

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 1, 2017

CAO File No. 0150-10742-0001
Council File No. 16-0805
Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: Board of Police Commissioners Transmittal dated September 19, 2017

Subject: **FISCAL YEAR 2016-17 RECORDS MANAGEMENT SYSTEM TRAFFIC
MODULE GRANT MODIFICATION**

RECOMMENDATIONS

That the Council, subject to approval of the Mayor:

1. Authorize the Los Angeles Police Department (LAPD) to:

a. Reprogram funds totaling \$50,000 within the Fiscal Year (FY) 2016-17 Records Management System (RMS) Traffic Module Grant as follows:

<u>Category</u>	<u>Current</u>	<u>Change</u>	<u>New</u>
Personnel Costs	\$0	\$30,000	\$30,000
Travel Expenses	0	20,000	20,000
Contractual Services	0	0	0
Equipment	2,500,000	0	2,500,000
Other Direct Costs	500,000	(50,000)	450,000
Indirect Costs	0	0	0
Total	\$3,000,000	\$0	\$3,000,000

b. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

2. Authorize the Controller to:

a. Increase appropriations on an as-needed basis from the FY 2016-17 RMS Traffic Module Grant, account number to be determined, Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

From:	<u>Fund/Dept.</u> 339/70	<u>Account No.</u> 70XXXX	<u>Account Name</u> FY 2016-2017 RMS Traffic Module Grant	<u>Amount</u> \$30,000
To:	<u>Fund/Dept.</u> 100/70	<u>Account No.</u> 001092	<u>Account Name</u> Sworn Overtime	<u>Amount</u> \$30,000

SUMMARY

The Los Angeles Police Department is seeking approval to reprogram funds totaling \$50,000 within the FY 2016-17 RMS Traffic Module Grant for a no cost budget modification approved by the grantor, the State of California, Office of Traffic Safety. The Department is requesting approval to reduce the Other Direct Costs category by \$50,000 and to increase the Personnel Costs and Travel Expenses categories by \$30,000 and \$20,000, respectively. All other budget and program aspects of the 2016-17 RMS Traffic Module Grant will remain unchanged.

This grant began on April 1, 2016 and provides funding for the purchase and implementation of the Traffic Collision Database System (TCDS) and handheld/mobile data entry devices. These technologies will allow for traffic collision data to be entered on a one-time basis via mobile field reporting. The reprogramming of funds will allow the Department to utilize \$30,000 in Sworn Overtime for a training cadre that will be deployed to all geographic police divisions to train police officers on the TCDS. The \$20,000 increase in funding allocated to the Travel Expenses category will be utilized for Department representatives involved in the grant project to attend vendor user group conferences and forums.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow reprogramming of funds within the FY 2016-17 RMS Traffic Module Grant for a \$50,000 no cost budget modification. This will allow LAPD to transfer \$50,000 from the Other Direct Costs budget category to Personnel Costs (\$30,000) and Travel Expenses (\$20,000). No matching funds are required for this grant and approval of the recommendations in this report will have no impact on the General Fund.

RHL:BYO:4180038