

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 10, 2017

CAO File No. 0220-01024-2758

Council File No. 16-1466

Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: Economic and Workforce Development Department transmittal dated December 21, 2016; Received by the City Administrative Officer January 6, 2017; Additional information received through February 9, 2017

Subject: **PROGRAM YEAR 2016-17 WORKFORCE INNOVATION AND OPPORTUNITY
ACT CARRY-IN REPORT AND RELATED REQUESTS**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Accept the Program Year (PY) 2016-17 Workforce Innovation and Opportunity Act Year Carry-In Report;
2. Approve the proposed modifications to the PY 2016-17 Workforce Development Board Year 17 Annual Plan budget as included in the Controller instructions in Attachment 2 to this Report;
3. Authorize the General Manager of the Economic and Workforce Development Department (EWDD), or designee, to:
 - a. Accept reimbursements from the Social Security Administration (SSA) for serving as an Employment Network (EN) under the SSA's Ticket to Work (TTW) Program (as previously approved under C.F. 12-0818) and authorize EWDD to appropriate and expend within the Disability Employment Initiative Fund No. 54N upon presentation of supporting documentation;
 - b. Appropriate and expend Carry-over funds for the City-funded programs HireLA's Youth, Cash for College, and the Summer Youth Employment Program (SYEP);
 - c. Negotiate and execute amendments to agreements with workforce service providers to provide for a combination of Workforce Investment Act (WIA) and Workforce Innovation Opportunity Act (WIOA) funds, in compliance with City contracting requirements,

including Charter Section 1022, and subject to City Attorney review and approval as to form and legality;

- d. Negotiate and execute amendments to agreements with service providers as detailed in the "Other Workforce-Related Grants" budget schedule listed in Attachment 1 to this Report, in compliance with City contracting requirements, including Charter Section 1022, and subject to City Attorney review and approval as to form and legality;
 - e. Prepare additional Controller instructions and any technical adjustments that are consistent with Mayor and Council action regarding this report, subject to approval by the Office of the City Administrative Officer, and authorize the Office of the Controller (Controller) to implement the instructions; and
4. Authorize and instruct the Controller to implement the Controller instructions listed in Attachment 2 to this report.

SUMMARY

In a Transmittal dated December 21, 2016, (C.F. 16-1466) (Transmittal), the Economic and Workforce Development Department (EWDD) and the City of Los Angeles Workforce Development Board (WDB) request approval of the Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2016-17 Carry-In Report (2016-17 Carry-In Report). The Transmittal also seeks approval of Controller instructions to implement proposed modifications to the PY 17 WDB Annual Plan (July 2016 through June 2017); acceptance of reimbursements from the Social Security Administration (SSA); authority to appropriate and expend PY 2015-16 carry-over General Fund funding for workforce development programs, and authority to negotiate amendments to agreements with workforce service providers. In addition, EWDD requests approval of actions to reduce reimbursements to the General Fund by \$1,048,362 for related costs incurred for salaries funded by the Workforce Innovation and Opportunity Act (WIOA) Fund.

This Office recommends approval of the 2016-17 Carry-In Report; authority for EWDD to accept reimbursements from the SSA related to eligible grant activities; authority to appropriate and expend PY 2015-16 carry-over General Fund funding for workforce development programs in PY 2016-17, and authority to negotiate amendments to agreements with workforce service providers. The list of service providers is included in Attachment 1 to this Report. Approval is also recommended of the Controller instructions in Attachment 2 to implement actions related to the Carry-In Report, including the reduction of appropriations for related costs.

BACKGROUND

In June 2016, the Council and Mayor approved the PY 2016-17 Workforce Development Board (WDB) Annual Plan (C.F. 16-0660) and instructed EWDD to prepare a 2016-17 Carry-In Report that identifies all carry-in funds from PY 2015-16 and adjustments to actual revenues received for PY 2016-17. EWDD states that it has received final allocations for all grants identified in the PY 2016-17 Annual Plan and has completed the fiscal year close-out of PY 2015-16. On November

16, 2016, the WDB approved EWDD's recommendations related to the 2016-17 Carry-In Report and proposed modifications to the 2016-17 WDB Annual Plan.

