



**ERIC GARCETTI**  
**MAYOR**

August 12, 2016

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Thien Ho to the Cultural Affairs Commission for the term ending June 30, 2021. Ms. Ho will fill the vacancy created by Sonia Molina, whose term has expired.

I certify that in my opinion Ms. Ho is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Thien Ho  
**Commission:** Cultural Affairs Commission  
**End of Term:** 6/30/2021

### Appointee Information

- 1. Race/ethnicity:** Asian Pacific Islander
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 1 - East Los Angeles
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:** B.A., Journalism and International Relations, University of Southern California
- 7. Occupation/profession:** Director of Communications, Panda Restaurant Group
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appt. Date	Term End
Jefferson, Charmaine	South	10	African American	F	28-Mar-12	30-Jun-17
Lopez, Josefina	East LA	13	Latina	F	17-Jun-14	30-Jun-18
Cohen, Jill	South Valley	3	Caucasian	F	18-Dec-15	30-Jun-20
Paquette, Eric	Central	4	Caucasian	M	17-Oct-13	30-Jun-19

## Thien Ho

As the Director of Communications for Panda Restaurant Group, Thien leads the family-owned organization's storytelling and brand engagement efforts through communications strategy development, media relations and community and government relations. Prior to joining PRG, Thien served as the community relations manager for the Los Angeles Dodgers where she helped established the Dodgers Dream Foundation and the Dream Fields program. Thien lives in Echo Park with her husband, artist Jose Sarinana who owns and operates Xoia Vietnamese Eats, a neighbor restaurant dedicated to the couple's heritage. Together, they are proudly raising their daughter Sawyer and son Roman.

Thien is a graduate of the University of Southern California with degrees in Journalism and International Relations.

1999 to 2005	Los Angeles Dodgers Community Relations
2005 to Present	Panda Restaurant Group Development Planning Communications



**ERIC GARCETTI**  
**MAYOR**

August 12, 2016

Ms. Thien Ho

Dear Ms. Ho:

I am pleased to inform you that I hereby appoint you to the Cultural Affairs Commission for the term ending June 30, 2021. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

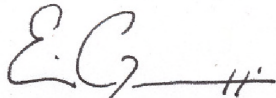
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As part of the City Council confirmation process, you will need to meet with Gilbert Cedillo, your Councilmember, and Councilmember Mitch O'Farrell, the Chair of the Arts, Parks and River Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Arts, Parks and River Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Thien Ho  
August 12, 2016

## Nominee Check List

### I. Within three days:

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

### II. Within seven days:

Mail, fax or email the following forms to: Legislative Coordinator, Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

### III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

### IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- \_\_\_\_\_ **Your City Councilmember Gilbert Cedillo** (contact at (213) 473-7001).
- \_\_\_\_\_ **Councilmember Mitch O'Farrell, Chair of the Council Committee considering your nomination** (contact at (213) 473-7013).

Staff in the Mayor's Office of Intergovernmental Relations will assist you with these arrangements.