59E to the General Fund to reimburse the General Fund as follows:

TRANSFER FROM:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
59E/46	46N940	GSD Grant Allocation	\$25,568.00
59E/46	46P932	ITA Grant Allocation	\$13,376.00
59E/46	46N938	LAFD Grant Allocation	\$25,673.00
TOTAL:			\$64,617.00

TRANSFER TO:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/40	001090	Overtime General	\$18,368.00
100/40	003090	Small Parts Fund	7,200.00
100/32	006010	Office and Administrative	13,376.00
100/38	001090	Overtime General	25,673.00
TOTAL:			\$64,617.00

3. **Authorize** the Controller to transfer cash from Fund 59E/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation City Departments, subject to the approval of the Mayor's Office of Public Safety; and
4. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,


ERIC GARCETTI
Mayor

EG:my;eci