DISCUSSION

The EWDD and WDB report a revenue total of \$70,189,392 for the 2016-17 WDB Program Year (July 2016 to June 2017) which is \$1,433,282 higher than the original revenue projection of \$68,756,110. The net increase is attributed to \$206,763 less in 2016-17 new revenue than projected in the 2016-17 WDB Annual Plan offset by \$1,640,045 of PY 2015-16 funds carried into PY 2016-17. The net increase of funding is comprised mostly of WIOA and other workforce development grant funds which are requested to be programmed for workforce development services in the current program year. EWDD projects a total of \$517,031 in 2015-16 carry-over balances in City-funded (General Fund) workforce development services. These balances are as follows: \$1,603 in Cash for College; \$200,530 in Hire LA; and \$314,898 in the Summer Youth Employment Program (SYEP). EWDD requests authority to utilize the carry-over balances in 2016-17 for Hire LA (\$200,530) and SYEP (\$314,898) for those programs' contracted service providers in PY 2016-17 (listed in Attachment 1), while the balance from Cash for College (\$1,603) is requested for EWDD expenses. EWDD also seeks authority to accept reimbursements from the Social Security Administration (SSA) for serving as an Employment Network under the SSA's Ticket to Work Program (C.F. 12-0818). The program aims to enhance workforce development services for people with disabilities. The reimbursements received from the SSA are to be disbursed to eligible contracted workforce development providers based on the number of participants served from the target population.

The EWDD states that its total Department administrative expenses, which include direct salaries, related costs and non-labor expenses, for the WIOA grant are projected to exceed the federal cap of ten percent of the grant allocation in Fiscal Year 2016-17. Related costs consist of employee benefits and City central services calculated at the Cost Allocation Plan (CAP) 38 rate currently pending federal approval. EWDD states that in order to remain compliant with federal grant regulations, the Department needs to reduce grant reimbursements for 2016-17 WIOA related costs to the General Fund by approximately \$1 million. The WIOA administrative expenses cap was exceeded in the previous program year (2015-16). One of the factors contributing to this is an overall reduction in WIOA actual formula grant allocations from the 2013-14 program year through the current program year (PY 2016-17). The actual WIOA allocation for the current program year is approximately \$3 million less than the allocation in PY 2013-14. EWDD has also experienced decreases in other Special Funding sources, including the Community Development Block Grant, which impacts funding for on-going base administrative costs which are centralized for all grants received by the Department. Additionally, cumulative annual increases in EWDD's CAP Rate formulated by the Controller and used to calculate Special Fund related costs reimbursements owed to the General Fund have impacted the WIOA grant allocation which has been reduced over time. The EWDD projects \$4,039,507 for 2016-17 related costs for WIOA Fund salaries, and requests actions to reduce reimbursements to the General Fund by \$1,048,362 to \$2,991,145. The Department has stated that it considered utilizing the balance in its Audit Repayment Fund (ARP) to offset the proposed reduction in reimbursements from WIOA. However, due to separate pending audit findings, the ARP is unable to support both payments for

the gap in WIOA reimbursements and potential requests for grant repayment. Our office recommends approval of the 2016-17 Carry-in Report and related actions. We will work with EWDD to help identify potential General Fund savings at the end of the current fiscal year to offset or mitigate the impact of the reduced reimbursements to the General Fund.

FISCAL IMPACT STATEMENT

There is an indirect impact to the General Fund. The recommendations in this report are in compliance with the City's Financial Policies in that funding for the Workforce Development Board Annual Plan is provided by Special Funds and the Adopted Fiscal Year 2016-17 Budget. Approval of the recommendations in this Report would reduce reimbursements for salary related costs to the General Fund from the Workforce Innovation and Opportunity Act Fund in the amount of \$1,048,362.

