

**ORDINANCE NO. \_\_\_\_\_**

An ordinance adding a new Chapter 26 to Division 8 of the Los Angeles Administrative Code for a Proposition HHH Administrative Oversight Committee and a Proposition HHH Citizens Oversight Committee.

**WHEREAS**, the voters of the City of Los Angeles (City) on November 8, 2016, approved of Proposition HHH, the Homelessness Reduction and Prevention, Housing, and Facilities Bond (Proposition HHH), to authorize the City to issue up to \$1.2 billion in general obligation bonds (Bonds) to provide for the acquisition or improvement of real property to provide housing and other facilities for the homeless and for those in danger of becoming homeless;

**WHEREAS**, Proposition HHH provides that an Administrative Oversight Committee and a Citizens Oversight Committee shall be established prior to the issuance of any Bonds; and

**WHEREAS**, the Council of the City desires to establish the Administrative Oversight Committee and the Citizens Oversight Committee at this time.

**NOW, THEREFORE,**

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Division 8 of the Los Angeles Administrative Code is hereby amended to add a new Chapter 26 to be captioned and to read as follows:

**CHAPTER 26**

**PROPOSITION HHH OVERSIGHT COMMITTEES**

**Sec. 8.327. Citizens Oversight Committee.**

(a) **Creation.** The Council hereby creates the Proposition HHH Citizens Oversight Committee (the "Citizens Oversight Committee"). The purpose of the Citizens Oversight Committee is to review and propose expenditures of bond proceeds under Proposition HHH, the Homelessness Reduction and Prevention, Housing, and Facilities Bond, approved by the voters on November 8, 2016 ("Proposition HHH"), and to advise and make recommendations to the Proposition HHH Administrative Oversight Committee on items relative to the Proposition HHH program, including making recommendations on its policies and projects.

(b) **Membership.** The Citizens Oversight Committee shall be comprised of seven members: four members appointed by the Mayor and three

members appointed by the Council. The members appointed by the Council shall be nominated by the Council President and subject to approval by the Council.

(c) **Terms.** Except as otherwise provided in subsections (d) and (e) of this section, each member shall be appointed for a term of three years commencing on July 1st of the year of his or her appointment and ending on June 30th of the succeeding third year. Members may be reappointed for successive terms.

Each appointed member shall serve at the pleasure of the member's appointing authority (the Mayor or the Council, as applicable), and may be removed by the member's appointing authority at its sole discretion for any reason, including the failure to regularly attend Citizens Oversight Committee meetings.

(d) **Initial Terms.** Each initial appointment of members to the Citizens Oversight Committee by the Mayor and the Council shall be as follows:

(1) The initial term of two initial members of the Citizens Oversight Committee (consisting of one member appointed by the Mayor and one member appointed by the Council) shall commence on the date of such appointment and end on June 30, 2017.

(2) The initial term of two other initial members of the Citizens Oversight Committee (consisting of one member appointed by the Mayor and one member appointed by the Council) shall commence on the date of such appointment and end on June 30, 2018.

(3) The initial term of the three remaining initial members of the Citizens Oversight Committee (consisting of two members appointed by the Mayor and one member appointed by the Council) shall commence on the date of such appointment and end on June 30, 2019.

(e) **Vacancies.** In the event of a vacancy of a member position, whether by resignation, removal or otherwise, the successor member appointed to fill such vacancy shall serve for the term remaining of the member being replaced.

(f) **Qualifications and Considerations for Appointments.**

(1) Any person appointed to the Citizens Oversight Committee must:

(i) Be at least 18 years of age; and

(ii) Not be an officer, official, or employee of the City.

(2) The Mayor and the Council shall give consideration to the following qualifications and experiences when appointing members to the Citizens Oversight Committee:

(i) Experience in the financing and development of supportive and affordable housing developments;

(ii) Lived homeless experience, particularly with respect to foster youth or homeless youth;

(iii) Experience providing supportive services to persons experiencing homelessness, including mental and health services;

(iv) Expertise or knowledge in the homeless field;

(v) Finance and business expertise;

(vi) Land use and planning expertise; and

(vii) Experience in working with businesses, non-profits, neighborhood councils or community organizations that are seeking to address the homeless problem.

(g) **Chair and Vice-Chair.** The Chair and Vice-Chair of the Citizens Oversight Committee shall be selected by the members of the Citizens Oversight Committee for each fiscal year. Members may serve as Chair or Vice-Chair for consecutive fiscal years.