RHL:SAM:02170103C

Attachments

Funding Source and Service Provider Name	Amount
CAREER OPPORTUNITIES IN RETAIL	
Los Angeles Urban League **	360,000
TOTAL	360,000
CFE - CITI SUMMER JOBS CONNECT	
TOTAL	-
DISABILITY EMPLOYMENT ACCELERATOR and CA DISABILITY EMPLOYMENT INITIATIVE	
Managed Career Solutions, Inc. (Accelerator)	151,786
Managed Career Solutions, Inc. (Initiative)	5,000
TOTAL	156,786
DOJ SECOND CHANCE	
TOTAL	-
EWDD SYEP - OTHER SOURCES	
Archdiocesan Youth Employment	27,720
Community Career Development Inc.	19,800
El Proyecto del Barrio	19,800
Los Angeles LGBT Center	17,820
LAUSD	35,640
Managed Career Solutions, Inc.	17,820
Para Los Ninos	25,740
SALEF	11,880
TOTAL	176,220
GANG INJUNCTION CURFEW SETTLEMENT	
TBD	4,050,000
TOTAL	4,050,000
GOLDMAN SACHS	
TOTAL	-
HYATT REGENCY CENTURY PLAZA HOTEL DISLOCATED WORKER	
Arbor E&T, dba Rescare Workforce Services	725,481
TOTAL	725,481
LA CITY GENERAL FUND - CASH FOR COLLEGE	
Los Angeles Chamber of Commerce	49,000
TOTAL	49,000
LA CITY GENERAL FUND - HIRE LA	
Unite LA	134,925
TOTAL	134,925

Funding Source and Service Provider Name	Amount
LA CITY GENERAL FUND-LA RISE	
Transitional Employment:	
Downtown Woman's Center	35,000
Homeboy Industries	175,000
Goodwill Industries of Southern California	175,000
Chrysalis Enterprises	437,500
Los Angeles Conservation Corp.	105,000
Coalition for Responsible Community Development	35,000
Bridge Employment:	
Chrysalis Enterprises	100,000
WorkSource Centers:	
Goodwill Industries of Southern California	110,560
Coalition for Responsible Community Development	20,140
Retention Partners:	
Friends Outside of Los Angeles	88,400
Anti-Recidivism Coalition	42,500
LIFT-Los Angeles	102,000
Program Implementation	
REDF	200,000
Unallocated	100,200
TOTAL	1,726,300
LA COU GENERAL FUND-DISC	
TOTAL	
-	
LA CITY GENERAL FUND-SUMMER YOUTH EMPLOYMENT PROGRAM	
All Peoples Christian Center	39,600
Archdiocesan Youth Employment	108,900
Coalition for Responsible Community Development	19,800
Community Career Development Inc.	79,200
El Proyecto del Barrio Inc.	217,800
Goodwill Industries of Southern California	79,200
Holman CDC	79,200
Housing Authority of the City of Los Angeles	138,600
LAUSD	316,800
Los Angeles Brotherhood Crusade	39,600
Los Angeles Conservation Corps, Inc.	148,500
Los Angeles Harbor College	61,380
Los Angeles LGBT Center	99,000

WDB YEAR 17 ANNUAL PLAN CARRY-IN REPORT PY 2016-2017

Service Providers for Other Workforce-Related Grants

Attachment 1

Funding Source and Service Provider Name	Amount
Managed Career Solutions, Inc.	49,500
Para Los Ninos	100,980
SALEF	285,120
The Regents of the University of CA	100,980
UAW-LETC	33,660
Watts Labor Community Actions Committee	39,600
Youth Policy Institute, Inc.	45,540
TOTAL	2,082,960
LACCD - CA CAREER PATHWAY TRUST FUND	
TOTAL	-
LA COUNTY HIGH RISK HIGH NEEDS	
TOTAL	-
LA COUNTY YOUTH JOBS PROGRAM	
All Peoples Christian Center	81,858
Archdiocesan Youth Employment	576,648
Coalition for Responsible Community Development	85,497
Community Career Development Inc.	130,974
El Proyecto del Barrio Inc.	953,197
Goodwill Industries of Southern California	130,974
Housing Authority of the City of Los Angeles	374,730
LAUSD	1,282,450
Los Angeles Brotherhood Crusade	114,602
Los Angeles Conservation Corps, Inc.	130,974
Los Angeles Harbor College	76,401
Managed Career Solutions, Inc.	360,177
Para Los Ninos	489,332
The Regents of the University of CA	596,657
UAW-LETC	191,003
Watts Labor Community Actions Committee	371,092
Youth Policy Institute, Inc.	502,065
TOTAL	6,448,631
LA COUNTY WIOA	
Youth Policy Institute, Inc.	373,165
TOTAL	373,165
LA PERFORMANCE PARTNERSHIP PILOT (LA P3)	
TBD	100,000
TOTAL	100,000
LA RECONNECTIONS CAREER ACADEMY (LARCA-WIF)	
TOTAL	-

WDB YEAR 17 ANNUAL PLAN CARRY-IN REPORT PY 2016-2017
Service Providers for Other Workforce-Related Grants

Attachment 1

Funding Source and Service Provider Name	Amount
LA:RISE - WIF	
TOTAL	-
LAUSD LINKED LEARNING INITIATIVE	
TOTAL	-
TAACCCT	
TOTAL	-
WIA 25% - MOVING FORWARD NESTLE LAYOFF	
TOTAL	-
WIA 25% NEW DIRECTION FOR THE WORKFORCE	
TOTAL	-
WIOA NATIONAL EMERGENCY GRANT	
TOTAL	-
WIOA REGIONAL PLAN DEVELOPMENT & TRAINING COORDINATION	
TBD	399,046
TOTAL	399,046
GRAND TOTAL - SERVICE PROVIDERS	16,782,514

**** Special conditions may apply.**

WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017

I. WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA, Fund 57W):

1. Increase (Decrease) receivable within the Workforce Innovation Opportunity Act (WIOA) Fund No. 57W from the State of CA-EDD as follows: *(Adjustments in New WIOA Revenues)*

Funding Stream	Amount
WIOA Adult	(64,491)
WIOA Dislocated Worker	(41,355)
WIOA Youth	(1,000,000)
WIOA Rapid Response	49,835
Total	(1,056,011)

2. Increase appropriations within the WIOA Fund No. 57W as follows: *(Supporting Program Activities)*

Account	Title	Amount
22N591	WIOA Adult Supporting Program Activities	283,750
22N592	WIOA Dislocated Worker Supporting Program Activities	193,750
22N593	WIOA Youth Supporting Program Activities	80,000
22N594	WIOA Rapid Response Supporting Program Activities	100,000
	Total	657,500

3. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows: *(EWDD Budget Adjustments)*

Account	Title	Amount
22N122	Economic and Workforce Development	(581,137)
22N299	Reimbursement of General Fund Costs	(787,087)
	Total	(1,368,224)

4. Increase (Decrease) appropriations within Fund 100/22 as follows: *(EWDD Budget Adjustments)*

Account	Title	Amount
001010	Salaries-General	(609,113)
001070	Salaries-As Needed	319
001090	Overtime	3,855
002120	Printing & Binding	2,015
002130	Travel	9,197
003040	Contractual Services	(44,550)
006010	Office & Admin Expense	76,043
006020	Operating Supplies	(19,997)
006030	Leasing	1,094
	Total	(581,137)

**WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017**

5. Increase appropriation within the WIOA Fund No. 57W as follows: *(YOM Facility Security and Repairs)*

Account	Title	Amount
22N140	General Services	53,000
	Total	53,000

6. Increase appropriation within Fund 100/40, Account No. 003160-Repairs, Maintenance and Supplies, by \$53,000. *(YOM Facility Security & Repairs)*
7. Authorize EWDD to transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A in order to fully expend any WIA savings that may materialize from fiscal reviews, audits, and closeouts.