(h) **Meetings.** The Citizens Oversight Committee meetings shall be held not less than twice each fiscal year and more frequently as determined to be necessary by the Citizens Oversight Committee to effectively perform its duties and responsibilities described herein, including to ensure the timely preparation and submission of the project expenditure plan. Meetings shall be held at a location designated by the Citizens Oversight Committee.

(i) **Quorum.** A quorum shall be present for the Citizens Oversight Committee to meet and take action. A quorum shall consist of not less than four members.

(j) **Duties and Responsibilities.** The Citizens Oversight Committee shall have the following duties and responsibilities:

(1) Provide input on, and review plans for, bond proceed expenditures, including by preparing or causing to be prepared, and

submitting to the Proposition HHH Administrative Oversight Committee for review on or before April 1st of each year, an annual allocation plan (also referred to as the project expenditure plan) for the upcoming fiscal year; and

(2) Advise and make recommendations to the Proposition HHH Administrative Oversight Committee on items relative to the Proposition HHH program, including its policies and projects.

(k) **Staffing.** The Office of the City Administrative Officer, with the assistance of the Office of the Mayor, the Office of the Chief Legislative Analyst, the Los Angeles Housing and Community Investment Department and any other City department, as applicable and as necessary from time to time, shall provide staffing for the Citizens Oversight Committee.

The Citizens Oversight Committee staff shall be responsible for the noticing of meetings, as well as the taking, preparation and distribution of the Citizens Oversight Committee meeting minutes.

(l) **Resignation.** Any member of the Citizens Oversight Committee may resign by providing 30 days written notice to the appointing authority.

#### **Sec. 8.327.1. Administrative Oversight Committee.**

(a) **Creation.** The Council hereby creates the Proposition HHH Administrative Oversight Committee (the "Administrative Oversight Committee"). The purpose of the Administrative Oversight Committee is to review and recommend, for Council approval, the expenditure of bond proceeds under Proposition HHH, and to monitor and make recommendations to the Council to effectuate the Proposition HHH program, including making recommendations on its policies and projects.

(b) **Membership.** The Administrative Oversight Committee shall be comprised of three members: the Mayor, the Chief Legislative Analyst and the City Administrative Officer. Each of the members may designate someone to act on the member's behalf.

(c) **Chair.** The Chair of the Administrative Oversight Committee shall be the City Administrative Officer.

(d) **Meetings.** The Administrative Oversight Committee meetings shall be held not less than twice each fiscal year and more frequently as determined to be necessary by the Administrative Oversight Committee to effectively perform its duties and responsibilities described herein. Meetings shall be held at a location designated by the Administrative Oversight Committee.

(e) **Quorum.** A quorum shall be present for the Administrative Oversight Committee to meet and take action. A quorum shall consist of all three members.

(f) **Duties and Responsibilities.** The Administrative Oversight Committee shall have the following duties and responsibilities:

(1) Review all plans for bond proceed expenditures, including the annual allocation plan (also referred to as the project expenditure plan) submitted by the Citizens Oversight Committee for each fiscal year, and review and approve and then submit the project expenditure plan to the Council for review and approval prior to the beginning of such fiscal year;

(2) Monitor the Proposition HHH program and make recommendations to effectuate the Proposition HHH program; and

(3) Provide biannual reports on the status of Proposition HHH projects and expenditures no later than January 1st and July 1st of each year commencing with the January 1st or July 1st following the issuance of the first series of Proposition HHH bonds, and provide additional reports on the status of Proposition HHH projects and expenditures as may be requested by the Council.

(g) **Staffing.** The Office of the City Administrative Officer, with the assistance of the Office of the Mayor, the Office of the Chief Legislative Analyst, the Los Angeles Housing and Community Investment Department and any other City department, as applicable and as necessary from time to time, shall provide staffing for the Administrative Oversight Committee.

The Administrative Oversight Committee staff shall be responsible for the noticing of meetings, as well as the taking, preparation and distribution of the Administrative Oversight Committee meeting minutes.

Sec. 2. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located in the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of \_\_\_\_\_.

HOLLY L. WOLCOTT, City Clerk

By \_\_\_\_\_ Deputy

Approved \_\_\_\_\_

\_\_\_\_\_  
Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By  \_\_\_\_\_  
GERALD KIM  
Deputy City Attorney

Date 12-09-2016

File No. \_\_\_\_\_