II. AUDIT REPAYMENT FUND (Fund No. 593):

1. Increase (Decrease) appropriations within Fund 100/22 as follows: *(To correct error made in Original Year 17 Annual Plan Controller Instructions)*

Account	Title	Amount
006010	Office & Admin Expense	126,673
006030	Leasing	(126,673)
	Total	-

III. CAREER OPPORTUNITIES IN RETAIL (New Fund requested in the Original Yr 17 Annual Plan):

1. Increase (Decrease) appropriations within the Retail Career Development Program Fund No. XXX as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	385
22N299	Reimbursement of General Fund Costs	(385)
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(701)
003040	Contractual Services	21
006010	Office and Admin Expense	927
006030	Leasing	138
	Total	385

**WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017**

IV. CITIES FOR FINANCIAL EMPOWERMENT SUMMER JOBS CONNECT (CFE/SJC, formerly "Citibank Summer Youth Program", Fund No. 56L):

1. Accept and deposit funds and donations received through the LA Workforce Development Board into the EWDD Summer Youth Program - Other Sources Fund No. 56L.
2. Increase (Decrease) appropriations within the EWDD Summer Youth Program-Other Sources Fund No. 56L as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	42,553
22N299	Reimbursement of General Fund Costs	3,228
22N746	Citibank Summer Youth Program	(16,322)
	Total	29,459

3. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	5,899
001070	Salaries-As Needed	13
003040	Contractual Services	30,127
006010	Office and Admin Expense	2,741
006020	Operating Supplies	7,566
006030	Leasing	(3,793)
	Total	42,553

4. Expend up to \$274,680 within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22N746, Citibank Summer Youth Program, for participant supportive services, stipends, and/or incentives, upon presentation of proper documentation by EWDD.

V. DISABILITY EMPLOYMENT ACCELERATOR & INITIATIVE (Fund No. 54N):

1. Increase receivable within the California Disability Employment Initiative Project Fund No. 54N from the State of CA by \$8,000.
2. Establish new account and increase appropriations within the California Disability Employment Initiative Project Fund No. 54N as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	3,000
22N742	CA Disability Employment Initiative - Wagner Peyser	5,000
	Total	8,000

**WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017**

3. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
002130	Travel	3,000
	Total	3,000

4. Decrease appropriations within the California Disability Employment Initiative Project Fund No. 54N as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(21,676)
22N751	CA Disability Employment Accelerator	(6,882)
	Total	(28,558)

5. Decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(12,575)
001070	Salaries-As Needed	(23)
002130	Travel	(807)
003040	Contractual Services	(234)
003310	Transportation	(23)
006010	Office & Admin Expense	(6,651)
006030	Leasing	(1,363)
	Total	(21,676)

6. Increase appropriation account 22N744, titled SSA Ticket-to-Work Program, within the CDEI Fund No. 54N upon receipt of incentive funds earned by service providers from the Social Security Administration (SSA) and upon presentation of proper documentation by EWDD.
7. Encumber and expend from Account 22N744 - SSA Ticket-to-Work Program, within the CDEI Fund No. 54N incentives earned by service providers, upon presentation of proper documentation by EWDD.

VI. DOJ SECOND CHANCE ACT (Fund No. 56T):

1. Increase appropriations within the DOJ Second Chance Act Fund No. 56T as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	32,593
22N299	Reimbursement of General Fund Costs	14,416
	Total	47,009

**WDB Year 17 Annual Plan Carry-In Report Controller Instructions
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2. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	26,335
001070	Salaries-As Needed	67
003040	Contractual Services	673
006010	Office and Admin Expense	1,689
006030	Leasing	3,829
	Total	32,593

VII. EWDD SUMMER YOUTH PROGRAM - OTHER SOURCES (Fund No. 56L):

1. Accept and deposit funds and donations received from other City departments, the LA Workforce Development Board, and other private sources into the EWDD Summer Youth Program-Other Sources Fund No. 56L.
2. Increase (Decrease) appropriations within the EWDD Summer Youth Program - Other Sources Fund No. 56L as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(24,146)
22N299	Reimbursement of General Fund Costs	(5,673)
22N750	EWDD Summer Youth Program - Other Sources	36,740
	Total	6,921

3. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(10,366)
001070	Salaries-As Needed	(18)
003040	Contractual Services	(190)
006010	Office and Admin Expense	482
006020	Operating Supplies	(13,126)
006030	Leasing	(928)
	Total	(24,146)

4. Establish new accounts and appropriate within the EWDD Summer Youth Program-Other Sources Fund No. 56L upon receipt of additional funds and donations from other City departments, the LA Workforce Development Board, and other private sources.
5. Expend up to \$79,200 within the EWDD Summer Youth Program - Other Sources Fund No. 56L for participant supportive services, stipends, and/or incentives, upon presentation of proper documentation by EWDD.

WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017

VIII. GANG INJUNCTION CURFEW SETTLEMENT (Fund No. 10B):

1. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(2,068)
001070	Salaries-As Needed	57
002120	Printing & Binding	(4,782)
003040	Contractual Services	560
006010	Office and Admin Expense	2,160
006030	Leasing	4,073
	Total	-

IX. GOLDMAN SACHS (Fund No. 45L):

1. Transfer appropriations within the Miscellaneous Sources Fund No. 45L as follows:

Account	Title	Amount
From:		
22M755	Goldman Sachs	6,181
To:		
22N122	Economic and Workforce Development	2,550
22N299	Reimbursement of General Fund Costs	3,631
	Total	6,181

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	6,634
001070	Salaries-As Needed	22
003040	Contractual Services	199
006010	Office and Admin Expense	74
006020	Operating Supplies	(3,399)
006030	Leasing	(980)
	Total	2,550

3. Expend up to \$20,000 within the Miscellaneous Fund No. 45L, Account No. 22M755-Goldman Sachs, for participant supportive services, stipends, and/or incentives, upon presentation of proper documentation by EWDD.

**WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017**

X. HYATT REGENCY CENTURY PLAZA HOTEL (Fund No. 57W):

1. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	726
22N299	Reimbursement of General Fund Costs	(726)
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(2,605)
001070	Salaries-As Needed	6
003040	Contractual Services	59
006010	Office and Admin Expense	2,749
006030	Leasing	517
	Total	726

XI. LA CITY GENERAL FUND - CASH FOR COLLEGE (Fund No. 551):

1. Transfer appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22M816	Cash for College - City GF	1,603
To:		
22N122	Economic and Workforce Development	1,603

2. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	1,603

WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017

XII. LA CITY GENERAL FUND - HIRE LA (Fund No. 551):

1. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	203,243
001070	Salaries-As Needed	26
003040	Contractual Services	262
006010	Office and Admin Expense	85
006020	Operating Supplies	(9,808)
006030	Leasing	6,722
	Total	200,530

XIII. LA CITY GENERAL FUND - LA RISE (New Fund requested in the Original Year 17 Annual Plan):

1. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(1,296)
001070	Salaries-As Needed	28
003040	Contractual Services	285
006010	Office and Admin Expense	(971)
006020	Operating Supplies	1,954
	Total	-

2. Expend up to \$50,000 within the newly established LA RISE - City GF Homeless Program Fund No. XXX, Account No. 22NXXX, LA RISE - City GF, for participant supportive services, stipends, and/or incentives, upon presentation of proper documentation by EWDD.

XIV. LA CITY GENERAL FUND - YOUTH OPPORTUNITY MOVEMENT (EWDD YSC, Fund No. 551):

1. Establish new account and increase (decrease) appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(25,000)
22N140	General Services	25,000
	Total	-

**WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017**

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(21,377)
001070	Salaries-As Needed	29
003040	Contractual Services	1,808
006010	Office and Admin Expense	(1,700)
006030	Leasing	(3,760)
	Total	(25,000)

3. Increase Fund 100/40, Account No. 003160-Repairs, Maintenance & Supplies, by \$25,000.
4. Expend up to \$37,114 within the General Fund - Various Program Fund No. 551, Account No. 22N818, Youth Opportunity Movement (YOM) - City GF, for participant supportive services, stipends, and/or incentives, upon presentation of proper documentation by EWDD.

XV. LA CITY GENERAL FUND - SUMMER YOUTH EMPLOYMENT PROGRAM (Fund No. 551):

1. Increase (Decrease) appropriations within the General Fund - Various Program Fund No. 551 as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(134,585)
22N713	SYEP - City GF	449,482
	Total	314,897

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(170,403)
001070	Salaries-As Needed	73,644
001090	Overtime	(17)
002120	Printing & Binding	(1,840)
002130	Travel	(37)
003040	Contractual Services	(18,689)
006010	Office and Admin Expense	(695)
006020	Operating Supplies	(3,652)
006030	Leasing	(12,896)
	Total	(134,585)

WDB Year 17 Annual Plan Carry-In Report Controller Instructions
FY 2016-2017

XVI. LACCD CA CAREER PATHWAY TRUST FUND (New Fund requested in Original Year 17 Annual Plan):

1. Increase (Decrease) appropriations within the LACCD CA Career Pathway Trust Fund No. XXX as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	351
22N299	Reimbursement of General Fund Costs	(351)
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(649)
001070	Salaries-As Needed	19
003040	Contractual Services	187
006010	Office and Admin Expense	580
006030	Leasing	214
	Total	351

XVII. LA COUNTY HIGH RISK HIGH NEEDS (Fund 45D):

1. Increase (Decrease) appropriations within the High Risk/High Need Services Program Fund No. 45D as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	1,039
22N299	Reimbursement of General Fund Costs	(1,039)
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(1,901)
001070	Salaries-As Needed	11
003040	Contractual Services	3,615
006010	Office and Admin Expense	(734)
006030	Leasing	48
	Total	1,039

3. Expend up to \$35,600 within the High Risk/High Need Services Program Fund No. 45D, Account No. 22N550, High Risk/High Need Service, for participant support services, incentives and stipends, upon presentation of proper documentation by EWDD.

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XVIII. LA COUNTY YOUTH JOBS PROGRAM (Fund No. 56E):

1. Increase (Decrease) appropriations within the LA County Youth Jobs Program Fund No. 56E as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(10,802)
22N299	Reimbursement of General Fund Costs	(4,489)
22N841	LA County TANF	15,291
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(8,238)
001070	Salaries-As Needed	80
002130	Travel	17
003040	Contractual Services	12,053
006010	Office and Admin Expense	5,479
006020	Operating Supplies	(7,809)
006030	Leasing	(12,384)
	Total	(10,802)

3. Authorize EWDD to establish new accounts, increase and/or transfer appropriations as necessary within the LA County YJP Fund No. 56E upon receipt of funding source breakdown information and financial reporting instructions from the LA County.
4. Expend up to \$204,120 within the LA County YJP Fund No. 56E for participant supportive services, incentives, and stipends, upon presentation of proper documentation by EWDD.

XIX. LA COUNTY WIOA (Fund No. 45L):

1. Increase (Decrease) appropriations within the Miscellaneous Fund No. 45L as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(342)
22N299	Reimbursement of General Fund Costs	(237)
22N843	LA County WIOA - Pass Thru	579
	Total	-

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2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(433)
006010	Office and Admin Expense	19
006030	Leasing	72
	Total	(342)

XX. LA PERFORMANCE PARTNERSHIP PILOT (LA P3, Fund No. 58E):

1. Establish a receivable within the LA P3 Fund No. 58E from the US. Department of Labor for \$175,000.
2. Establish new accounts and increase (decrease) appropriations within the LA P3 Fund No. 58E as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	45,689
22N299	Reimbursement of General Fund Costs	(8,483)
22N773	LA P3	175,000
22N622	Reserved for EWDD Oversight	26,112
	Total	238,318

3. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(15,499)
001070	Salaries-As Needed	(27)
003040	Contractual Services	(273)
006010	Office and Admin Expense	62,668
006030	Leasing	(1,180)
	Total	45,689

XXI. LARCA - WORKFORCE INNOVATION FUND (WIF, Fund No. 54R):

1. Establish new account and increase appropriations within the Workforce Innovation Fund (WIF) No. 54R as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	112,969
22N299	Reimbursement of General Fund Costs	17,386
22NXXX	LARCA - WIF	32,000
	Total	162,355

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2. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	31,760
001070	Salaries-As Needed	81
002130	Travel	4,993
003040	Contractual Services	1,810
006010	Office and Admin Expense	1,196
006020	Operating Supplies	70,001
006030	Leasing	3,128
	Total	112,969

3. Expend up to \$32,000 within the Workforce Innovation Fund (WIF) Fund No. 54R, Account No. 22N7XXX-LARCA WIF, for participant supportive services, incentives, and stipends, upon presentation of proper documentation by EWDD.

XXII. LA REGIONAL INITIATIVE FOR SOCIAL ENTERPRISE PROGRAM (LA:RISE, Fund No. 57C):

1. Increase (Decrease) appropriations within the LA:RISE Fund No. 57C as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	1,310
22N299	Reimbursement of General Fund Costs	(1,310)
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(2,409)
001070	Salaries-As Needed	37
003040	Contractual Services	370
006010	Office and Admin Expense	490
006030	Leasing	2,822
	Total	1,310

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XXIII. LAUSD LINKED LEARNING INITIATIVE (Fund No. 56K):

1. Increase appropriations within the LAUSD Linked Learning Initiative Fund No. 56K as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	54,443
22N299	Reimbursement of General Fund Costs	27,817
	Total	82,260

2. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	50,815
001070	Salaries-As Needed	125
003040	Contractual Services	1,253
006010	Office and Admin Expense	1,726
006030	Leasing	524
	Total	54,443

XXIV. TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRADE (TAACCCT, Fund No. 56F):

1. Increase appropriations within the TAACCCT Fund No. 56F as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	802
22N299	Reimbursement of General Fund Costs	2,140
	Total	2,942

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	3,904
001070	Salaries-As Needed	25
003040	Contractual Services	1,774
006010	Office and Admin Expense	(1,010)
006030	Leasing	(3,891)
	Total	802

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XXV. WIA 25% MOVING FORWARD - NESTLE LAYOFF (Fund No. 44A):

1. Increase (Decrease) appropriations within the Workforce Investment Act Fund No. 44A as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	69,975
22N299	Reimbursement of General Fund Costs	30,647
22N622	Reserved for EWDD Oversight	(18,065)
22N712	WIA Moving Forward - Nestle Layoff	22,437
	Total	104,994

2. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	56,981
001070	Salaries-As Needed	145
003040	Contractual Services	1,449
006010	Office and Admin Expense	4,004
006030	Leasing	8,396
	Total	69,975

XXVI. WIA 25% NEW DIRECTION FOR THE WORKFORCE (Fund No. 57A):

1. Decrease appropriations within the WIA 25% New Direction for the Workforce Fund No. 57A as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	(51,337)
22N299	Reimbursement of General Fund Costs	(23,887)
22N760	WIA 25% New Direction for the Workforce	(40,250)
	Total	(115,474)

2. Decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(43,643)
001070	Salaries-As Needed	(93)
003040	Contractual Services	(933)
006010	Office and Admin Expense	(1,798)
006030	Leasing	(4,870)
	Total	(51,337)

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XXVII. WIOA NATIONAL EMERGENCY GRANT (Fund 57W):

1. Increase appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	31,321
22N299	Reimbursement of General Fund Costs	12,816
	Total	44,137

2. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	23,406
001070	Salaries-As Needed	71
003040	Contractual Services	714
006010	Office and Admin Expense	2,991
006030	Leasing	4,139
	Total	31,321

XXVIII. WIOA REGIONAL PLAN DEVELOPMENT AND TRAINING COORDINATION (Fund 57W):

1. Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22N122	Economic and Workforce Development	386
22N299	Reimbursement of General Fund Costs	(386)
	Total	-

2. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries-General	(704)
001070	Salaries-As Needed	3
003040	Contractual Services	21
006010	Office and Admin Expense	928
006030	Leasing	138
	Total	386